



## CITY OF CORCORAN

### Corcoran City Council Agenda November 20, 2023 - 7:00 pm

#### HYBRID MEETING OPTION AVAILABLE

*The public is invited to attend the regular Council meetings at City Hall.*

#### Meeting Via Telephone/Other Electronic Means

##### Call-in Instructions:

+1 312 626 6799 US

Enter Meeting ID: **896 3796 0870**

Press \*9 to speak during the Public Comment Sections in the meeting.

##### Video Link and Instructions:

<https://us02web.zoom.us/j/89637960870>

visit <http://www.zoom.us> and enter

Meeting ID: **896 3796 0870**

Participants can utilize the Raise Hand function to be recognized to speak during the Public Comment sections in the meeting. Participant video feeds will be muted. **In-person comments will be received first, with the hybrid electronic means option following.**

For more information on options to provide public comment visit:

[www.corcoranmn.gov](http://www.corcoranmn.gov)

1. **Call to Order / Roll Call**
2. **Pledge of Allegiance**
3. **Agenda Approval**
4. **Commission Representatives\***
5. **Open Forum – Public Comment Opportunity**
6. **Presentations/Recognitions**
  - a. Robbie Kottke – 5 Years of Service
7. **Consent Agenda**
  - a. March 9, 2023 Regular Session Minutes\*
  - b. Financial Claims\*
  - c. Water Treatment Plant - Pay Request 6\*
  - d. Horseshoe Bend Drainage Improvements – Pay Request 1\*
  - e. Resolution 2023-99 Authorizing Diamond Lake Regional Trail Cooperative Agreement\*
8. **Planning Business**
  - a. Commercial and Industrial District Ordinance Updates\*
9. **Unfinished Business – Public Comment Opportunity**
  - a. **Public Hearing:** Charter Amendment
    - i. Adopt Ordinance 2023-507 City Charter Amendment\*
  - b. City Administrator Contract\*
  - c. Park Development and Master Planning Consultant - Master Services Agreement\*
  - d. City Center Drive and 79<sup>th</sup> Place Utility and Street Improvements - Change Order 1 and Pay Request 1\*
10. **New Business – Public Comment Opportunity**
  - a. Hennepin County Regional Solicitation – CR 116 Trail Improvement Grant Consideration\*
  - b. Online City Meetings Participation\*
  - c. Police K9 Request\*
  - d. Authorization to Disburse Claims\*
11. **Staff Reports**
  - a. Planning Projects Update Report\*
12. **Closed Session**
  - a. Labor Negotiations
10. **New Business Continued**
  - a. Labor Negotiations
13. **2023/2024 City Council Schedule\***
14. **Adjournment**

*\*Includes Materials - Materials relating to these agenda items can be found in the Council Chambers Agenda Packet book located by the entrance. The complete Council Agenda Packet is available electronically on the City website at [www.corcoranmn.gov](http://www.corcoranmn.gov).*

## STAFF REPORT

Agenda Item: 4.

|                                              |                                           |
|----------------------------------------------|-------------------------------------------|
| <b>Council Meeting:</b><br>November 20, 2023 | <b>Prepared By:</b><br>Michelle Friedrich |
| <b>Topic:</b><br>Commission Representatives  | <b>Action Required</b><br>Informational   |

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### Summary

The advisory commission representatives for the November 20, 2023, Council meeting are as follows:

- Planning Commission: Mark Lanterman
- Parks and Trails Commission: Michelle Friedrich

### Financial/Budget

N/A

### Council Action

N/A

### Attachments

N/A

## STAFF REPORT

Agenda Item: 7a.

|                                                        |                                           |
|--------------------------------------------------------|-------------------------------------------|
| <b>Council Meeting:</b><br>November 20, 2023           | <b>Prepared By:</b><br>Michelle Friedrich |
| <b>Topic:</b><br>Draft Council Minutes – March 9, 2023 | <b>Action Required:</b><br>Informational  |

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### Summary

The draft Council Regular Minutes for March 9, 2023 will be emailed on Sunday, November 19, with hard copy provided to Council the evening of the November 20 meeting.

### Attachments (Hard copies will be provided November 20, 2023)

1. 2023-03-09 Draft Council Minutes

**FINANCIAL CLAIMS**

**CHECK RANGE**

**FUND #500 ESCROW CLAIMS**

| Paid to                          | Amount | Project name |
|----------------------------------|--------|--------------|
| SEE THE REGISTER FOR #500 CLAIMS |        |              |

|                                                            |        |   |
|------------------------------------------------------------|--------|---|
| <b>Total</b>                                               | \$0.00 |   |
| <b>Total Fund #500 =</b><br>(See attached Payments Detail) | \$     | - |

**ALL OTHER FINANCIAL CLAIMS**

|                                       |    |                     |
|---------------------------------------|----|---------------------|
| Check Register                        |    | \$2,366,903.24      |
| (See attached Check Detail Registers) |    |                     |
| <b>Total Checks</b>                   | \$ | <b>2,366,903.24</b> |
| <b>Total of Auto Deductions</b>       | \$ | <b>33,100.17</b>    |

|                                        |    |                     |
|----------------------------------------|----|---------------------|
| <b>TOTAL EXPENDITURES FOR APPROVAL</b> | \$ | <b>2,400,003.41</b> |
|----------------------------------------|----|---------------------|

**Auto Deductions / Electronic Fund Transfer / Other Disbursements**

| Date         | Paid to            | Amount              | Description                               |
|--------------|--------------------|---------------------|-------------------------------------------|
| 11/3/2023    | THE HARTFORD       | \$ 1,679.13         | Employee Disability Premium               |
| 11/3/2023    | MN PERA            | \$ 23,429.08        | Employee Pension                          |
| 11/6/2023    | MN STATE - EMPOWER | \$ 5,352.07         | Employee Deferred Comp/Healthcare Savings |
| 11/7/2023    | REVTRAK            | \$ 31.49            | Credit Card Fee                           |
| 11/8/2023    | INVOICE CLOUD      | \$ 1,460.28         | Credit Card Processing Fee                |
| 11/9/2023    | POSTALIA           | \$ 800.00           | Postage                                   |
| 11/10/2023   | ADP PAYROLL FEES   | \$ 348.12           | Payroll Processing Fee                    |
| <b>Total</b> |                    | <b>\$ 33,100.17</b> |                                           |



| GL Number           | Invoice Date | Vendor                      | Invoice Desc.                      | Invoice         | Chk Date | Amount            | Check |
|---------------------|--------------|-----------------------------|------------------------------------|-----------------|----------|-------------------|-------|
| Check 34538         |              |                             |                                    |                 |          |                   |       |
| 100-41900-50210     | 11/14/23     | PEG'S COUNTRYSIDE CAFE      | 2024 BENEFITS MEETING              | 11142023        | 11/13/23 | 481.76            | 34538 |
|                     |              |                             | Total For Check 34538              |                 |          | <u>481.76</u>     |       |
| Check 34539         |              |                             |                                    |                 |          |                   |       |
| 100-00000-21710     | 10/30/23     | NATALIE DAVIS MCKEOWN       | DEPENDENT CARE REIMBURSEMENT       | 10302023        | 11/09/23 | 192.31            | 34539 |
|                     |              |                             | Total For Check 34539              |                 |          | <u>192.31</u>     |       |
| Check 34540         |              |                             |                                    |                 |          |                   |       |
| 100-41500-50300     | 10/31/23     | ABDO LLP                    | FINANCIAL ASSISTANCE/AUDIT PREP    | 478555          | 11/20/23 | 1,783.75          | 34540 |
|                     |              |                             | Total For Check 34540              |                 |          | <u>1,783.75</u>   |       |
| Check 34541         |              |                             |                                    |                 |          |                   |       |
| 100-43100-50225     | 11/01/23     | ACME TOOLS                  | CARBIDE CHAIN LOOP/BAR OIL/HAMMER  | 11940642        | 11/20/23 | 1,521.35          | 34541 |
| 100-45100-50210     | 11/06/23     | ACME TOOLS                  | MIRRORED GLASSES AND CHAIN LOOP    | 11958484        | 11/20/23 | 627.72            | 34541 |
|                     |              |                             | Total For Check 34541              |                 |          | <u>2,149.07</u>   |       |
| Check 34542         |              |                             |                                    |                 |          |                   |       |
| 100-41900-50210     | 11/04/23     | AMAZON CAPITAL SERVICES     | OFFICE SUPPLIES                    | 1411-QMH7-D4QR  | 11/20/23 | 165.43            | 34542 |
| 100-41920-50210     | 11/05/23     | AMAZON CAPITAL SERVICES     | SMALL CONFERENCE MONITOR AND WEBCA | 1NPL-T4PH-KXFF  | 11/20/23 | 788.74            | 34542 |
| 100-42100-50200     | 11/11/23     | AMAZON CAPITAL SERVICES     | OFFICE SUPPLIES - STOOL/SHOE BUFFE | 1FR6-GYVL-C7CW  | 11/20/23 | 108.77            | 34542 |
|                     |              |                             | Total For Check 34542              |                 |          | <u>1,062.94</u>   |       |
| Check 34543         |              |                             |                                    |                 |          |                   |       |
| 416-43100-50550     | 10/29/23     | ASPEN EQUIPMENT COMPANY     | PLOW TRUCK - UPLIFT S/N EQT001500  | ESA001211-1     | 11/20/23 | 9,942.00          | 34543 |
|                     |              |                             | Total For Check 34543              |                 |          | <u>9,942.00</u>   |       |
| Check 34544         |              |                             |                                    |                 |          |                   |       |
| 100-42100-50417     | 11/01/23     | ASPEN MILLS                 | RESERVE UNIFORM SHIRT              | 322352          | 11/20/23 | 93.69             | 34544 |
|                     |              |                             | Total For Check 34544              |                 |          | <u>93.69</u>      |       |
| Check 34545         |              |                             |                                    |                 |          |                   |       |
| 100-41900-50212     | 11/01/23     | BEAUDRY OIL COMPANY         | UNLEADED 87                        | 2469805         | 11/20/23 | 38.18             | 34545 |
| 100-42100-50212     | 11/01/23     | BEAUDRY OIL COMPANY         | UNLEADED 87                        | 2469805         | 11/20/23 | 1,737.30          | 34545 |
| 100-43100-50212     | 11/01/23     | BEAUDRY OIL COMPANY         | ULS DYED KODIAK FUEL - WINTER      | 2469915         | 11/20/23 | 1,485.61          | 34545 |
| 100-43100-50212     | 11/01/23     | BEAUDRY OIL COMPANY         | UNLEADED 87                        | 2469805         | 11/20/23 | 133.64            | 34545 |
|                     |              |                             | Total For Check 34545              |                 |          | <u>3,394.73</u>   |       |
| Check 34546         |              |                             |                                    |                 |          |                   |       |
| 100-43170-50300     | 11/13/23     | BITUMINOUS ROADWAYS         | HORSESHOE BEND DRIVE DRAINAGE IMPR | 227704908 PAY 1 | 11/20/23 | 156,176.13        | 34546 |
| 408-00000-20610     | 11/13/23     | BITUMINOUS ROADWAYS         | HORSESHOE BEND DRIVE DRAINAGE IMPR | 227704908 PAY 1 | 11/20/23 | (7,808.81)        | 34546 |
|                     |              |                             | Total For Check 34546              |                 |          | <u>148,367.32</u> |       |
| Check 34547         |              |                             |                                    |                 |          |                   |       |
| 100-45200-50210     | 11/08/23     | BOYER FORD TRUCKS INC       | LITHIUM JUMP PACK                  | 093P3252        | 11/20/23 | 1,450.00          | 34547 |
|                     |              |                             | Total For Check 34547              |                 |          | <u>1,450.00</u>   |       |
| Check 34548         |              |                             |                                    |                 |          |                   |       |
| 100-42100-50403     | 10/30/23     | BURDAS TOWING               | SQUAD 570 TOW                      | 23-163428       | 11/20/23 | 185.15            | 34548 |
|                     |              |                             | Total For Check 34548              |                 |          | <u>185.15</u>     |       |
| Check 34549         |              |                             |                                    |                 |          |                   |       |
| 100-00000-22205     | 10/30/23     | CARSON, CLELLAND & SCHREDER | LEGAL SERVICES OCTOBER 2023        | 4597            | 11/20/23 | 145.00            | 34549 |
| 100-00000-22205-056 | 10/30/23     | CARSON, CLELLAND & SCHREDER | LEGAL SERVICES OCTOBER 2023        | 4597            | 11/20/23 | 58.00             | 34549 |
| 100-41600-50300     | 10/30/23     | CARSON, CLELLAND & SCHREDER | LEGAL SERVICES OCTOBER 2023        | 4597            | 11/20/23 | 5,215.55          | 34549 |
| 100-42100-50304     | 10/30/23     | CARSON, CLELLAND & SCHREDER | LEGAL SERVICES OCTOBER 2023        | 4597            | 11/20/23 | 4,016.00          | 34549 |

INVOICE GL DISTRIBUTION REPORT FOR CITY OF CORCORAN  
 EXP CHECK RUN DATES 11/10/2023 - 11/20/2023  
 JOURNALIZED  
 PAID - CHECK TYPE: PAPER CHECK  
 CHECK REGISTER - COUNCIL

| GL Number             | Invoice Date | Vendor                      | Invoice Desc.                      | Invoice         | Chk Date | Amount    | Check |
|-----------------------|--------------|-----------------------------|------------------------------------|-----------------|----------|-----------|-------|
| Check 34549           |              |                             |                                    |                 |          |           |       |
| 408-48010-50300       | 10/30/23     | CARSON, CLELLAND & SCHREDER | LEGAL SERVICES OCTOBER 2023        | 4597            | 11/20/23 | 1,638.50  | 34549 |
| 419-43100-50303       | 10/30/23     | CARSON, CLELLAND & SCHREDER | LEGAL SERVICES OCTOBER 2023        | 4597            | 11/20/23 | 261.00    | 34549 |
| 601-49400-50304       | 10/30/23     | CARSON, CLELLAND & SCHREDER | LEGAL SERVICES OCTOBER 2023        | 4597            | 11/20/23 | 14.50     | 34549 |
| Total For Check 34549 |              |                             |                                    |                 |          | 11,348.55 |       |
| Check 34550           |              |                             |                                    |                 |          |           |       |
| 100-43100-50380       | 10/31/23     | CENTERPOINT ENERGY          | PUBLIC WORKS GAS BILL 09/28/23-10/ | 9884559-7 10/20 | 11/20/23 | 126.68    | 34550 |
| Total For Check 34550 |              |                             |                                    |                 |          | 126.68    |       |
| Check 34551           |              |                             |                                    |                 |          |           |       |
| 100-41900-50381       | 11/06/23     | CENTERPOINT ENERGY          | GAS BILL OCTOBER 2023              | 11062023        | 11/20/23 | 15.00     | 34551 |
| 100-43100-50381       | 11/06/23     | CENTERPOINT ENERGY          | GAS BILL OCTOBER 2023              | 11062023        | 11/20/23 | 19.68     | 34551 |
| Total For Check 34551 |              |                             |                                    |                 |          | 34.68     |       |
| Check 34552           |              |                             |                                    |                 |          |           |       |
| 100-41900-50400       | 11/01/23     | CINTAS - 470                | CITY HALL FLOOR MATS               | 4172649850      | 11/20/23 | 133.06    | 34552 |
| 100-42100-50400       | 11/08/23     | CINTAS - 470                | LG BATH TOWELS                     | 4173371466      | 11/20/23 | 40.00     | 34552 |
| 100-43100-50400       | 11/08/23     | CINTAS - 470                | UNIFORM/DISPOSABLE BATHROOM MATS   | 4173371410      | 11/20/23 | 30.09     | 34552 |
| 100-43100-50400       | 11/08/23     | CINTAS - 470                | SHOP TOWELS                        | 4173371593      | 11/20/23 | 95.08     | 34552 |
| 100-43100-50400       | 11/08/23     | CINTAS - 470                | BATH TOWELS                        | 4173371536      | 11/20/23 | 60.60     | 34552 |
| 100-43100-50400       | 11/01/23     | CINTAS - 470                | UNIFORM/DISPOSABLE BATHROOM MATS   | 4172649848      | 11/20/23 | 6.00      | 34552 |
| 100-43100-50400       | 11/01/23     | CINTAS - 470                | LG BATH TOWELS                     | 4172649920      | 11/20/23 | 55.12     | 34552 |
| 100-43100-50400       | 11/01/23     | CINTAS - 470                | CRT BLUE/DISPOSABLE BATHROOM MATS  | 4172649933      | 11/20/23 | 38.11     | 34552 |
| 100-43100-50417       | 11/08/23     | CINTAS - 470                | UNIFORM/DISPOSABLE BATHROOM MATS   | 4173371410      | 11/20/23 | 35.27     | 34552 |
| 100-43100-50417       | 11/08/23     | CINTAS - 470                | UNIFORMS                           | 4173371541      | 11/20/23 | 212.99    | 34552 |
| 100-43100-50417       | 11/01/23     | CINTAS - 470                | UNIFORM/DISPOSABLE BATHROOM MATS   | 4172649848      | 11/20/23 | 32.13     | 34552 |
| 100-43100-50417       | 11/01/23     | CINTAS - 470                | UNIFORMS                           | 4172650010      | 11/20/23 | 194.17    | 34552 |
| Total For Check 34552 |              |                             |                                    |                 |          | 932.62    |       |
| Check 34553           |              |                             |                                    |                 |          |           |       |
| 100-00000-22205       | 11/15/23     | CITY OF CORCORAN            | BP23-0029 STAFF PLANNER TIME OCT 2 | BP23-0029.15    | 11/20/23 | 32.50     | 34553 |
| 100-00000-22205       | 11/15/23     | CITY OF CORCORAN            | BP23-0040 STAFF PLANNER TIME OCT 2 | BP23-0040       | 11/20/23 | 97.50     | 34553 |
| 100-00000-22205       | 11/15/23     | CITY OF CORCORAN            | BP22-0021 STAFF PLANNER TIME OCT 2 | BP22-0021-2     | 11/20/23 | 16.25     | 34553 |
| 100-00000-22205       | 11/15/23     | CITY OF CORCORAN            | BP23-0036 STAFF PLANNER TIME OCT 2 | BP23-0036-2     | 11/20/23 | 32.50     | 34553 |
| 100-00000-22205       | 11/15/23     | CITY OF CORCORAN            | BP22-0033 STAFF PLANNER TIME OCT 2 | BP22-0033-6     | 11/20/23 | 65.00     | 34553 |
| 100-00000-22205       | 11/15/23     | CITY OF CORCORAN            | BP23-0024 STAFF PLANNER TIME OCT 2 | BP23-0024-5     | 11/20/23 | 146.25    | 34553 |
| 100-00000-22205       | 11/15/23     | CITY OF CORCORAN            | BP23-0022 STAFF PLANNER TIME OCT 2 | BP23-0022-5     | 11/20/23 | 32.50     | 34553 |
| 100-00000-22205       | 11/15/23     | CITY OF CORCORAN            | BP23-0038 STAFF PLANNER TIME OCT 2 | BP23-0038       | 11/20/23 | 48.75     | 34553 |
| 100-00000-22205       | 11/15/23     | CITY OF CORCORAN            | BP23-0041 STAFF PLANNER TIME OCT 2 | BP23-0041       | 11/20/23 | 146.25    | 34553 |
| 100-00000-22205       | 11/15/23     | CITY OF CORCORAN            | BP23-0044 STAFF PLANNER TIME OCT 2 | BP23-0044       | 11/20/23 | 390.00    | 34553 |
| 100-00000-22205       | 11/15/23     | CITY OF CORCORAN            | BP23-0016 STAFF PLANNER TIME OCT 2 | BP23-0016-7     | 11/20/23 | 32.50     | 34553 |
| Total For Check 34553 |              |                             |                                    |                 |          | 1,040.00  |       |
| Check 34554           |              |                             |                                    |                 |          |           |       |
| 100-41900-50321       | 11/05/23     | COMCAST - 0023202           | CITY HALL/POLICE INTERNET          | 11052023        | 11/20/23 | 269.18    | 34554 |
| 100-42100-50321       | 11/05/23     | COMCAST - 0023202           | CITY HALL/POLICE INTERNET          | 11052023        | 11/20/23 | 269.17    | 34554 |
| Total For Check 34554 |              |                             |                                    |                 |          | 538.35    |       |
| Check 34555           |              |                             |                                    |                 |          |           |       |
| 100-43100-50380       | 11/01/23     | COMCAST - 930899035         | INTERNET OCTOBER 2023              | 186736293       | 11/20/23 | 295.05    | 34555 |
| Total For Check 34555 |              |                             |                                    |                 |          | 295.05    |       |
| Check 34556           |              |                             |                                    |                 |          |           |       |
| 100-43100-50321       | 11/05/23     | COMCAST 0044893             | PHONE SERVICES 11/10/23-12/09/23   | 11022023        | 11/20/23 | 128.72    | 34556 |

| GL Number             | Invoice Date | Vendor                       | Invoice Desc.                      | Invoice      | Chk Date | Amount    | Check |
|-----------------------|--------------|------------------------------|------------------------------------|--------------|----------|-----------|-------|
| Check 34556           |              |                              |                                    |              |          |           |       |
| Total For Check 34556 |              |                              |                                    |              |          | 128.72    |       |
| Check 34557           |              |                              |                                    |              |          |           |       |
| 100-41920-50210       | 11/06/23     | COMPUTER INTEGRATION TECH    | 5 MONTH SUB ACROBAT STANDARD DC    | 361590       | 11/20/23 | 150.00    | 34557 |
| 100-41920-50210       | 11/05/23     | COMPUTER INTEGRATION TECH    | POINTNEXT TECH CARE WARRANTY       | 361483       | 11/20/23 | 4,500.00  | 34557 |
| 100-41920-50300       | 10/31/23     | COMPUTER INTEGRATION TECH    | REMOTE SERVICES AND ONSITE IT SUPP | 361606       | 11/20/23 | 3,485.00  | 34557 |
| 100-41920-50300       | 11/14/23     | COMPUTER INTEGRATION TECH    | MANAGED SERVICES MONTHLY BILLING F | 362795       | 11/20/23 | 2,600.00  | 34557 |
| Total For Check 34557 |              |                              |                                    |              |          | 10,735.00 |       |
| Check 34558           |              |                              |                                    |              |          |           |       |
| 100-42100-50438       | 11/09/23     | CORCORAN PET CARE CENTER, LL | K9 VET CARE                        | 73122        | 11/20/23 | 769.01    | 34558 |
| Total For Check 34558 |              |                              |                                    |              |          | 769.01    |       |
| Check 34559           |              |                              |                                    |              |          |           |       |
| 100-41900-50210       | 10/31/23     | CULLIGAN BOTTLED WATER       | PD OFFICE WATER                    | 100X07890606 | 11/20/23 | 86.00     | 34559 |
| 100-41900-50210       | 10/31/23     | CULLIGAN BOTTLED WATER       | OFFICE WATER                       | 114X94159304 | 11/20/23 | 32.76     | 34559 |
| Total For Check 34559 |              |                              |                                    |              |          | 118.76    |       |
| Check 34560           |              |                              |                                    |              |          |           |       |
| 100-42100-50300       | 10/31/23     | EMPLOYEE RELATIONS, INC.     | BACKGROUND CHECK                   | 95947        | 11/20/23 | 105.22    | 34560 |
| Total For Check 34560 |              |                              |                                    |              |          | 105.22    |       |
| Check 34561           |              |                              |                                    |              |          |           |       |
| 601-49400-50380       | 10/31/23     | GOPHER STATE ONE CALL        | OCTOBER 2023 SUPPORT SERVICES      | 3100316      | 11/20/23 | 193.05    | 34561 |
| 602-49450-50380       | 10/31/23     | GOPHER STATE ONE CALL        | OCTOBER 2023 SUPPORT SERVICES      | 3100316      | 11/20/23 | 193.05    | 34561 |
| Total For Check 34561 |              |                              |                                    |              |          | 386.10    |       |
| Check 34562           |              |                              |                                    |              |          |           |       |
| 100-00000-21710       | 11/15/23     | MATT GOTTSCHALK              | DEPENDENT CARE REIMBURSEMENT       | 11152023     | 11/20/23 | 1,923.10  | 34562 |
| Total For Check 34562 |              |                              |                                    |              |          | 1,923.10  |       |
| Check 34563           |              |                              |                                    |              |          |           |       |
| 100-00000-22205-030   | 11/08/23     | GREG FRANZEN                 | FRANZEN ESCROW REFUND              | 11082023     | 11/20/23 | 1,238.85  | 34563 |
| Total For Check 34563 |              |                              |                                    |              |          | 1,238.85  |       |
| Check 34564           |              |                              |                                    |              |          |           |       |
| 100-00000-22205-133   | 10/13/23     | HAUGO GEOTECHNICAL SERVICES  | CO RD 10 & BROCKTON LANE TURN LANE | 13067        | 11/20/23 | 2,102.00  | 34564 |
| Total For Check 34564 |              |                              |                                    |              |          | 2,102.00  |       |
| Check 34565           |              |                              |                                    |              |          |           |       |
| 100-42400-50300       | 11/02/23     | HENNEPIN COUNTY ACCOUNTS REC | VIEW RECORDED DOCUMENTS            | 1000214686   | 11/20/23 | 10.00     | 34565 |
| Total For Check 34565 |              |                              |                                    |              |          | 10.00     |       |
| Check 34566           |              |                              |                                    |              |          |           |       |
| 100-42100-50323       | 11/02/23     | HENNEPIN COUNTY ACCTS RECEIV | PD RADIO FLEET/MESB FEE BILILNG OC | 1000214279   | 11/20/23 | 1,442.97  | 34566 |
| Total For Check 34566 |              |                              |                                    |              |          | 1,442.97  |       |
| Check 34567           |              |                              |                                    |              |          |           |       |
| 100-43100-50323       | 11/02/23     | HENNEPIN COUNTY ACCTS RECEIV | PW RADIO FLEET/MESB FEE OCTOBER 20 | 1000214346   | 11/20/23 | 323.88    | 34567 |
| Total For Check 34567 |              |                              |                                    |              |          | 323.88    |       |
| Check 34568           |              |                              |                                    |              |          |           |       |
| 100-42100-50403       | 11/01/23     | HOLIDAY COMPANIES            | OCTOBER 2023 CAR WASH              | 003401112300 | 11/20/23 | 55.00     | 34568 |
| 100-42100-50403       | 10/01/23     | HOLIDAY COMPANIES            | CAR WASH SEPTEMBER 2023            | 003401102300 | 11/20/23 | 65.00     | 34568 |
| Total For Check 34568 |              |                              |                                    |              |          | 120.00    |       |

| GL Number           | Invoice Date | Vendor                       | Invoice Desc.                       | Invoice    | Chk Date | Amount           | Check |
|---------------------|--------------|------------------------------|-------------------------------------|------------|----------|------------------|-------|
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| 100-00000-11501     | 11/07/23     | LANDFORM PROFESSIONAL SERVIC | COOK LAKE HIGHLANDS - NEW HORIZONS  | 34947      | 11/20/23 | 24.25            | 34569 |
| 100-00000-22205     | 11/07/23     | LANDFORM PROFESSIONAL SERVIC | HOPE CONCEPT PLAN 22-075            | 34965      | 11/20/23 | 276.50           | 34569 |
| 100-00000-22205     | 11/07/23     | LANDFORM PROFESSIONAL SERVIC | KARINIEMI MEADOWS FP 22-059         | 34964      | 11/20/23 | 473.00           | 34569 |
| 100-00000-22205     | 11/15/23     | LANDFORM PROFESSIONAL SERVIC | BP23-0014 52 STEIG RD               | 34948      | 11/20/23 | 232.00           | 34569 |
| 100-00000-22205     | 11/15/23     | LANDFORM PROFESSIONAL SERVIC | BP23-0041 SERVICES THROUGH 10/31/2  | 34950      | 11/20/23 | 592.50           | 34569 |
| 100-00000-22205     | 11/15/23     | LANDFORM PROFESSIONAL SERVIC | BP23-0044 19904 OSWALD FARM RD      | 34951      | 11/20/23 | 158.00           | 34569 |
| 100-00000-22205     | 11/15/23     | LANDFORM PROFESSIONAL SERVIC | BP23-0048 23360 OAKDALE DR          | 34952      | 11/20/23 | 39.50            | 34569 |
| 100-00000-22205     | 11/15/23     | LANDFORM PROFESSIONAL SERVIC | BP23-0050 6210 PIONEER TRL          | 34953      | 11/20/23 | 612.50           | 34569 |
| 100-00000-22205     | 11/15/23     | LANDFORM PROFESSIONAL SERVIC | BP22-0045 8200 CO RD 116            | 34958      | 11/20/23 | 88.00            | 34569 |
| 100-00000-22205     | 11/15/23     | LANDFORM PROFESSIONAL SERVIC | BP22-0015 19220 HACKAMORE RD        | 34961      | 11/20/23 | 24.25            | 34569 |
| 100-00000-22205     | 11/15/23     | LANDFORM PROFESSIONAL SERVIC | BP22-0021 7400 CO RD 116            | 34962      | 11/20/23 | 345.75           | 34569 |
| 100-00000-22205     | 11/15/23     | LANDFORM PROFESSIONAL SERVIC | BP22-0026 20130 LARKIN RD           | 34963      | 11/20/23 | 72.75            | 34569 |
| 100-00000-22205     | 11/15/23     | LANDFORM PROFESSIONAL SERVIC | BP23-0028 23730 SATE HWY 55         | 34968      | 11/20/23 | 499.75           | 34569 |
| 100-00000-22205     | 11/15/23     | LANDFORM PROFESSIONAL SERVIC | BP23-0027 23730 STATE HWY 55        | 34968-2    | 11/20/23 | 1,180.50         | 34569 |
| 100-00000-22205-009 | 11/06/23     | LANDFORM PROFESSIONAL SERVIC | BASS LAKE CROSSING FP, FPUD & DA 1  | 34927      | 11/20/23 | 121.25           | 34569 |
| 100-00000-22205-011 | 11/06/23     | LANDFORM PROFESSIONAL SERVIC | BASS LAKE ESTATES FP & FINAL PUD 1  | 34928      | 11/20/23 | 121.25           | 34569 |
| 100-00000-22205-012 | 11/07/23     | LANDFORM PROFESSIONAL SERVIC | WESTSIDE TIRE VAR, SP & IUP 22-011  | 34955      | 11/20/23 | 412.25           | 34569 |
| 100-00000-22205-013 | 11/07/23     | LANDFORM PROFESSIONAL SERVIC | BECHTOLD FARMS FINAL PLAT 22-024    | 34959      | 11/20/23 | 79.00            | 34569 |
| 100-00000-22205-017 | 11/07/23     | LANDFORM PROFESSIONAL SERVIC | COOK LAKE HIGHLANDS FP & FPUD 21-0  | 34946      | 11/20/23 | 158.00           | 34569 |
| 100-00000-22205-024 | 11/07/23     | LANDFORM PROFESSIONAL SERVIC | D&D SERVICE CUP SP & VAR 21-012     | 34942      | 11/20/23 | 48.50            | 34569 |
| 100-00000-22205-056 | 11/07/23     | LANDFORM PROFESSIONAL SERVIC | TAVERA 4TH FPUD & FP 22-028         | 34960      | 11/20/23 | 39.50            | 34569 |
| 100-00000-22205-056 | 11/07/23     | LANDFORM PROFESSIONAL SERVIC | TAVERA 2ND ADD FP & FPUD 21-036     | 34943      | 11/20/23 | 145.50           | 34569 |
| 100-00000-22205-056 | 11/07/23     | LANDFORM PROFESSIONAL SERVIC | TAVERA 3RD ADDITION FP & FPUD 21-0  | 34945      | 11/20/23 | 48.50            | 34569 |
| 100-00000-22205-056 | 11/06/23     | LANDFORM PROFESSIONAL SERVIC | TAVERA FP & FPUD 20-042             | 34938      | 11/20/23 | 48.50            | 34569 |
| 100-00000-22205-058 | 11/06/23     | LANDFORM PROFESSIONAL SERVIC | RAVINIA 15TH FP, FPUD AMENDMENT &   | 34937      | 11/20/23 | 63.75            | 34569 |
| 100-00000-22205-058 | 11/06/23     | LANDFORM PROFESSIONAL SERVIC | RAVINIA 13TH FP & FINAL PUD 19-022  | 34935      | 11/20/23 | 24.25            | 34569 |
| 100-00000-22205-058 | 11/06/23     | LANDFORM PROFESSIONAL SERVIC | RAVINIA 13TH FP AND FINAL PUD 19-0  | 34934      | 11/20/23 | 48.50            | 34569 |
| 100-00000-22205-058 | 11/06/23     | LANDFORM PROFESSIONAL SERVIC | RAVINIA 11TH FP & FINAL PUD CITY F  | 34933      | 11/20/23 | 72.75            | 34569 |
| 100-00000-22205-059 | 11/06/23     | LANDFORM PROFESSIONAL SERVIC | RAVINIA 10TH FP & FINAL PUD 18-034  | 34931      | 11/20/23 | 48.50            | 34569 |
| 100-00000-22205-061 | 11/06/23     | LANDFORM PROFESSIONAL SERVIC | RAVINIA 5TH ADDITION FINAL PUD & P  | 34925      | 11/20/23 | 97.00            | 34569 |
| 100-00000-22205-062 | 11/06/23     | LANDFORM PROFESSIONAL SERVIC | RAVINIA 7TH ADDITION FINAL PUD & F  | 34926      | 11/20/23 | 121.25           | 34569 |
| 100-00000-22205-064 | 11/06/23     | LANDFORM PROFESSIONAL SERVIC | RAVINIA 9TH FP/FINAL PUD 17-042     | 34929      | 11/20/23 | 48.50            | 34569 |
| 100-00000-22205-064 | 11/06/23     | LANDFORM PROFESSIONAL SERVIC | RAVINIA 12TH FINAL PLAT & FINAL PU  | 34932      | 11/20/23 | 48.50            | 34569 |
| 100-00000-22205-075 | 11/06/23     | LANDFORM PROFESSIONAL SERVIC | NAPA CUP & SP 21-004                | 34940      | 11/20/23 | 339.50           | 34569 |
| 100-00000-22205-087 | 11/07/23     | LANDFORM PROFESSIONAL SERVIC | AMBERLEY & BELLWETHER 6TH FP & FPU  | 34944      | 11/20/23 | 24.25            | 34569 |
| 100-00000-22205-087 | 11/07/23     | LANDFORM PROFESSIONAL SERVIC | BELLWETHER 9TH FP & FPUD 22-017     | 34957      | 11/20/23 | 39.50            | 34569 |
| 100-00000-22205-087 | 11/07/23     | LANDFORM PROFESSIONAL SERVIC | AMBERLY 2ND ADDITION FP AND FPUD 2  | 34954      | 11/20/23 | 72.75            | 34569 |
| 100-00000-22205-087 | 11/06/23     | LANDFORM PROFESSIONAL SERVIC | BELLEETHER 5TH FP AND FINAL PUD 20- | 34936      | 11/20/23 | 224.50           | 34569 |
| 100-00000-22205-087 | 11/06/23     | LANDFORM PROFESSIONAL SERVIC | ENCORE FINAL PUD & FP 18-027        | 34930      | 11/20/23 | 48.50            | 34569 |
| 100-00000-22205-098 | 11/07/23     | LANDFORM PROFESSIONAL SERVIC | RUSH CREEK RESERVE 2ND FP & FPUD 2  | 34956      | 11/20/23 | 553.00           | 34569 |
| 100-00000-22205-110 | 11/07/23     | LANDFORM PROFESSIONAL SERVIC | SCHERBER CUP & SP 21-007            | 34941      | 11/20/23 | 988.75           | 34569 |
| 100-41910-50300     | 11/07/23     | LANDFORM PROFESSIONAL SERVIC | CITY BUSINESS - PLANNER MEETING TI  | 34967      | 11/20/23 | 5,520.00         | 34569 |
|                     |              |                              |                                     |            |          | <b>14,225.25</b> |       |
| Check 34570         |              |                              |                                     |            |          |                  |       |
| 100-41600-50300     | 11/03/23     | MADDEN, GALANTER, HANSEN LLP | LABOR RELATION SERVICES OCTOBER 20  | 11032023   | 11/20/23 | 2,241.26         | 34570 |
|                     |              |                              |                                     |            |          | <b>2,241.26</b>  |       |
| Check 34571         |              |                              |                                     |            |          |                  |       |
| 100-42400-50300     | 10/24/23     | METRO WEST INSPECTION SERVIC | FINALED PERMITS SEPTEMBER 2023      | 3873       | 11/20/23 | 41,095.51        | 34571 |
|                     |              |                              |                                     |            |          | <b>41,095.51</b> |       |
| Check 34572         |              |                              |                                     |            |          |                  |       |
| 602-49450-50312     | 11/01/23     | METROPOLITAN COUNCIL ENVIRO  | WASTEWATER SERVICES                 | 0001164324 | 11/20/23 | 17,081.40        | 34572 |



| GL Number             | Invoice Date | Vendor                       | Invoice Desc.                      | Invoice         | Chk Date | Amount       | Check |
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| 100-00000-32100       | 11/09/23     | Price Custom Homes           | BLD22-0012 ESCROW REFUND           | BLD22-0012      | 11/20/23 | 3,000.00     | 34584 |
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| Check 34585           |              |                              |                                    |                 |          |              |       |
| 100-00000-22205       | 11/13/23     | PRICE CUSTOM HOMES           | ESCROW REFUND BLD22-0012 19114 81S | BLD22-0012      | 11/20/23 | 3,000.00     | 34585 |
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| 100-41900-50380       | 10/31/23     | REPUBLIC SERVICES            | CITY HALL GARBAGE OCTOBER 2023     | 0894-006442942  | 11/20/23 | 329.41       | 34586 |
| 100-43100-50380       | 10/31/23     | REPUBLIC SERVICES            | PUBLIC WORKS GARBAGE OCTOBER 2023  | 0894-006443779  | 11/20/23 | 142.33       | 34586 |
| 100-43201-50300       | 10/31/23     | REPUBLIC SERVICES            | CITY RECYCLING OCTOBER 2023        | 0894-006440483  | 11/20/23 | 872.09       | 34586 |
| 100-45200-50380       | 10/31/23     | REPUBLIC SERVICES            | WILDFLOWER PARK GARBAGE OCTOBER 20 | 0894-006444931  | 11/20/23 | 71.16        | 34586 |
| 100-45200-50380       | 10/31/23     | REPUBLIC SERVICES            | CITY PARK GARBAGE OCTOBER 2023     | 0894-006442791  | 11/20/23 | 185.16       | 34586 |
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| 601-00000-16500       | 11/13/23     | RICE LAKE CONSTRUCTION GROUP | NE WATER SUPPLY - WATER TREATMENT  | 227704426 PAY 6 | 11/20/23 | 358,000.00   | 34587 |
| 601-00000-20610       | 11/13/23     | RICE LAKE CONSTRUCTION GROUP | NE WATER SUPPLY - WATER TREATMENT  | 227704426 PAY 6 | 11/20/23 | (17,900.00)  | 34587 |
| Total For Check 34587 |              |                              |                                    |                 |          | 340,100.00   |       |
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| 416-00000-39101       | 11/01/23     | RTL EQUIPMENT                | 2023 BOBCAT T770 SN: AT6343214     | 54126           | 11/20/23 | (83,029.02)  | 34588 |
| 416-43100-50580       | 11/01/23     | RTL EQUIPMENT                | 2023 BOBCAT T770 SN: AT6343214     | 54126           | 11/20/23 | 85,029.02    | 34588 |
| Total For Check 34588 |              |                              |                                    |                 |          | 2,000.00     |       |
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| 100-00000-22205-130   | 11/15/23     | S.M. HENTGES & SONS, INC.    | CITY CENTER DRIVE AND 79TH PLACE   | 227705033 PAY 1 | 11/20/23 | 1,211,652.50 | 34589 |
| 408-00000-20610       | 11/15/23     | S.M. HENTGES & SONS, INC.    | CITY CENTER DRIVE AND 79TH PLACE   | 227705033 PAY 1 | 11/20/23 | (60,582.63)  | 34589 |
| Total For Check 34589 |              |                              |                                    |                 |          | 1,151,069.87 |       |
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| 100-41900-50210       | 11/02/23     | SITE ONE LANDSCAPE SUPPLY    | BLACK WIRE CONDUCTORS              | 136133776-001   | 11/20/23 | 617.00       | 34590 |
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| 100-00000-22205       | 11/14/23     | STANTEC CONSULTING SERVICES  | BELLWETHER DEVELOPMENT PROJECT     | 2156504         | 11/20/23 | 13,162.82    | 34591 |
| 100-00000-22205       | 11/13/23     | STANTEC CONSULTING SERVICES  | SUNRAM PROJECT                     | 2155540         | 11/20/23 | 1,386.50     | 34591 |
| 100-00000-22205       | 11/13/23     | STANTEC CONSULTING SERVICES  | SOUTH FORK VILLAGE                 | 2155538         | 11/20/23 | 217.50       | 34591 |
| 100-00000-22205       | 11/13/23     | STANTEC CONSULTING SERVICES  | BREDAHL EASEMENT EXHIBITS          | 2155536         | 11/20/23 | 391.60       | 34591 |
| 100-00000-22205       | 11/13/23     | STANTEC CONSULTING SERVICES  | BENNETT GARAGE CUP                 | 2155535         | 11/20/23 | 43.50        | 34591 |
| 100-00000-22205       | 11/14/23     | STANTEC CONSULTING SERVICES  | CORCORAN STORAGE II                | 2156523         | 11/20/23 | 147.00       | 34591 |
| 100-00000-22205       | 11/14/23     | STANTEC CONSULTING SERVICES  | LEUER DEVELOPMENT                  | 2156522         | 11/20/23 | 2,683.50     | 34591 |
| 100-00000-22205       | 11/14/23     | STANTEC CONSULTING SERVICES  | KWIK TRIP CR 101                   | 2156521         | 11/20/23 | 74.00        | 34591 |
| 100-00000-22205       | 11/14/23     | STANTEC CONSULTING SERVICES  | SCHERBER CR 30                     | 2156520         | 11/20/23 | 55.60        | 34591 |
| 100-00000-22205       | 11/14/23     | STANTEC CONSULTING SERVICES  | HOPE COMMUNITY                     | 2156515         | 11/20/23 | 761.50       | 34591 |
| 100-00000-22205       | 11/14/23     | STANTEC CONSULTING SERVICES  | WCA PROJECT                        | 2156526         | 11/20/23 | 4,158.50     | 34591 |
| 100-00000-22205       | 11/14/23     | STANTEC CONSULTING SERVICES  | RED BARN PET RETREAT               | 2156516         | 11/20/23 | 3,031.00     | 34591 |
| 100-00000-22205-008   | 11/13/23     | STANTEC CONSULTING SERVICES  | BASS LAKE CROSSING                 | 2155530         | 11/20/23 | 426.00       | 34591 |
| 100-00000-22205-009   | 11/13/23     | STANTEC CONSULTING SERVICES  | BASS LAKE CROSSING SOUTH           | 2155531         | 11/20/23 | 150.00       | 34591 |
| 100-00000-22205-013   | 11/14/23     | STANTEC CONSULTING SERVICES  | BECHTOLD FARM                      | 2156524         | 11/20/23 | 538.20       | 34591 |
| 100-00000-22205-017   | 11/14/23     | STANTEC CONSULTING SERVICES  | COOK LAKE HIGHLANDS                | 2156505         | 11/20/23 | 2,030.54     | 34591 |
| 100-00000-22205-024   | 11/13/23     | STANTEC CONSULTING SERVICES  | D&D                                | 2155533         | 11/20/23 | 46.80        | 34591 |

| GL Number             | Invoice Date | Vendor                       | Invoice Desc.                      | Invoice    | Chk Date | Amount     | Check |
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| 100-00000-22205-044   | 11/14/23     | STANTEC CONSULTING SERVICES  | KARINIEMI-MEADOWS                  | 2156519    | 11/20/23 | 1,076.59   | 34591 |
| 100-00000-22205-056   | 11/14/23     | STANTEC CONSULTING SERVICES  | TAVERA                             | 2156506    | 11/20/23 | 19,395.75  | 34591 |
| 100-00000-22205-058   | 11/14/23     | STANTEC CONSULTING SERVICES  | RAVINIA DEVELOPMENT PROJECT        | 2156503    | 11/20/23 | 547.50     | 34591 |
| 100-00000-22205-076   | 11/14/23     | STANTEC CONSULTING SERVICES  | NELSON TRUCKING                    | 2156508    | 11/20/23 | 384.05     | 34591 |
| 100-00000-22205-080   | 11/14/23     | STANTEC CONSULTING SERVICES  | PIONEER TRAIL INDUSTRIAL PARK      | 2156510    | 11/20/23 | 1,911.25   | 34591 |
| 100-00000-22205-087   | 11/14/23     | STANTEC CONSULTING SERVICES  | STIEG ROAD IMPROVEMENT             | 2156557    | 11/20/23 | 1,571.80   | 34591 |
| 100-00000-22205-087   | 11/14/23     | STANTEC CONSULTING SERVICES  | AMBERLY (1,2) BELLWETHER (6,7,9)   | 2156513    | 11/20/23 | 4,526.44   | 34591 |
| 100-00000-22205-098   | 11/14/23     | STANTEC CONSULTING SERVICES  | RUSH CREEK RESERVE                 | 2156509    | 11/20/23 | 3,388.50   | 34591 |
| 100-00000-22205-098   | 11/14/23     | STANTEC CONSULTING SERVICES  | WCA PROJECT                        | 2156526    | 11/20/23 | 603.50     | 34591 |
| 100-00000-22205-111   | 11/14/23     | STANTEC CONSULTING SERVICES  | GARAGES TOO                        | 2156518    | 11/20/23 | 527.94     | 34591 |
| 100-00000-22205-117   | 11/14/23     | STANTEC CONSULTING SERVICES  | ST THERESE SENIOR LIVING           | 2156517    | 11/20/23 | 370.00     | 34591 |
| 100-00000-22205-128   | 11/14/23     | STANTEC CONSULTING SERVICES  | WRIGHT HENNEPIN SUBSTATION II      | 2156525    | 11/20/23 | 453.80     | 34591 |
| 100-00000-22205-130   | 11/14/23     | STANTEC CONSULTING SERVICES  | CITY CENTER DRIVE & 79TH PL STREET | 2156562    | 11/20/23 | 23,202.70  | 34591 |
| 100-00000-22205-131   | 11/14/23     | STANTEC CONSULTING SERVICES  | CR 116 & HUNTER RIDGE TURN LANE IM | 2156566    | 11/20/23 | 1,799.70   | 34591 |
| 100-00000-22205-132   | 11/14/23     | STANTEC CONSULTING SERVICES  | WALCOTT GLEN                       | 2156511    | 11/20/23 | 6,451.63   | 34591 |
| 100-00000-22205-133   | 11/14/23     | STANTEC CONSULTING SERVICES  | COOK LAKE TURN LANE                | 2156568    | 11/20/23 | 11,079.33  | 34591 |
| 100-42400-50303       | 11/14/23     | STANTEC CONSULTING SERVICES  | NEW CONSTRUCTION INSPECTION        | 2156501    | 11/20/23 | 3,976.25   | 34591 |
| 100-43170-50300       | 11/14/23     | STANTEC CONSULTING SERVICES  | CITY OF CORCORAN 2023 GENERAL ENGI | 2156502    | 11/20/23 | 7,598.30   | 34591 |
| 100-43170-50300       | 11/14/23     | STANTEC CONSULTING SERVICES  | ENGINEERING DESIGN STANDARD UPDATE | 2156567    | 11/20/23 | 4,859.60   | 34591 |
| 100-43170-50300       | 11/14/23     | STANTEC CONSULTING SERVICES  | HORSESHOE BEND DRIVE               | 2156560    | 11/20/23 | 11,216.25  | 34591 |
| 100-43170-50309       | 11/14/23     | STANTEC CONSULTING SERVICES  | CITY OF CORCORAN 2023 GENERAL ENGI | 2156502    | 11/20/23 | 461.50     | 34591 |
| 408-48005-50300       | 11/14/23     | STANTEC CONSULTING SERVICES  | 66TH STREET DESIGN & CONSTRUCTION  | 2156545    | 11/20/23 | 570.65     | 34591 |
| 601-00000-16500       | 10/18/23     | STANTEC CONSULTING SERVICES  | WATER SUPPLY, TREATMENT & STORAGE  | 2156499    | 11/20/23 | 21,717.60  | 34591 |
| 601-49400-50300       | 11/14/23     | STANTEC CONSULTING SERVICES  | NE CORCORAN TRUNK INFRASTRUCTURE   | 2156565    | 11/20/23 | 19,096.60  | 34591 |
| 601-49400-50300       | 11/14/23     | STANTEC CONSULTING SERVICES  | NE CORCORAN WATER TOWER            | 2156563    | 11/20/23 | 6,756.80   | 34591 |
| 601-49400-50303       | 11/14/23     | STANTEC CONSULTING SERVICES  | WATER UTILITY                      | 2156551    | 11/20/23 | 754.50     | 34591 |
| 601-49400-50303       | 11/14/23     | STANTEC CONSULTING SERVICES  | NEW CONSTRUCTION INSPECTION        | 2156501    | 11/20/23 | 836.26     | 34591 |
| 602-49450-50303       | 11/14/23     | STANTEC CONSULTING SERVICES  | SEWER UTILITY                      | 2156547    | 11/20/23 | 1,087.50   | 34591 |
| 602-49450-50303       | 11/14/23     | STANTEC CONSULTING SERVICES  | NEW CONSTRUCTION INSPECTION        | 2156501    | 11/20/23 | 836.24     | 34591 |
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| 100-00000-21707       | 11/01/23     | TEAMSTER LOCAL 320           | UNION DUES/TLDF NOVEMBER 2023      | 11012023   | 11/20/23 | 457.92     | 34592 |
|                       |              |                              |                                    |            |          | 457.92     |       |
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| 100-42100-50417       | 11/01/23     | TIDE CLEANERS                | PD UNIFORM DRY CLEANING            | 10-2023    | 11/20/23 | 734.04     | 34593 |
|                       |              |                              |                                    |            |          | 734.04     |       |
| Total For Check 34593 |              |                              |                                    |            |          |            |       |
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| 100-00000-15500       | 11/13/23     | CREDIT CARD PURCHASES        | 2024 MN DEPT OF AGRICULTURE LICENS | 000161330  | 11/20/23 | 230.06     | 34594 |
| 100-00000-15500       | 11/09/23     | NATIONAL RECREATION & PARK A | 2024 NRPA MEMBERSHIP               | 360772     | 11/20/23 | 115.00     | 34594 |
| 100-41900-50210       | 11/13/23     | CREDIT CARD PURCHASES        | BREAKFAST AND BENEFITS MEETING     | 390121     | 11/20/23 | 16.08      | 34594 |
| 100-42100-50207       | 11/15/23     | CREDIT CARD PURCHASES        | EMT TRAINING MEAL                  | 11152023   | 11/20/23 | 215.31     | 34594 |
| 100-42100-50300       | 11/09/23     | FLEETIO                      | FLEET MANAGEMENT SOFTWARE 11/09/23 | 654195     | 11/20/23 | 60.00      | 34594 |
| 101-41900-50210       | 11/06/23     | CREDIT CARD PURCHASES        | CITY ADMINISTRATOR INTERVIEW MEAL  | 009492     | 11/20/23 | 966.35     | 34594 |
|                       |              |                              |                                    |            |          | 1,602.80   |       |
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| 100-41900-50321       | 10/26/23     | VERIZON WIRELESS             | PD/CH CELL PHONE 09/27/23-10/26/23 | 9947811743 | 11/20/23 | 210.89     | 34595 |
| 100-42100-50321       | 10/26/23     | VERIZON WIRELESS             | PD/CH CELL PHONE 09/27/23-10/26/23 | 9947811743 | 11/20/23 | 476.17     | 34595 |
| 100-42100-50323       | 10/26/23     | VERIZON WIRELESS             | PD/CH CELL PHONE 09/27/23-10/26/23 | 9947811743 | 11/20/23 | 480.12     | 34595 |
|                       |              |                              |                                    |            |          | 1,167.18   |       |
| Total For Check 34595 |              |                              |                                    |            |          |            |       |

| GL Number             | Invoice Date | Vendor                     | Invoice Desc.               | Invoice     | Chk Date | Amount          | Check |
|-----------------------|--------------|----------------------------|-----------------------------|-------------|----------|-----------------|-------|
| Check 34596           |              |                            |                             |             |          |                 |       |
| 601-49400-50300       | 11/02/23     | WATER LABORATORIES, INC.   | COLIFORM TEST               | 84422       | 11/20/23 | 36.00           | 34596 |
|                       |              |                            |                             |             |          | <u>36.00</u>    |       |
| Total For Check 34596 |              |                            |                             |             |          |                 |       |
| Check 34597           |              |                            |                             |             |          |                 |       |
| 100-42100-50403       | 11/07/23     | WESTSIDE WHOLESALE TIRE    | SQUAD 572 REPAIR            | 935608      | 11/20/23 | 1,071.16        | 34597 |
| 100-45200-50210       | 11/09/23     | WESTSIDE WHOLESALE TIRE    | TIRE REPAIR                 | 936325      | 11/20/23 | 47.09           | 34597 |
|                       |              |                            |                             |             |          | <u>1,118.25</u> |       |
| Total For Check 34597 |              |                            |                             |             |          |                 |       |
| Check 34598           |              |                            |                             |             |          |                 |       |
| 100-00000-22205       | 11/10/23     | WRIGHT-HENNEPIN COOP ELECT | UTILITY SERVICES            | 35030897723 | 11/20/23 | 295.37          | 34598 |
| 100-00000-22205-007   | 11/10/23     | WRIGHT-HENNEPIN COOP ELECT | UTILITY SERVICES            | 35030897723 | 11/20/23 | 262.43          | 34598 |
| 100-00000-22205-056   | 11/10/23     | WRIGHT-HENNEPIN COOP ELECT | UTILITY SERVICES            | 35030897723 | 11/20/23 | 517.96          | 34598 |
| 100-00000-22205-065   | 11/10/23     | WRIGHT-HENNEPIN COOP ELECT | UTILITY SERVICES            | 35030897723 | 11/20/23 | 1,073.56        | 34598 |
| 100-00000-22205-087   | 11/10/23     | WRIGHT-HENNEPIN COOP ELECT | UTILITY SERVICES            | 35030897723 | 11/20/23 | 493.57          | 34598 |
| 100-00000-22205-098   | 11/10/23     | WRIGHT-HENNEPIN COOP ELECT | UTILITY SERVICES            | 35030897723 | 11/20/23 | 204.89          | 34598 |
| 100-00000-22205-132   | 11/10/23     | WRIGHT-HENNEPIN COOP ELECT | UTILITY SERVICES            | 35030897723 | 11/20/23 | 70.28           | 34598 |
| 100-41900-50381       | 11/10/23     | WRIGHT-HENNEPIN COOP ELECT | UTILITY SERVICES            | 35030897723 | 11/20/23 | 1,664.00        | 34598 |
| 100-42151-50381       | 11/10/23     | WRIGHT-HENNEPIN COOP ELECT | UTILITY SERVICES            | 35030897723 | 11/20/23 | 78.49           | 34598 |
| 100-43100-50381       | 11/10/23     | WRIGHT-HENNEPIN COOP ELECT | UTILITY SERVICES            | 35030897723 | 11/20/23 | 197.20          | 34598 |
| 100-45200-50381       | 11/10/23     | WRIGHT-HENNEPIN COOP ELECT | UTILITY SERVICES            | 35030897723 | 11/20/23 | 82.37           | 34598 |
| 601-49400-50380       | 11/10/23     | WRIGHT-HENNEPIN COOP ELECT | UTILITY SERVICES            | 35030897723 | 11/20/23 | 71.79           | 34598 |
| 602-49450-50380       | 11/10/23     | WRIGHT-HENNEPIN COOP ELECT | UTILITY SERVICES            | 35030897723 | 11/20/23 | 312.80          | 34598 |
|                       |              |                            |                             |             |          | <u>5,324.71</u> |       |
| Total For Check 34598 |              |                            |                             |             |          |                 |       |
| Check 34599           |              |                            |                             |             |          |                 |       |
| 601-49400-50210       | 11/01/23     | XCEL ENERGY                | 9820 CO RD 101 WATER METER  | 851489353   | 11/20/23 | 24.89           | 34599 |
|                       |              |                            |                             |             |          | <u>24.89</u>    |       |
| Total For Check 34599 |              |                            |                             |             |          |                 |       |
| Check 34600           |              |                            |                             |             |          |                 |       |
| 100-43100-50381       | 11/03/23     | XCEL ENERGY                | 9700 CTY RD 19 STREET LIGHT | 851884853   | 11/20/23 | 30.13           | 34600 |
|                       |              |                            |                             |             |          | <u>30.13</u>    |       |
| Total For Check 34600 |              |                            |                             |             |          |                 |       |
| Check 34601           |              |                            |                             |             |          |                 |       |
| 100-00000-22205       | 11/05/23     | XCEL ENERGY                | BELLWETHER - STREET LIGHTS  | 851811158   | 11/20/23 | 380.61          | 34601 |
|                       |              |                            |                             |             |          | <u>380.61</u>   |       |
| Total For Check 34601 |              |                            |                             |             |          |                 |       |
| Check 34602           |              |                            |                             |             |          |                 |       |
| 100-43100-50220       | 11/10/23     | ZIEGLER INC                | FILTERS                     | IN001246522 | 11/20/23 | 777.09          | 34602 |
|                       |              |                            |                             |             |          | <u>777.09</u>   |       |
| Total For Check 34602 |              |                            |                             |             |          |                 |       |



| GL Number    | Invoice Date | Vendor | Invoice Desc.                       | Invoice | Chk Date | Amount Check       |
|--------------|--------------|--------|-------------------------------------|---------|----------|--------------------|
| Fund Totals: |              |        |                                     |         |          |                    |
|              |              |        | Fund 100 GENERAL FUND               |         |          | 1,888,234.96       |
|              |              |        | Fund 101 LONG-TERM PLANNING FUND    |         |          | 966.35             |
|              |              |        | Fund 208 LAWFUL GAMBLING            |         |          | 120.00             |
|              |              |        | Fund 408 PAVEMENT MANAGEMENT        |         |          | (79,242.40)        |
|              |              |        | Fund 416 CAPITAL-EQUIPMENT CERTS    |         |          | 72,072.85          |
|              |              |        | Fund 419 HACKAMORE UPGRADE (LENNAR) |         |          | 261.00             |
|              |              |        | Fund 601 WATER                      |         |          | 389,601.99         |
|              |              |        | Fund 602 SEWER                      |         |          | 94,888.49          |
|              |              |        | Total For All Funds:                |         |          | <hr/> 2,366,903.24 |



**APPLICATION AND CERTIFICATION FOR PAYMENT**

AIA DOCUMENT G702

PAGE ONE OF 10 PAGES

TO OWNER: City of Corcoran  
8200 County Road 116  
Corcoran, MN 55340

PROJECT: WTP

APPLICATION NO: 6

Distribution to:

- OWNER
- ENGINEER
- CONTRACTOR
- RURAL DEVELOPMENT

FROM CONTRACTOR: Rice Lake  
Construction Group

VIA ENGINEER: Stantec

PERIOD TO: 10/31/23

PROJECT NOS: 227704426

CONTRACT FOR: City of Corcoran WTP

CONTRACT DATE:01.26.23

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

|                                                                             |    |                       |
|-----------------------------------------------------------------------------|----|-----------------------|
| 1. ORIGINAL CONTRACT SUM                                                    | \$ | <u>16,728,200.00</u>  |
| 2. Net change by Change Orders                                              | \$ | <u>0.00</u>           |
| 3. CONTRACT SUM TO DATE (Line 1 ± 2)                                        | \$ | <u>16,728,200.00</u>  |
| 4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)                      | \$ | <u>2,837,352.64</u>   |
| 5. RETAINAGE:                                                               |    |                       |
| a. <u>5</u> % of Completed Work                                             | \$ | <u>141,867.63</u>     |
| (Column D + E on G703)                                                      |    |                       |
| _____                                                                       |    | _____                 |
| _____                                                                       |    | _____                 |
| _____                                                                       |    | _____                 |
| Total in Column I of G703)                                                  | \$ | <u>141,867.63</u>     |
| 6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)                   | \$ | <u>2,695,485.01</u>   |
| 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 5+6 from prior Certificate) | \$ | <u>\$2,355,385.01</u> |
| 8. CURRENT PAYMENT DUE                                                      | \$ | <u>340,100.00</u>     |
| 9. BALANCE TO FINISH, NOT INCLUDING RETAINAGE (Line 3 less Line 4)          | \$ | <u>13,890,847.36</u>  |

CONTRACTOR:

By: **Mark Hinsz** Digitally signed by Mark Hinsz  
DN: C=US, E=mark\_hinsz@ricelake.org, O=Rice Lake Construction Group, CN=Mark Hinsz  
Date: 2023.10.30 14:46:52-05'00' Date: \_\_\_\_\_

State of: \_\_\_\_\_ County of: \_\_\_\_\_  
 Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_  
 Notary Public:  
 My Commission expires:

**ENGINEER'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED . . . . . \$ **340,100.00**

*(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)*  
ENGINEER:

By: \_\_\_\_\_ Date: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

ACCEPTED BY AGENCY \_\_\_\_\_

APPROVED BY OWNER \_\_\_\_\_

| CHANGE ORDER SUMMARY                               | ADDITIONS | DEDUCTIONS |
|----------------------------------------------------|-----------|------------|
| Total changes approved in previous months by Owner |           |            |
| Total approved this Month                          |           |            |
| TOTALS                                             | \$0.00    | \$0.00     |
| NET CHANGES by Change Order                        | \$0.00    |            |

# CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.  
 In tabulations below, amounts are stated to the nearest dollar.  
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 6  
 APPLICATION DATE: 10/30/23  
 PERIOD TO: 10/31/23  
 ENGINEER'S PROJECT NO: 173420014

| A<br>ITEM<br>NO. | B<br>DESCRIPTION OF WORK                       | C<br>SCHEDULED<br>VALUE | E<br>WORK COMPLETED                          |             | F<br>MATERIALS<br>PRESENTLY<br>STORED<br>(NOT IN<br>D OR E) | G<br>TOTAL<br>COMPLETED<br>AND STORED<br>TO DATE<br>(D+E+F) |         | H<br>BALANCE<br>TO FINISH<br>(C - G) | I<br>RETAINAGE<br>(IF VARIABLE<br>RATE) |
|------------------|------------------------------------------------|-------------------------|----------------------------------------------|-------------|-------------------------------------------------------------|-------------------------------------------------------------|---------|--------------------------------------|-----------------------------------------|
|                  |                                                |                         | D<br>FROM PREVIOUS<br>APPLICATION<br>(D + E) | THIS PERIOD |                                                             | %<br>(G ÷ C)                                                | %       |                                      |                                         |
| 1                | Insurance                                      | \$100,000.00            | \$100,000.00                                 |             |                                                             | \$100,000.00                                                | 100.00% |                                      |                                         |
| 2                | Bonds                                          | \$100,000.00            | \$100,000.00                                 |             |                                                             | \$100,000.00                                                | 100.00% |                                      |                                         |
| 3                | Mobilization                                   | \$350,000.00            | \$350,000.00                                 |             |                                                             | \$350,000.00                                                | 100.00% |                                      |                                         |
| 4                | Demobilization                                 | \$50,000.00             |                                              |             |                                                             |                                                             |         | \$50,000.00                          |                                         |
| 5                | Supervision                                    | \$220,000.00            | \$60,000.00                                  | \$20,000.00 |                                                             | \$80,000.00                                                 | 36.36%  | \$140,000.00                         |                                         |
| 6                | Layout/Surveying                               | \$15,000.00             | \$6,000.00                                   | \$500.00    |                                                             | \$6,500.00                                                  | 43.33%  | \$8,500.00                           |                                         |
| 7                | Testing                                        | \$25,000.00             | \$6,000.00                                   | \$2,000.00  |                                                             | \$8,000.00                                                  | 32.00%  | \$17,000.00                          |                                         |
| 8                | Temporary Facilities                           | \$20,000.00             | \$5,000.00                                   | \$1,000.00  |                                                             | \$6,000.00                                                  | 30.00%  | \$14,000.00                          |                                         |
| 9                | Winter Conditions                              | \$50,000.00             |                                              |             |                                                             |                                                             |         | \$50,000.00                          |                                         |
| 10               | Safety                                         | \$10,000.00             | \$2,000.00                                   | \$500.00    |                                                             | \$2,500.00                                                  | 25.00%  | \$7,500.00                           |                                         |
| 11               | Weekly Cleanup (Labor)                         | \$10,000.00             | \$2,000.00                                   | \$500.00    |                                                             | \$2,500.00                                                  | 25.00%  | \$7,500.00                           |                                         |
| 12               | Weekly Cleanup (Material)                      | \$10,000.00             | \$2,000.00                                   | \$500.00    |                                                             | \$2,500.00                                                  | 25.00%  | \$7,500.00                           |                                         |
| 13               | Final Facility Cleaning (L & M)                | \$5,000.00              |                                              |             |                                                             |                                                             |         | \$5,000.00                           |                                         |
| 14               | Disinfection (L & M)                           | \$15,000.00             |                                              |             |                                                             |                                                             |         | \$15,000.00                          |                                         |
| 15               | Final System Startup                           | \$5,000.00              |                                              |             |                                                             |                                                             |         | \$5,000.00                           |                                         |
| 16               | Allowances                                     | \$50,000.00             |                                              |             |                                                             |                                                             |         | \$50,000.00                          |                                         |
| 17               | Capital Purchase Agency Agreement Compliance   | \$1,000.00              |                                              |             |                                                             |                                                             |         | \$1,000.00                           |                                         |
| 18               | Facility Record Documents                      | \$500.00                |                                              |             |                                                             |                                                             |         | \$500.00                             |                                         |
| 19               | Building Earthwork (L & M)                     | \$450,000.00            | \$225,000.00                                 | \$75,000.00 |                                                             | \$300,000.00                                                | 66.67%  | \$150,000.00                         |                                         |
| 20               | Watertightness Testing (L&M)                   | \$20,000.00             | \$4,000.00                                   | \$1,000.00  |                                                             | \$5,000.00                                                  | 25.00%  | \$15,000.00                          |                                         |
| 21               | Structural Testing & Special Inspections (L&M) | \$25,000.00             | \$5,000.00                                   | \$2,000.00  |                                                             | \$7,000.00                                                  | 28.00%  | \$18,000.00                          |                                         |
| 22               | Concrete: General Conditions (L)               | \$100,000.00            | \$40,000.00                                  | \$15,000.00 |                                                             | \$55,000.00                                                 | 55.00%  | \$45,000.00                          |                                         |
| 23               | Concrete: General Conditions (M)               | \$100,000.00            | \$40,000.00                                  | \$15,000.00 |                                                             | \$55,000.00                                                 | 55.00%  | \$45,000.00                          |                                         |
| 24               | Footings (L)                                   | \$15,000.00             |                                              |             |                                                             |                                                             |         | \$15,000.00                          |                                         |
| 25               | Footings (M)                                   | \$25,000.00             |                                              |             |                                                             |                                                             |         | \$25,000.00                          |                                         |
| 26               | Waterstop (L)                                  | \$20,000.00             | \$6,500.00                                   | \$3,500.00  |                                                             | \$10,000.00                                                 | 50.00%  | \$10,000.00                          |                                         |
| 27               | Waterstop (M)                                  | \$20,000.00             | \$13,000.00                                  |             |                                                             | \$13,000.00                                                 | 65.00%  | \$7,000.00                           |                                         |
| 28               | Detention Tank Walls (L)                       | \$80,000.00             |                                              |             |                                                             |                                                             |         | \$80,000.00                          |                                         |
| 29               | Detention Tank Walls (M)                       | \$80,000.00             |                                              |             |                                                             |                                                             |         | \$80,000.00                          |                                         |
| 30               | Detention Tank Base Slab (L)                   | \$70,000.00             |                                              |             |                                                             |                                                             |         | \$70,000.00                          |                                         |
| 31               | Detention Tank Base Slab (M)                   | \$70,000.00             |                                              |             |                                                             |                                                             |         | \$70,000.00                          |                                         |
| 32               | Filter Room Base Slab (L)                      | \$90,000.00             | \$90,000.00                                  |             |                                                             | \$90,000.00                                                 | 100.00% |                                      |                                         |
| 33               | Filter Room Base Slab (M)                      | \$90,000.00             | \$90,000.00                                  |             |                                                             | \$90,000.00                                                 | 100.00% |                                      |                                         |
| 34               | Filter Room Walls (L)                          | \$70,000.00             | \$15,000.00                                  |             |                                                             | \$15,000.00                                                 | 21.43%  | \$55,000.00                          |                                         |
| 35               | Filter Room Walls (M)                          | \$70,000.00             | \$15,000.00                                  |             |                                                             | \$15,000.00                                                 | 21.43%  | \$55,000.00                          |                                         |
| 36               | Lower Level Base Slab (L)                      | \$130,000.00            | \$130,000.00                                 |             |                                                             | \$130,000.00                                                | 100.00% |                                      |                                         |
| 37               | Lower Level Base Slab (M)                      | \$130,000.00            | \$130,000.00                                 |             |                                                             | \$130,000.00                                                | 100.00% |                                      |                                         |

# CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.  
 In tabulations below, amounts are stated to the nearest dollar.  
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 6  
 APPLICATION DATE: 10/30/23  
 PERIOD TO: 10/31/23  
 ENGINEER'S PROJECT NO: 173420014

| A<br>ITEM<br>NO. | B<br>DESCRIPTION OF WORK          | C<br>SCHEDULED<br>VALUE | D<br>WORK COMPLETED                     |             | F<br>MATERIALS<br>PRESENTLY<br>STORED<br>(NOT IN<br>D OR E) | G<br>TOTAL<br>COMPLETED<br>AND STORED<br>TO DATE<br>(D+E+F) |         | H<br>BALANCE<br>TO FINISH<br>(C - G) | I<br>RETAINAGE<br>(IF VARIABLE<br>RATE) |
|------------------|-----------------------------------|-------------------------|-----------------------------------------|-------------|-------------------------------------------------------------|-------------------------------------------------------------|---------|--------------------------------------|-----------------------------------------|
|                  |                                   |                         | FROM PREVIOUS<br>APPLICATION<br>(D + E) | THIS PERIOD |                                                             | %<br>(G ÷ C)                                                | %       |                                      |                                         |
| 38               | Main Level Base Slab (L)          | \$90,000.00             |                                         |             |                                                             |                                                             |         | \$90,000.00                          |                                         |
| 39               | Main Level Base Slab (M)          | \$90,000.00             |                                         |             |                                                             |                                                             |         | \$90,000.00                          |                                         |
| 40               | Main Level Walls (L)              | \$80,000.00             |                                         |             |                                                             |                                                             |         | \$80,000.00                          |                                         |
| 41               | Main Level Walls (M)              | \$80,000.00             |                                         |             |                                                             |                                                             |         | \$80,000.00                          |                                         |
| 42               | Upper Level Concrete Decks (L)    | \$130,000.00            |                                         |             |                                                             |                                                             |         | \$130,000.00                         |                                         |
| 43               | Upper Level Concrete Decks (M)    | \$130,000.00            |                                         |             |                                                             |                                                             |         | \$130,000.00                         |                                         |
| 44               | Topping Slabs (L)                 | \$40,000.00             |                                         |             |                                                             |                                                             |         | \$40,000.00                          |                                         |
| 45               | Topping Slabs (M)                 | \$40,000.00             |                                         |             |                                                             |                                                             |         | \$40,000.00                          |                                         |
| 46               | Sidewalks (L & M)                 | \$10,000.00             |                                         |             |                                                             |                                                             |         | \$10,000.00                          |                                         |
| 47               | Misc. Walls (L)                   | \$5,000.00              |                                         |             |                                                             |                                                             |         | \$5,000.00                           |                                         |
| 48               | Misc. Walls (M)                   | \$5,000.00              |                                         |             |                                                             |                                                             |         | \$5,000.00                           |                                         |
| 49               | Building Reinforcing Steel (L)    | \$60,000.00             |                                         | \$10,000.00 |                                                             | \$10,000.00                                                 | 16.67%  | \$50,000.00                          |                                         |
| 50               | Building Reinforcing Steel (M)    | \$60,000.00             | \$20,000.00                             |             |                                                             | \$20,000.00                                                 | 33.33%  | \$40,000.00                          |                                         |
| 51               | Precast Plank -- (L)              | \$25,000.00             |                                         |             |                                                             |                                                             |         | \$25,000.00                          |                                         |
| 52               | Precast Plank -- (M)              | \$100,000.00            |                                         |             |                                                             |                                                             |         | \$100,000.00                         |                                         |
| 53               | Rub/Patch Walls (L & M)           | \$40,000.00             | \$2,000.00                              | \$1,000.00  |                                                             | \$3,000.00                                                  | 7.50%   | \$37,000.00                          |                                         |
| 54               | Misc. Concrete (L & M)            | \$5,000.00              |                                         |             |                                                             |                                                             |         | \$5,000.00                           |                                         |
| 55               | Water Cure (L & M)                | \$5,000.00              | \$1,500.00                              | \$500.00    |                                                             | \$2,000.00                                                  | 40.00%  | \$3,000.00                           |                                         |
| 56               | Clearwell Bottom Slab (L)         | \$80,000.00             | \$80,000.00                             |             |                                                             | \$80,000.00                                                 | 100.00% |                                      |                                         |
| 57               | Clearwell Bottom Slab (M)         | \$80,000.00             | \$80,000.00                             |             |                                                             | \$80,000.00                                                 | 100.00% |                                      |                                         |
| 58               | Clearwell Walls (L)               | \$80,000.00             | \$65,000.00                             | \$15,000.00 |                                                             | \$80,000.00                                                 | 100.00% |                                      |                                         |
| 59               | Clearwell Walls (M)               | \$80,000.00             | \$65,000.00                             | \$15,000.00 |                                                             | \$80,000.00                                                 | 100.00% |                                      |                                         |
| 60               | Clearwell Deck (L)                | \$80,000.00             |                                         |             |                                                             |                                                             |         | \$80,000.00                          |                                         |
| 61               | Clearwell Deck (M)                | \$80,000.00             |                                         |             |                                                             |                                                             |         | \$80,000.00                          |                                         |
| 62               | Clearwell Reinforcing Steel (L)   | \$60,000.00             | \$40,000.00                             | \$20,000.00 |                                                             | \$60,000.00                                                 | 100.00% |                                      |                                         |
| 63               | Clearwell Reinforcing Steel (M)   | \$60,000.00             | \$60,000.00                             |             |                                                             | \$60,000.00                                                 | 100.00% |                                      |                                         |
| 64               | Backwash Tank Bottom Slab (L)     | \$60,000.00             | \$60,000.00                             |             |                                                             | \$60,000.00                                                 | 100.00% |                                      |                                         |
| 65               | Backwash Tank Bottom Slab (M)     | \$60,000.00             | \$60,000.00                             |             |                                                             | \$60,000.00                                                 | 100.00% |                                      |                                         |
| 66               | Backwash Tank Walls (L)           | \$70,000.00             | \$70,000.00                             |             |                                                             | \$70,000.00                                                 | 100.00% |                                      |                                         |
| 67               | Backwash Tank Walls (M)           | \$70,000.00             | \$70,000.00                             |             |                                                             | \$70,000.00                                                 | 100.00% |                                      |                                         |
| 68               | Backwash Tank Deck (L)            | \$50,000.00             |                                         | \$15,000.00 |                                                             | \$15,000.00                                                 | 30.00%  | \$35,000.00                          |                                         |
| 69               | Backwash Tank Deck (M)            | \$50,000.00             |                                         | \$15,000.00 |                                                             | \$15,000.00                                                 | 30.00%  | \$35,000.00                          |                                         |
| 70               | Backwash Tank Reinforce Steel (L) | \$40,000.00             | \$30,000.00                             | \$10,000.00 |                                                             | \$40,000.00                                                 | 100.00% |                                      |                                         |
| 71               | Backwash Tank Reinforce Steel(M)  | \$40,000.00             | \$40,000.00                             |             |                                                             | \$40,000.00                                                 | 100.00% |                                      |                                         |
| 72               | Concrete Outfall Structure (L)    | \$5,000.00              |                                         |             |                                                             |                                                             |         | \$5,000.00                           |                                         |
| 73               | Concrete Outfall Structure (M)    | \$5,000.00              |                                         |             |                                                             |                                                             |         | \$5,000.00                           |                                         |
| 74               | Masonry: General Conditions (L)   | \$15,000.00             |                                         |             |                                                             |                                                             |         | \$15,000.00                          |                                         |

# CONTINUATION SHEET

AIA DOCUMENT G703

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APPLICATION NO: 6  
 APPLICATION DATE: 10/30/23  
 PERIOD TO: 10/31/23  
 ENGINEER'S PROJECT NO: 173420014

| A<br>ITEM<br>NO. | B<br>DESCRIPTION OF WORK                  | C<br>SCHEDULED<br>VALUE | D<br>WORK COMPLETED                     |             | F<br>MATERIALS<br>PRESENTLY<br>STORED<br>(NOT IN<br>D OR E) | G                                                      |              | H<br>BALANCE<br>TO FINISH<br>(C - G) | I<br>RETAINAGE<br>(IF VARIABLE<br>RATE) |
|------------------|-------------------------------------------|-------------------------|-----------------------------------------|-------------|-------------------------------------------------------------|--------------------------------------------------------|--------------|--------------------------------------|-----------------------------------------|
|                  |                                           |                         | FROM PREVIOUS<br>APPLICATION<br>(D + E) | THIS PERIOD |                                                             | TOTAL<br>COMPLETED<br>AND STORED<br>TO DATE<br>(D+E+F) | %<br>(G ÷ C) |                                      |                                         |
| 75               | Masonry: General Conditions (M)           | \$125,000.00            |                                         |             |                                                             |                                                        |              | \$125,000.00                         |                                         |
| 76               | Masonry: Exterior (L)                     | \$225,000.00            |                                         |             |                                                             |                                                        |              | \$225,000.00                         |                                         |
| 77               | Masonry: Exterior (M)                     | \$150,000.00            |                                         |             |                                                             |                                                        |              | \$150,000.00                         |                                         |
| 78               | Cavity Wall Insulation (L)                | \$10,000.00             |                                         |             |                                                             |                                                        |              | \$10,000.00                          |                                         |
| 79               | Cavity Wall Insulation (M)                | \$10,000.00             |                                         |             |                                                             |                                                        |              | \$10,000.00                          |                                         |
| 80               | Masonry: Interior (L)                     | \$65,000.00             |                                         |             |                                                             |                                                        |              | \$65,000.00                          |                                         |
| 81               | Masonry: Interior (M)                     | \$65,000.00             |                                         |             |                                                             |                                                        |              | \$65,000.00                          |                                         |
| 82               | Metals: General Conditions (L)            | \$15,000.00             |                                         |             |                                                             |                                                        |              | \$15,000.00                          |                                         |
| 83               | Metals: General Conditions (M)            | \$175,000.00            |                                         |             |                                                             |                                                        |              | \$175,000.00                         |                                         |
| 84               | Exterior Handrails/Stairs/Ladders (L & M) | \$25,000.00             |                                         |             |                                                             |                                                        |              | \$25,000.00                          |                                         |
| 85               | Interior Handrails/Stairs/Ladders (L&M)   | \$45,000.00             |                                         |             |                                                             |                                                        |              | \$45,000.00                          |                                         |
| 86               | Metal Grating (L)                         | \$25,000.00             |                                         |             |                                                             |                                                        |              | \$25,000.00                          |                                         |
| 87               | Misc. Metals (L)                          | \$25,000.00             |                                         |             |                                                             |                                                        |              | \$25,000.00                          |                                         |
| 88               | Interior Access Hatches (L & M)           | \$5,000.00              |                                         |             |                                                             |                                                        |              | \$5,000.00                           |                                         |
| 89               | Exterior Access Hatches (L & M)           | \$5,000.00              |                                         |             |                                                             |                                                        |              | \$5,000.00                           |                                         |
| 90               | Wood Trusses (L)                          | \$20,000.00             |                                         |             |                                                             |                                                        |              | \$20,000.00                          |                                         |
| 91               | Wood Trusses (M)                          | \$30,000.00             |                                         |             |                                                             |                                                        |              | \$30,000.00                          |                                         |
| 92               | Rough Carpentry (L)                       | \$65,000.00             |                                         |             |                                                             |                                                        |              | \$65,000.00                          |                                         |
| 93               | Rough Carpentry (M)                       | \$35,000.00             |                                         |             |                                                             |                                                        |              | \$35,000.00                          |                                         |
| 94               | Finish Carpentry (L)                      | \$15,000.00             |                                         |             |                                                             |                                                        |              | \$15,000.00                          |                                         |
| 95               | Finish Carpentry (M)                      | \$15,000.00             |                                         |             |                                                             |                                                        |              | \$15,000.00                          |                                         |
| 96               | Plastic Fabrication (L)                   | \$1,500.00              |                                         |             |                                                             |                                                        |              | \$1,500.00                           |                                         |
| 97               | Plastic Fabrication (M)                   | \$1,500.00              |                                         |             |                                                             |                                                        |              | \$1,500.00                           |                                         |
| 98               | Fiberglass Grating (L)                    | \$8,500.00              |                                         |             |                                                             |                                                        |              | \$8,500.00                           |                                         |
| 99               | Fiberglass Grating (M)                    | \$25,000.00             |                                         |             |                                                             |                                                        |              | \$25,000.00                          |                                         |
| 100              | Dampproofing (L & M)                      | \$45,000.00             |                                         |             |                                                             |                                                        |              | \$45,000.00                          |                                         |
| 101              | Membrane Waterproofing (L&M)              | \$125,000.00            |                                         | \$40,000.00 |                                                             | \$40,000.00                                            | 32.00%       | \$85,000.00                          |                                         |
| 102              | Fluid Applied Waterproofing (L & M)       | \$45,000.00             |                                         |             |                                                             |                                                        |              | \$45,000.00                          |                                         |
| 103              | Clearwell Insulation (L & M)              | \$35,000.00             |                                         |             |                                                             |                                                        |              | \$35,000.00                          |                                         |
| 104              | Backwash Tank Insulation (L & M)          | \$35,000.00             |                                         | \$20,000.00 |                                                             | \$20,000.00                                            | 57.14%       | \$15,000.00                          |                                         |
| 105              | Building Perimeter Insulation (L & M)     | \$35,000.00             |                                         |             |                                                             |                                                        |              | \$35,000.00                          |                                         |
| 106              | Translucent Wall Panels (L & M)           | \$45,000.00             |                                         |             |                                                             |                                                        |              | \$45,000.00                          |                                         |
| 107              | Fiber Cement Siding (L&M)                 | \$45,000.00             |                                         |             |                                                             |                                                        |              | \$45,000.00                          |                                         |
| 108              | TPO Roofing (L&M)                         | \$181,000.00            |                                         |             |                                                             |                                                        |              | \$181,000.00                         |                                         |
| 109              | Firestopping (L & M)                      | \$5,000.00              |                                         |             |                                                             |                                                        |              | \$5,000.00                           |                                         |
| 110              | Metal Roofing (L & M)                     | \$125,000.00            |                                         |             |                                                             |                                                        |              | \$125,000.00                         |                                         |
| 111              | Metal Roofing Flashing & Trim (L&M)       | \$15,000.00             |                                         |             |                                                             |                                                        |              | \$15,000.00                          |                                         |

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 APPLICATION DATE: 10/30/23  
 PERIOD TO: 10/31/23  
 ENGINEER'S PROJECT NO: 173420014

| A<br>ITEM<br>NO. | B<br>DESCRIPTION OF WORK                     | C<br>SCHEDULED<br>VALUE | D<br>WORK COMPLETED                     |             | F<br>MATERIALS<br>PRESENTLY<br>STORED<br>(NOT IN<br>D OR E) | G                                                      |              | H<br>BALANCE<br>TO FINISH<br>(C - G) | I<br>RETAINAGE<br>(IF VARIABLE<br>RATE) |
|------------------|----------------------------------------------|-------------------------|-----------------------------------------|-------------|-------------------------------------------------------------|--------------------------------------------------------|--------------|--------------------------------------|-----------------------------------------|
|                  |                                              |                         | FROM PREVIOUS<br>APPLICATION<br>(D + E) | THIS PERIOD |                                                             | TOTAL<br>COMPLETED<br>AND STORED<br>TO DATE<br>(D+E+F) | %<br>(G ÷ C) |                                      |                                         |
| 112              | Snow Retention System (L&M)                  | \$5,000.00              |                                         |             |                                                             |                                                        |              | \$5,000.00                           |                                         |
| 113              | Joint Sealers (L & M)                        | \$35,000.00             |                                         |             |                                                             |                                                        |              | \$35,000.00                          |                                         |
| 114              | Steel Doors and Frames (L)                   | \$25,000.00             |                                         |             |                                                             |                                                        |              | \$25,000.00                          |                                         |
| 115              | Steel Doors and Frames (M)                   | \$45,000.00             |                                         |             |                                                             |                                                        |              | \$45,000.00                          |                                         |
| 116              | FRP Doors and Frames (L)                     | \$7,000.00              |                                         |             |                                                             |                                                        |              | \$7,000.00                           |                                         |
| 117              | FRP Doors and Frames (M)                     | \$45,000.00             |                                         |             |                                                             |                                                        |              | \$45,000.00                          |                                         |
| 118              | Door Hardware (L&M)                          | \$20,000.00             |                                         |             |                                                             |                                                        |              | \$20,000.00                          |                                         |
| 119              | Overhead Doors (L&M)                         | \$27,000.00             |                                         |             |                                                             |                                                        |              | \$27,000.00                          |                                         |
| 120              | Painting (L&M)                               | \$264,000.00            |                                         |             |                                                             |                                                        |              | \$264,000.00                         |                                         |
| 121              | Windows (L & M)                              | \$25,000.00             |                                         |             |                                                             |                                                        |              | \$25,000.00                          |                                         |
| 122              | Gypsum Drywall (L & M)                       | \$5,000.00              |                                         |             |                                                             |                                                        |              | \$5,000.00                           |                                         |
| 123              | Acoustical Ceilings (L & M)                  | \$3,500.00              |                                         |             |                                                             |                                                        |              | \$3,500.00                           |                                         |
| 124              | Floor Treatment (L&M)                        | \$1,500.00              |                                         |             |                                                             |                                                        |              | \$1,500.00                           |                                         |
| 125              | Concrete and Masonry Sealer (L)              | \$1,500.00              |                                         |             |                                                             |                                                        |              | \$1,500.00                           |                                         |
| 126              | Concrete and Masonry Sealer (M)              | \$1,500.00              |                                         |             |                                                             |                                                        |              | \$1,500.00                           |                                         |
| 127              | Painting (L)                                 | \$500.00                |                                         |             |                                                             |                                                        |              | \$500.00                             |                                         |
| 128              | Painting (M)                                 | \$500.00                |                                         |             |                                                             |                                                        |              | \$500.00                             |                                         |
| 129              | Louvers/Vents (L & M)                        | \$13,000.00             |                                         |             |                                                             |                                                        |              | \$13,000.00                          |                                         |
| 130              | Signs (L & M)                                | \$5,000.00              |                                         |             |                                                             |                                                        |              | \$5,000.00                           |                                         |
| 131              | Subgrade Preparation (L)                     | \$15,000.00             |                                         |             |                                                             |                                                        |              | \$15,000.00                          |                                         |
| 132              | Aggregate Base (L & M)                       | \$25,000.00             |                                         |             |                                                             |                                                        |              | \$25,000.00                          |                                         |
| 133              | Site Preparation (L & M)                     | \$15,000.00             |                                         |             |                                                             |                                                        |              | \$15,000.00                          |                                         |
| 134              | Underground Water Main (L & M)               | \$350,000.00            |                                         |             |                                                             |                                                        |              | \$350,000.00                         |                                         |
| 135              | Water Main Valves and Hydrant (L & M)        | \$35,000.00             |                                         |             |                                                             |                                                        |              | \$35,000.00                          |                                         |
| 136              | Storm Sewer (L&M)                            | \$125,000.00            |                                         |             |                                                             |                                                        |              | \$125,000.00                         |                                         |
| 137              | Sanitary Sewer (L & M)                       | \$350,000.00            |                                         |             |                                                             |                                                        |              | \$350,000.00                         |                                         |
| 138              | Irrigation (L&M)                             | \$25,000.00             |                                         |             |                                                             |                                                        |              | \$25,000.00                          |                                         |
| 139              | Dewatering (L&M)                             | \$50,000.00             |                                         |             |                                                             |                                                        |              | \$50,000.00                          |                                         |
| 140              | Erosion & Sediment Control (L&M)             | \$5,000.00              | \$5,000.00                              |             |                                                             | \$5,000.00                                             | 100.00%      |                                      |                                         |
| 141              | Riprap (L&M)                                 | \$5,000.00              |                                         |             |                                                             |                                                        |              | \$5,000.00                           |                                         |
| 142              | Flexible Paving (L&M)                        | \$95,000.00             |                                         |             |                                                             |                                                        |              | \$95,000.00                          |                                         |
| 143              | Concrete Paving (L&M)                        | \$35,000.00             |                                         |             |                                                             |                                                        |              | \$35,000.00                          |                                         |
| 144              | Concrete Curb & Gutter (L&M)                 | \$25,000.00             |                                         |             |                                                             |                                                        |              | \$25,000.00                          |                                         |
| 145              | Pavement Markings (L&M)                      | \$2,000.00              |                                         |             |                                                             |                                                        |              | \$2,000.00                           |                                         |
| 146              | Fences & Gates (L&M)                         | \$20,000.00             |                                         |             |                                                             |                                                        |              | \$20,000.00                          |                                         |
| 147              | Seeding & Restoration (L&M)                  | \$35,000.00             |                                         |             |                                                             |                                                        |              | \$35,000.00                          |                                         |
| 148              | Vegetation Establishment & Maintenance (L&M) | \$5,000.00              |                                         |             |                                                             |                                                        |              | \$5,000.00                           |                                         |

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|------------------|-----------------------------------------------|-------------------------|-----------------------------------------|-------------|-------------------------------------------------------------|--------------------------------------------------------|--------------|--------------------------------------|-----------------------------------------|
|                  |                                               |                         | FROM PREVIOUS<br>APPLICATION<br>(D + E) | THIS PERIOD |                                                             | TOTAL<br>COMPLETED<br>AND STORED<br>TO DATE<br>(D+E+F) | %<br>(G ÷ C) |                                      |                                         |
| 149              | Plants (L&M)                                  | \$35,000.00             |                                         |             |                                                             |                                                        |              | \$35,000.00                          |                                         |
| 150              | Filter Equipment (L)                          | \$50,000.00             |                                         |             |                                                             |                                                        |              | \$50,000.00                          |                                         |
| 151              | Filter Equipment (M)                          | \$850,000.00            | \$70,352.64                             |             |                                                             | \$70,352.64                                            | 8.28%        | \$779,647.36                         |                                         |
| 152              | Filter Controls (L)                           | \$50,000.00             |                                         |             |                                                             |                                                        |              | \$50,000.00                          |                                         |
| 153              | Filter Controls (M)                           | \$50,000.00             |                                         |             |                                                             |                                                        |              | \$50,000.00                          |                                         |
| 154              | Filter System Startup                         | \$2,500.00              |                                         |             |                                                             |                                                        |              | \$2,500.00                           |                                         |
| 155              | Filter Equipment O&M's                        | \$500.00                |                                         |             |                                                             |                                                        |              | \$500.00                             |                                         |
| 156              | High Service Pumps (L)                        | \$15,000.00             |                                         |             |                                                             |                                                        |              | \$15,000.00                          |                                         |
| 157              | High Service Pumps (M)                        | \$150,000.00            |                                         |             |                                                             |                                                        |              | \$150,000.00                         |                                         |
| 158              | High Service Pumps O&M's                      | \$500.00                |                                         |             |                                                             |                                                        |              | \$500.00                             |                                         |
| 159              | High Service Pumps Testing and Startup        | \$2,500.00              |                                         |             |                                                             |                                                        |              | \$2,500.00                           |                                         |
| 160              | Backwash Pump (L)                             | \$5,000.00              |                                         |             |                                                             |                                                        |              | \$5,000.00                           |                                         |
| 161              | Backwash Pump (M)                             | \$55,000.00             |                                         |             |                                                             |                                                        |              | \$55,000.00                          |                                         |
| 162              | Backwash Pump Testing and Startup             | \$2,500.00              |                                         |             |                                                             |                                                        |              | \$2,500.00                           |                                         |
| 163              | Backwash Pump O&M's                           | \$500.00                |                                         |             |                                                             |                                                        |              | \$500.00                             |                                         |
| 164              | Well Pump (L)                                 | \$5,000.00              |                                         |             |                                                             |                                                        |              | \$5,000.00                           |                                         |
| 165              | Well Pump (M)                                 | \$45,000.00             |                                         |             |                                                             |                                                        |              | \$45,000.00                          |                                         |
| 166              | Well Pump Testing and Startup                 | \$5,000.00              |                                         |             |                                                             |                                                        |              | \$5,000.00                           |                                         |
| 167              | Well Pump O&M's                               | \$500.00                |                                         |             |                                                             |                                                        |              | \$500.00                             |                                         |
| 168              | Valve Vault (L)                               | \$15,000.00             |                                         |             |                                                             |                                                        |              | \$15,000.00                          |                                         |
| 169              | Valve Vault (M)                               | \$15,000.00             |                                         |             |                                                             |                                                        |              | \$15,000.00                          |                                         |
| 170              | Pre-Engineered Building (L)                   | \$15,000.00             |                                         |             |                                                             |                                                        |              | \$15,000.00                          |                                         |
| 171              | Pre-Engineered Building (M)                   | \$450,000.00            |                                         |             |                                                             |                                                        |              | \$450,000.00                         |                                         |
| 172              | Submersible Pumps (L)                         | \$5,000.00              |                                         |             |                                                             |                                                        |              | \$5,000.00                           |                                         |
| 173              | Submersible Pumps (M)                         | \$20,000.00             |                                         |             |                                                             |                                                        |              | \$20,000.00                          |                                         |
| 174              | Submersible Pumps Testing and Startup         | \$500.00                |                                         |             |                                                             |                                                        |              | \$500.00                             |                                         |
| 175              | Submersible Pumps O&M's                       | \$250.00                |                                         |             |                                                             |                                                        |              | \$250.00                             |                                         |
| 176              | Potassium Permanganate Feed Equipment (L)     | \$5,000.00              |                                         |             |                                                             |                                                        |              | \$5,000.00                           |                                         |
| 177              | Potassium Permanganate Equipment (M)          | \$20,000.00             |                                         |             |                                                             |                                                        |              | \$20,000.00                          |                                         |
| 178              | Potassium Permanganate Feed Equipment Startup | \$1,000.00              |                                         |             |                                                             |                                                        |              | \$1,000.00                           |                                         |
| 179              | Potassium Permanganate Equipment O&M's        | \$500.00                |                                         |             |                                                             |                                                        |              | \$500.00                             |                                         |
| 180              | Chlorine Gas Feed Equipment (L)               | \$5,000.00              |                                         |             |                                                             |                                                        |              | \$5,000.00                           |                                         |
| 181              | Chlorine Gas Equipment (M)                    | \$20,000.00             |                                         |             |                                                             |                                                        |              | \$20,000.00                          |                                         |
| 182              | Chlorine Gas Feed Equipment Startup           | \$1,000.00              |                                         |             |                                                             |                                                        |              | \$1,000.00                           |                                         |
| 183              | Chlorine Gas Equipment O&M's                  | \$500.00                |                                         |             |                                                             |                                                        |              | \$500.00                             |                                         |
| 184              | Polyphosphate Feed Equipment (L)              | \$5,000.00              |                                         |             |                                                             |                                                        |              | \$5,000.00                           |                                         |
| 185              | Polyphosphate Feed Equipment (M)              | \$20,000.00             |                                         |             |                                                             |                                                        |              | \$20,000.00                          |                                         |



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 ENGINEER'S PROJECT NO: 173420014

| A<br>ITEM<br>NO. | B<br>DESCRIPTION OF WORK             | C<br>SCHEDULED<br>VALUE | D<br>WORK COMPLETED                     |             | F<br>MATERIALS<br>PRESENTLY<br>STORED<br>(NOT IN<br>D OR E) | G                                                      |              | H<br>BALANCE<br>TO FINISH<br>(C - G) | I<br>RETAINAGE<br>(IF VARIABLE<br>RATE) |
|------------------|--------------------------------------|-------------------------|-----------------------------------------|-------------|-------------------------------------------------------------|--------------------------------------------------------|--------------|--------------------------------------|-----------------------------------------|
|                  |                                      |                         | FROM PREVIOUS<br>APPLICATION<br>(D + E) | THIS PERIOD |                                                             | TOTAL<br>COMPLETED<br>AND STORED<br>TO DATE<br>(D+E+F) | %<br>(G ÷ C) |                                      |                                         |
| 186              | Polyphosphate Feed Equipment Startup | \$1,000.00              |                                         |             |                                                             |                                                        |              | \$1,000.00                           |                                         |
| 187              | Polyphosphate Feed Equipment O&M's   | \$500.00                |                                         |             |                                                             |                                                        |              | \$500.00                             |                                         |
| 188              | Fluoride Feed Equipment (L)          | \$5,000.00              |                                         |             |                                                             |                                                        |              | \$5,000.00                           |                                         |
| 189              | Fluoride Feed Equipment (M)          | \$20,000.00             |                                         |             |                                                             |                                                        |              | \$20,000.00                          |                                         |
| 190              | Fluoride Feed Equipment Startup      | \$1,000.00              |                                         |             |                                                             |                                                        |              | \$1,000.00                           |                                         |
| 191              | Fluoride Feed Equipment O&M's        | \$500.00                |                                         |             |                                                             |                                                        |              | \$500.00                             |                                         |
| 192              | Initial Supply of Chemicals (L&M)    | \$15,000.00             |                                         |             |                                                             |                                                        |              | \$15,000.00                          |                                         |
| 193              | Blower (L)                           | \$5,000.00              |                                         |             |                                                             |                                                        |              | \$5,000.00                           |                                         |
| 194              | Blower (M)                           | \$35,000.00             |                                         |             |                                                             |                                                        |              | \$35,000.00                          |                                         |
| 195              | Blower Startup                       | \$1,000.00              |                                         |             |                                                             |                                                        |              | \$1,000.00                           |                                         |
| 196              | Blower O&M's                         | \$500.00                |                                         |             |                                                             |                                                        |              | \$500.00                             |                                         |
| 197              | Blower Vibration Tests               | \$250.00                |                                         |             |                                                             |                                                        |              | \$250.00                             |                                         |
| 198              | Cranes, Hoists, Lifting Hooks (L&M)  | \$5,000.00              |                                         |             |                                                             |                                                        |              | \$5,000.00                           |                                         |
| 199              | Window Treatments (L & M)            | \$500.00                |                                         |             |                                                             |                                                        |              | \$500.00                             |                                         |
| 200              | Lab Furniture (L & M)                | \$1,000.00              |                                         |             |                                                             |                                                        |              | \$1,000.00                           |                                         |
| 201              | Magnetic Flow Meters (L&M)           | \$5,000.00              |                                         |             |                                                             |                                                        |              | \$5,000.00                           |                                         |
| 202              | Magnetic Flow Meters Startup         | \$500.00                |                                         |             |                                                             |                                                        |              | \$500.00                             |                                         |
| 203              | Magnetic Flow Meters O&M's           | \$500.00                |                                         |             |                                                             |                                                        |              | \$500.00                             |                                         |
| 204              | Mechanical: General Conditions       | \$50,000.00             |                                         |             |                                                             |                                                        |              | \$50,000.00                          |                                         |
| 205              | Metallic Process Pipe/Fittings (L)   | \$850,000.00            | \$20,000.00                             | \$5,000.00  |                                                             | \$25,000.00                                            | 2.94%        | \$825,000.00                         |                                         |
| 206              | Metallic Process Pipe/Fittings (M)   | \$2,375,000.00          | \$105,000.00                            | \$45,000.00 |                                                             | \$150,000.00                                           | 6.32%        | \$2,225,000.00                       |                                         |
| 207              | Plastic Process Piping/Fittings (M)  | \$150,000.00            |                                         |             |                                                             |                                                        |              | \$150,000.00                         |                                         |
| 208              | Plastic Process Piping/Fittings (M)  | \$150,000.00            |                                         |             |                                                             |                                                        |              | \$150,000.00                         |                                         |
| 209              | Pipe Identification (L)              | \$5,000.00              |                                         |             |                                                             |                                                        |              | \$5,000.00                           |                                         |
| 210              | Pipe Identification (M)              | \$5,000.00              |                                         |             |                                                             |                                                        |              | \$5,000.00                           |                                         |
| 211              | Valves and Accessories (L)           | \$25,000.00             |                                         |             |                                                             |                                                        |              | \$25,000.00                          |                                         |
| 212              | Valves and Accessories (M)           | \$85,000.00             |                                         |             |                                                             |                                                        |              | \$85,000.00                          |                                         |
| 213              | Gauges (L)                           | \$5,000.00              |                                         |             |                                                             |                                                        |              | \$5,000.00                           |                                         |
| 214              | Gauges (M)                           | \$5,000.00              |                                         |             |                                                             |                                                        |              | \$5,000.00                           |                                         |
| 215              | Record Plan Process Drawings         | \$250.00                |                                         |             |                                                             |                                                        |              | \$250.00                             |                                         |
| 216              | Pipe Insulation (L & M)              | \$35,000.00             |                                         |             |                                                             |                                                        |              | \$35,000.00                          |                                         |
| 217              | Sanitary Below Ground (L)            | \$45,000.00             | \$2,500.00                              |             |                                                             | \$2,500.00                                             | 5.56%        | \$42,500.00                          |                                         |
| 218              | Sanitary Below Ground (M)            | \$45,000.00             | \$2,500.00                              |             |                                                             | \$2,500.00                                             | 5.56%        | \$42,500.00                          |                                         |
| 219              | Sanitary Above Ground (L)            | \$55,000.00             |                                         |             |                                                             |                                                        |              | \$55,000.00                          |                                         |
| 220              | Sanitary Above Ground (M)            | \$55,000.00             |                                         |             |                                                             |                                                        |              | \$55,000.00                          |                                         |
| 221              | Facility Storm Drainage (L)          | \$35,000.00             |                                         |             |                                                             |                                                        |              | \$35,000.00                          |                                         |
| 222              | Facility Storm Drainage (M)          | \$35,000.00             |                                         |             |                                                             |                                                        |              | \$35,000.00                          |                                         |

# CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

APPLICATION NO: 6

Contractor's signed certification is attached.

APPLICATION DATE: 10/30/23

In tabulations below, amounts are stated to the nearest dollar.

PERIOD TO: 10/31/23

Use Column I on Contracts where variable retainage for line items may apply.

ENGINEER'S PROJECT NO: 173420014

| A        | B                                 | C               | D                                 | E           | F                                          | G                                          |           | H                         | I                            |
|----------|-----------------------------------|-----------------|-----------------------------------|-------------|--------------------------------------------|--------------------------------------------|-----------|---------------------------|------------------------------|
| ITEM NO. | DESCRIPTION OF WORK               | SCHEDULED VALUE | WORK COMPLETED                    |             | MATERIALS PRESENTLY STORED (NOT IN D OR E) | TOTAL COMPLETED AND STORED TO DATE (D+E+F) | % (G ÷ C) | BALANCE TO FINISH (C - G) | RETAINAGE (IF VARIABLE RATE) |
|          |                                   |                 | FROM PREVIOUS APPLICATION (D + E) | THIS PERIOD |                                            |                                            |           |                           |                              |
| 223      | Water Piping (L)                  | \$45,000.00     |                                   |             |                                            |                                            |           | \$45,000.00               |                              |
| 224      | Water Piping (M)                  | \$45,000.00     |                                   |             |                                            |                                            |           | \$45,000.00               |                              |
| 225      | Clean-Outs (L)                    | \$2,500.00      |                                   |             |                                            |                                            |           | \$2,500.00                |                              |
| 226      | Clean-Outs (M)                    | \$2,500.00      |                                   |             |                                            |                                            |           | \$2,500.00                |                              |
| 227      | Floor Drains (L)                  | \$5,000.00      | \$1,000.00                        |             |                                            | \$1,000.00                                 | 20.00%    | \$4,000.00                |                              |
| 228      | Floor Drains (M)                  | \$15,000.00     | \$3,000.00                        |             |                                            | \$3,000.00                                 | 20.00%    | \$12,000.00               |                              |
| 229      | Wall Hydrants (L)                 | \$5,000.00      |                                   |             |                                            |                                            |           | \$5,000.00                |                              |
| 230      | Wall Hydrants (M)                 | \$5,000.00      |                                   |             |                                            |                                            |           | \$5,000.00                |                              |
| 231      | Plumbing Fixtures (L)             | \$5,000.00      |                                   |             |                                            |                                            |           | \$5,000.00                |                              |
| 232      | Plumbing Fixtures (M)             | \$15,000.00     |                                   |             |                                            |                                            |           | \$15,000.00               |                              |
| 233      | Sump Pumps (L)                    | \$15,000.00     | \$7,500.00                        |             |                                            | \$7,500.00                                 | 50.00%    | \$7,500.00                |                              |
| 234      | Sump Pumps (M)                    | \$25,000.00     | \$12,500.00                       |             |                                            | \$12,500.00                                | 50.00%    | \$12,500.00               |                              |
| 235      | Water Heaters (L)                 | \$5,000.00      |                                   |             |                                            |                                            |           | \$5,000.00                |                              |
| 236      | Water Heaters (M)                 | \$25,000.00     |                                   |             |                                            |                                            |           | \$25,000.00               |                              |
| 237      | Sample Taps, Lines and Valves (L) | \$5,000.00      |                                   |             |                                            |                                            |           | \$5,000.00                |                              |
| 238      | Sample Taps, Lines and Valves (M) | \$5,000.00      |                                   |             |                                            |                                            |           | \$5,000.00                |                              |
| 239      | Record Plumbing Drawings          | \$250.00        |                                   |             |                                            |                                            |           | \$250.00                  |                              |
| 240      | Sheet Metal (L)                   | \$155,000.00    |                                   |             |                                            |                                            |           | \$155,000.00              |                              |
| 241      | Sheet Metal (M)                   | \$25,000.00     |                                   |             |                                            |                                            |           | \$25,000.00               |                              |
| 242      | Chimneys (L)                      | \$5,000.00      |                                   |             |                                            |                                            |           | \$5,000.00                |                              |
| 243      | Chimneys (M)                      | \$5,000.00      |                                   |             |                                            |                                            |           | \$5,000.00                |                              |
| 244      | Dampers (L)                       | \$5,000.00      |                                   |             |                                            |                                            |           | \$5,000.00                |                              |
| 245      | Dampers (M)                       | \$5,000.00      |                                   |             |                                            |                                            |           | \$5,000.00                |                              |
| 246      | Duct Insulation (L & M)           | \$25,000.00     |                                   |             |                                            |                                            |           | \$25,000.00               |                              |
| 247      | Grilles/Registers/Diffusers (L)   | \$5,000.00      |                                   |             |                                            |                                            |           | \$5,000.00                |                              |
| 248      | Grilles/Registers/Diffusers (M)   | \$5,000.00      |                                   |             |                                            |                                            |           | \$5,000.00                |                              |
| 249      | Fans (L)                          | \$5,000.00      |                                   |             |                                            |                                            |           | \$5,000.00                |                              |
| 250      | Fans (M)                          | \$5,000.00      |                                   |             |                                            |                                            |           | \$5,000.00                |                              |
| 251      | Fans Startup                      | \$250.00        |                                   |             |                                            |                                            |           | \$250.00                  |                              |
| 252      | Fans O & M Manuals                | \$250.00        |                                   |             |                                            |                                            |           | \$250.00                  |                              |
| 253      | Rooftop Units (L)                 | \$5,000.00      |                                   |             |                                            |                                            |           | \$5,000.00                |                              |
| 254      | Rooftop Units (M)                 | \$25,000.00     |                                   |             |                                            |                                            |           | \$25,000.00               |                              |
| 255      | Unit Heaters (L)                  | \$5,000.00      |                                   |             |                                            |                                            |           | \$5,000.00                |                              |
| 256      | Unit Heaters (M)                  | \$25,000.00     |                                   |             |                                            |                                            |           | \$25,000.00               |                              |
| 257      | Unit Heaters Startup              | \$250.00        |                                   |             |                                            |                                            |           | \$250.00                  |                              |
| 258      | Unit Heaters O & M Manuals        | \$250.00        |                                   |             |                                            |                                            |           | \$250.00                  |                              |
| 259      | Dehumidifier (L)                  | \$50.00         |                                   |             |                                            |                                            |           | \$50.00                   |                              |

# CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.  
 In tabulations below, amounts are stated to the nearest dollar.  
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 6  
 APPLICATION DATE: 10/30/23  
 PERIOD TO: 10/31/23  
 ENGINEER'S PROJECT NO: 173420014

| A<br>ITEM<br>NO. | B<br>DESCRIPTION OF WORK                    | C<br>SCHEDULED<br>VALUE | D<br>WORK COMPLETED                     |             | F<br>MATERIALS<br>PRESENTLY<br>STORED<br>(NOT IN<br>D OR E) | G                                                      |              | H<br>BALANCE<br>TO FINISH<br>(C - G) | I<br>RETAINAGE<br>(IF VARIABLE<br>RATE) |
|------------------|---------------------------------------------|-------------------------|-----------------------------------------|-------------|-------------------------------------------------------------|--------------------------------------------------------|--------------|--------------------------------------|-----------------------------------------|
|                  |                                             |                         | FROM PREVIOUS<br>APPLICATION<br>(D + E) | THIS PERIOD |                                                             | TOTAL<br>COMPLETED<br>AND STORED<br>TO DATE<br>(D+E+F) | %<br>(G ÷ C) |                                      |                                         |
| 260              | Dehumidifier (M)                            | \$50.00                 |                                         |             |                                                             |                                                        |              | \$50.00                              |                                         |
| 261              | Dehumidifier O&M's                          | \$50.00                 |                                         |             |                                                             |                                                        |              | \$50.00                              |                                         |
| 262              | Dehumidifier Start Up                       | \$50.00                 |                                         |             |                                                             |                                                        |              | \$50.00                              |                                         |
| 263              | Temperature Control (L & M)                 | \$15,000.00             |                                         |             |                                                             |                                                        |              | \$15,000.00                          |                                         |
| 264              | Temperature Controls Startup                | \$5,000.00              |                                         |             |                                                             |                                                        |              | \$5,000.00                           |                                         |
| 265              | Temperature Controls O&M's                  | \$250.00                |                                         |             |                                                             |                                                        |              | \$250.00                             |                                         |
| 266              | Record HVAC Drawings                        | \$250.00                |                                         |             |                                                             |                                                        |              | \$250.00                             |                                         |
| 267              | Electrical: General Conditions              | \$300,000.00            | \$25,000.00                             | \$10,000.00 |                                                             | \$35,000.00                                            | 11.67%       | \$265,000.00                         |                                         |
| 268              | Temporary Electrical                        | \$50,000.00             | \$45,000.00                             |             |                                                             | \$45,000.00                                            | 90.00%       | \$5,000.00                           |                                         |
| 269              | Plant Controls (L)                          | \$65,000.00             |                                         |             |                                                             |                                                        |              | \$65,000.00                          |                                         |
| 270              | Plant Controls (M)                          | \$125,000.00            |                                         |             |                                                             |                                                        |              | \$125,000.00                         |                                         |
| 271              | Interior Fixtures and Lamps (L)             | \$22,000.00             |                                         |             |                                                             |                                                        |              | \$22,000.00                          |                                         |
| 272              | Interior Fixtures and Lamps (M)             | \$35,000.00             |                                         |             |                                                             |                                                        |              | \$35,000.00                          |                                         |
| 273              | Exterior Fixtures and Lamps (L)             | \$5,000.00              |                                         |             |                                                             |                                                        |              | \$5,000.00                           |                                         |
| 274              | Exterior Fixtures and Lamps (M)             | \$10,000.00             |                                         |             |                                                             |                                                        |              | \$10,000.00                          |                                         |
| 275              | Distribution Equipment (L)                  | \$125,000.00            |                                         |             |                                                             |                                                        |              | \$125,000.00                         |                                         |
| 276              | Distribution Equipment (M)                  | \$500,000.00            |                                         |             |                                                             |                                                        |              | \$500,000.00                         |                                         |
| 277              | Branch/Feeder Circuits (L)                  | \$40,000.00             |                                         |             |                                                             |                                                        |              | \$40,000.00                          |                                         |
| 278              | Branch/Feeder Circuits (M)                  | \$25,000.00             |                                         |             |                                                             |                                                        |              | \$25,000.00                          |                                         |
| 279              | Generator (L)                               | \$10,000.00             |                                         |             |                                                             |                                                        |              | \$10,000.00                          |                                         |
| 280              | Generator (M)                               | \$125,000.00            |                                         |             |                                                             |                                                        |              | \$125,000.00                         |                                         |
| 281              | Fire Alarm (L&M)                            | \$1,000.00              |                                         |             |                                                             |                                                        |              | \$1,000.00                           |                                         |
| 282              | Security (L&M)                              | \$15,000.00             |                                         |             |                                                             |                                                        |              | \$15,000.00                          |                                         |
| 283              | Telephone (L&M)                             | \$5,000.00              |                                         |             |                                                             |                                                        |              | \$5,000.00                           |                                         |
| 284              | Card Access System (L&M)                    | \$15,000.00             |                                         |             |                                                             |                                                        |              | \$15,000.00                          |                                         |
| 285              | Plant Controls (L)                          | \$35,000.00             |                                         |             |                                                             |                                                        |              | \$35,000.00                          |                                         |
| 286              | Plant Controls (M)                          | \$125,000.00            |                                         |             |                                                             |                                                        |              | \$125,000.00                         |                                         |
| 287              | Computer Equipment (L&M)                    | \$70,000.00             |                                         |             |                                                             |                                                        |              | \$70,000.00                          |                                         |
| 288              | Electrical Record Drawings                  | \$500.00                |                                         |             |                                                             |                                                        |              | \$500.00                             |                                         |
| 289              | Plant Controls (M)                          | \$5,000.00              |                                         |             |                                                             |                                                        |              | \$5,000.00                           |                                         |
| 290              | Remote Site RTU's (L)                       | \$5,000.00              |                                         |             |                                                             |                                                        |              | \$5,000.00                           |                                         |
| 291              | Remote Site RTU's (M)                       | \$5,000.00              |                                         |             |                                                             |                                                        |              | \$5,000.00                           |                                         |
| 292              | Facility Controls Startup (L&M)             | \$5,000.00              |                                         |             |                                                             |                                                        |              | \$5,000.00                           |                                         |
| 293              | Record Plant Control Documents              | \$500.00                |                                         |             |                                                             |                                                        |              | \$500.00                             |                                         |
| 294              | Record Electrical Conduit and Wire Drawings | \$500.00                |                                         |             |                                                             |                                                        |              | \$500.00                             |                                         |
| 295              | Change Orders                               | \$0.00                  |                                         |             |                                                             |                                                        |              |                                      |                                         |

# CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.  
 In tabulations below, amounts are stated to the nearest dollar.  
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 6  
 APPLICATION DATE: 10/30/23  
 PERIOD TO: 10/31/23  
 ENGINEER'S PROJECT NO: 173420014

| A                   | B                   | C               | D                                 | E            | F                                          | G                                          |           | H                         | I                            |
|---------------------|---------------------|-----------------|-----------------------------------|--------------|--------------------------------------------|--------------------------------------------|-----------|---------------------------|------------------------------|
| ITEM NO.            | DESCRIPTION OF WORK | SCHEDULED VALUE | FROM PREVIOUS APPLICATION (D + E) | THIS PERIOD  | MATERIALS PRESENTLY STORED (NOT IN D OR E) | TOTAL COMPLETED AND STORED TO DATE (D+E+F) | % (G ÷ C) | BALANCE TO FINISH (C - G) | RETAINAGE (IF VARIABLE RATE) |
| <b>GRAND TOTALS</b> |                     | \$16,728,200.00 | \$2,479,352.64                    | \$358,000.00 | \$0.00                                     | \$2,837,352.64                             |           | \$13,890,847.36           |                              |

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity



**SECTION 00 62 76**  
**APPLICATION FOR PAYMENT FORM**

OWNER: City of Corcoran  
PROJECT: Horseshoe Bend Drive Drainage Improvements  
CONTRACTOR: Bituminous Roadways, Inc.

PAY ESTIMATE NO. 1

|                                                                |                      |
|----------------------------------------------------------------|----------------------|
| Original Contract Amount:                                      | <u>\$ 165,103.40</u> |
| Contract Changes approved to Date (List Change Order Numbers): | <u>N/A</u>           |
| Revised Contract Price :                                       | <u>\$ 165,103.40</u> |
| Work Completed to Date (attached):                             | <u>\$ 156,176.13</u> |
| Retainage to Date, 5%:                                         | <u>\$ 7,808.81</u>   |
| Work Completed to Date Less Retainage to Date:                 | <u>\$ 148,367.32</u> |
| Total Amount Previously Certified:                             | <u>\$ -</u>          |
| Payment Request This Estimate:                                 | <u>\$ 148,367.32</u> |

I declare under penalty of perjury that this account, claim, or demand is just and correct and that no part of it has been paid.

  
\_\_\_\_\_  
CONTRACTOR

**CERTIFICATE OF CONTRACTOR**

I hereby certify that the work and the materials supplied to date, as shown on the request for payment, represents the actual value of accomplishment under the terms of the contract dated 9/14/2023 between the City of Corcoran (OWNER) and Bituminous Roadways, Inc. (CONTRACTOR) and all authorized changes thereto:

By Bituminous Roadways, Inc.  
Garrett Jedlicka  
Title Manager

Approval:

(CONTRACTOR)

Garrett Jedlicka Date 11/13/23

STANTEC CONSULTING SERVICES, INC.

Steve Hibel Date 11/13/23

CITY OF CORCORAN

\_\_\_\_\_ Date \_\_\_\_\_

END OF SECTION

Pay Request #1  
 City of Corcoran  
 Horseshoe Bend Drive Drainage Improvements  
 Project Number: 227704908  
 11/13/2023

| LINE NO.                        | ITEM                                                   | UNIT     | QUANTITY | UNIT PRICE  | TOTAL PRICE          | COMPLETED TO DATE |                      | Less Previous Payments |             | PAY REQUEST #1<br>November 2023 |                      |
|---------------------------------|--------------------------------------------------------|----------|----------|-------------|----------------------|-------------------|----------------------|------------------------|-------------|---------------------------------|----------------------|
|                                 |                                                        |          |          |             |                      | QUANTITY          | COST                 | QUANTITY               | COST        | QUANTITY                        | COST                 |
| BASE BID:                       |                                                        |          |          |             |                      |                   |                      |                        |             |                                 |                      |
| 1                               | MOBILIZATION AND DEMOBILIZATION                        | LUMP SUM | 1        | \$ 2,500.00 | \$ 2,500.00          | 1                 | \$ 2,500.00          |                        | \$ -        | 1.0                             | \$ 2,500.00          |
| 2                               | CLEARING                                               | EACH     | 17       | \$ 214.00   | \$ 3,638.00          | 9                 | \$ 1,926.00          |                        | \$ -        | 9.0                             | \$ 1,926.00          |
| 3                               | GRUBBING                                               | EACH     | 17       | \$ 143.00   | \$ 2,431.00          | 9                 | \$ 1,287.00          |                        | \$ -        | 9.0                             | \$ 1,287.00          |
| 4                               | SAWING BITUMINOUS PAVEMENT (FULL DEPTH)                | LIN FT   | 345      | \$ 3.50     | \$ 1,207.50          | 345               | \$ 1,207.50          |                        | \$ -        | 345.0                           | \$ 1,207.50          |
| 5                               | REMOVE STORM SEWER CULVERT                             | LIN FT   | 339      | \$ 6.50     | \$ 2,203.50          | 319               | \$ 2,073.50          |                        | \$ -        | 319.0                           | \$ 2,073.50          |
| 6                               | REMOVE BITUMINOUS PAVEMENT                             | SQ YD    | 349      | \$ 8.00     | \$ 2,792.00          | 261               | \$ 2,088.00          |                        | \$ -        | 261.0                           | \$ 2,088.00          |
| 7                               | SALVAGE AND REINSTALL GRAVEL SURFACING                 | SQ YD    | 140      | \$ 3.00     | \$ 420.00            | 93.3              | \$ 279.90            |                        | \$ -        | 93.3                            | \$ 279.90            |
| 8                               | SALVAGE AND RESPREAD LANDSCAPE ROCK                    | SQ YD    | 5        | \$ 41.00    | \$ 205.00            | 5                 | \$ 205.00            |                        | \$ -        | 5.0                             | \$ 205.00            |
| 9                               | COMMON EXCAVATION - OFFSITE (EV)(P)                    | CU YD    | 170      | \$ 29.00    | \$ 4,930.00          | 228               | \$ 6,612.00          |                        | \$ -        | 228.0                           | \$ 6,612.00          |
| 10                              | STRIP, STOCKPILE, AND RESPREAD TOPSOIL                 | LUMP SUM | 1        | \$ 1,220.00 | \$ 1,220.00          | 1                 | \$ 1,220.00          |                        | \$ -        | 1.0                             | \$ 1,220.00          |
| 11                              | GEOTEXTILE FABRIC TYPE 4                               | SQ YD    | 60       | \$ 3.50     | \$ 210.00            | 0                 | \$ -                 |                        | \$ -        | 0.0                             | \$ -                 |
| 12                              | STREET SWEEPER (WITH PICKUP BROOM)                     | HOUR     | 8        | \$ 180.00   | \$ 1,440.00          | 6                 | \$ 1,080.00          |                        | \$ -        | 6.0                             | \$ 1,080.00          |
| 13                              | AGGREGATE BASE CLASS 5, 100% CRUSHED                   | TON      | 102      | \$ 52.00    | \$ 5,304.00          | 211.5             | \$ 10,998.00         |                        | \$ -        | 211.5                           | \$ 10,998.00         |
| 14                              | BITUMINOUS MATERIAL FOR TACK COAT                      | GAL      | 20       | \$ 13.00    | \$ 260.00            | 4                 | \$ 52.00             |                        | \$ -        | 4.0                             | \$ 52.00             |
| 15                              | TYPE SP 9.5 WEARING COURSE MIXTURE (3,B)               | TON      | 40       | \$ 258.00   | \$ 10,320.00         | 35.66             | \$ 9,251.88          |                        | \$ -        | 35.9                            | \$ 9,251.88          |
| 16                              | TYPE SP 12.5 NON WEARING COURSE MIXTURE (3,B)          | TON      | 50       | \$ 235.00   | \$ 11,750.00         | 27.39             | \$ 6,436.65          |                        | \$ -        | 27.4                            | \$ 6,436.65          |
| 17                              | 15" RC PIPE APRON                                      | EACH     | 4        | \$ 1,845.00 | \$ 7,380.00          | 4                 | \$ 7,380.00          |                        | \$ -        | 4.0                             | \$ 7,380.00          |
| 18                              | 18" RC PIPE APRON                                      | EACH     | 4        | \$ 1,955.00 | \$ 7,820.00          | 4                 | \$ 7,820.00          |                        | \$ -        | 4.0                             | \$ 7,820.00          |
| 19                              | 21" RC PIPE APRON                                      | EACH     | 4        | \$ 2,060.00 | \$ 8,240.00          | 4                 | \$ 8,240.00          |                        | \$ -        | 4.0                             | \$ 8,240.00          |
| 20                              | 21" CPP PIPE APRON                                     | EACH     | 8        | \$ 1,610.00 | \$ 12,880.00         | 0                 | \$ -                 |                        | \$ -        | 0.0                             | \$ -                 |
| 21                              | 24" CPP PIPE APRON                                     | EACH     | 2        | \$ 1,640.00 | \$ 3,280.00          | 8                 | \$ 13,120.00         |                        | \$ -        | 8.0                             | \$ 13,120.00         |
| 22                              | 27" CPP PIPE APRON                                     | EACH     | 2        | \$ 2,120.00 | \$ 4,240.00          | 2                 | \$ 4,240.00          |                        | \$ -        | 2.0                             | \$ 4,240.00          |
| 23                              | 21" CPP                                                | LIN FT   | 110      | \$ 85.00    | \$ 9,350.00          | 0                 | \$ -                 |                        | \$ -        | 0.0                             | \$ -                 |
| 24                              | 24" CPP                                                | LIN FT   | 25       | \$ 117.00   | \$ 2,925.00          | 110               | \$ 12,870.00         |                        | \$ -        | 110.0                           | \$ 12,870.00         |
| 25                              | 27" CPP                                                | LIN FT   | 53       | \$ 123.00   | \$ 6,519.00          | 53                | \$ 6,519.00          |                        | \$ -        | 53.0                            | \$ 6,519.00          |
| 26                              | 15" RC PIPE CULVERT CLASS V                            | LIN FT   | 88       | \$ 111.00   | \$ 9,768.00          | 88                | \$ 9,768.00          |                        | \$ -        | 88.0                            | \$ 9,768.00          |
| 27                              | 18" RC PIPE CULVERT CLASS V                            | LIN FT   | 128      | \$ 116.00   | \$ 14,848.00         | 128               | \$ 14,848.00         |                        | \$ -        | 128.0                           | \$ 14,848.00         |
| 28                              | 21" RC PIPE CULVERT CLASS V                            | LIN FT   | 88       | \$ 133.00   | \$ 11,704.00         | 88                | \$ 11,704.00         |                        | \$ -        | 88.0                            | \$ 11,704.00         |
| 29                              | TRAFFIC CONTROL                                        | LUMP SUM | 1        | \$ 5,610.00 | \$ 5,610.00          | 1                 | \$ 5,610.00          |                        | \$ -        | 1.0                             | \$ 5,610.00          |
| 30                              | STORM DRAIN INLET PROTECTION - MAINTAINED              | EACH     | 12       | \$ 119.00   | \$ 1,428.00          | 0                 | \$ -                 |                        | \$ -        | 0.0                             | \$ -                 |
| 31                              | SILT FENCE, TYPE IAS - MAINTAINED                      | LIN FT   | 300      | \$ 3.50     | \$ 1,050.00          | 0                 | \$ -                 |                        | \$ -        | 0.0                             | \$ -                 |
| 32                              | SEDIMENT CONTROL LOG TYPE STRAW - MAINTAINED           | LIN FT   | 80       | \$ 4.50     | \$ 360.00            | 240               | \$ 1,080.00          |                        | \$ -        | 240.0                           | \$ 1,080.00          |
| 33                              | ROLLED EROSION PREVENTION CATEGORY 25 WITH 25-141 SEED | SQ YD    | 1268     | \$ 3.30     | \$ 4,184.40          | 1649              | \$ 5,441.70          |                        | \$ -        | 1,649.0                         | \$ 5,441.70          |
| 34                              | HYDRAULIC MULCH WITH 25-141 SEED                       | SQ YD    | 317      | \$ 4.00     | \$ 1,268.00          | 0                 | \$ -                 |                        | \$ -        | 0.0                             | \$ -                 |
| <b>TOTAL ORIGINAL CONTRACT:</b> |                                                        |          |          |             | <b>\$ 165,103.40</b> |                   | <b>\$ 156,176.13</b> |                        | <b>\$ -</b> |                                 | <b>\$ 156,176.13</b> |

**CONTRACT SUMMARY**

ORIGINAL CONTRACT AWARD AMOUNT \$ 165,103.40

|                                  | COMPLETE TO DATE     | LESS PREVIOUS PAYMENTS | PAY REQUEST #1       |
|----------------------------------|----------------------|------------------------|----------------------|
| SUBTOTAL                         | \$ 156,176.13        | \$ -                   | \$ 156,176.13        |
| CURRENT RETAINAGE (5%)           | \$ 7,808.81          | \$ -                   | \$ 7,808.81          |
| <b>TOTAL CURRENT PAY REQUEST</b> | <b>\$ 148,367.32</b> | <b>\$ -</b>            | <b>\$ 148,367.32</b> |



**RESOLUTION NO. 2023-99**

**Motion By:**  
**Seconded By:**

**RESOLUTION AUTHORIZING THE EXECUTION OF A COOPERATIVE AGREEMENT  
BETWEEN THE CITY OF CORCORAN AND THREE RIVERS PARK DISTRICT FOR THE  
DEVELOPMENT OF THE DIAMOND LAKE REGIONAL TRAIL**

**WHEREAS**, the City of Corcoran, Minnesota and Three Rivers Park District have in effect a Cooperative Agreement to support the expansion of the regional trail system within the City, and specifically, the Diamond Lake Regional Trail corridor; and

**WHEREAS**, Three Rivers Park District in partnership with the City of Corcoran prepared a master plan for the development of the Regional Trail based on the route conceptually approved by the City on July 22, 2021; and

**WHEREAS**, the City of Corcoran has approved a resolution of support for the master plan on July 22, 2021; and

**WHEREAS**, acquisition and development opportunities within the City are imminent and require timely collaboration between the City of Corcoran and Three Rivers Park District to capitalize on opportunities as they present themselves; and

**WHEREAS**, Three Rivers Park District and the City of Corcoran desire to cooperative to acquire property rights, design, construct, operate and maintain the regional trail within the City, each employing their own powers; and

**THEREFORE BE IT RESOLVED** by the Council of the Corcoran City that a new Cooperative Agreement between the City of Corcoran and Three Rivers Park District be executed effective November 20, 2023, and that the Mayor be authorized and directed to sign the Agreement on behalf of the City.

**VOTING AYE**

- McKee, Tom**
- Bottema, Jon**
- Nichols, Jeremy**
- Schultz, Alan**
- Vehrenkamp, Dean**

**VOTING NAY**

- McKee, Tom**
- Bottema, Jon**
- Nichols, Jeremy**
- Schultz, Alan**
- Vehrenkamp, Dean**

Whereupon, said Resolution is hereby declared adopted on this 20<sup>th</sup> day of November, 2023.

\_\_\_\_\_  
**Ron Thomas - Mayor**

**ATTEST:**

\_\_\_\_\_  
**Michelle Friedrich – City Clerk**

*City Seal*

# STAFF REPORT

# Agenda Item: 8a.

|                                                                                                    |                                              |
|----------------------------------------------------------------------------------------------------|----------------------------------------------|
| <b>City Council Meeting:</b><br>November 20, 2023                                                  | <b>Prepared By:</b><br>Natalie Davis McKeown |
| <b>Topic:</b><br>Commercial and Industrial District<br>Ordinance Updates<br>(City File No. 23-023) | <b>Action Required:</b><br>Direction         |

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**60-Day Review Deadline:** N/A

## 1. Request

The City Council is asked to review a draft work plan for updating the underlying zoning for commercial and industrial land uses. Adopting a work plan for this update was identified as a 2023 priority.

## 2. Background

The City Council had the first in-depth discussion about this update at a work session on September 14, 2023 based on 15 sets of questions posed by staff to better define the scope of the update for commercial and industrial uses. Unfortunately, the audio was not ideal for this meeting, and the recording is quite difficult to hear. Staff noted the following direction during the meeting. Council is asked to confirm the accuracy of staff's recollection and to provide any additional information that may not have been captured in staff's notes.

- Consideration of height related transition from residential districts.
- Evaluation of architectural standards/window requirement to break up the massing of large facades.
- Complete review of each use allowed in commercial, industrial, and mixed-use districts and add use-specific standards where warranted. Specific uses noted:
  - o Parking ramps – should a standard be added to prevent location adjacent to a residential use or district?
  - o Recycling facilities – should these be removed as a potential use?
  - o Lumber yards – should these be removed as a potential use?
  - o Keeping of animals – should this be removed, particularly in the Business Park district?
  - o Urban farming – how can this be allowed?
  - o Should a standard be added related to access on a major road/collector road for high traffic uses, such as warehouses?
  - o Storage uses.
    - Would like to understand if there is an average crime rate associated with this type of use.
    - Do we want to remove mini storage as a conditional use?

- Are there some areas where the City would be less concerned about allowing mini storage (e.g., allowing storage in industrial districts if the storage user does not have frontage on a major roadway)?
  - Is there a desire to allow indoor storage facilities?
- Retail
  - Is there room to simplify how different retail uses are handled in each zoning district?
  - Is there a reason grocery stores are only specifically called out as allowed in the C-2 (Community Commercial) District?
  - Are there specific retail uses the City is more concerned about that should continue to be called out separately (e.g., liquor stores)?

After the meeting, staff made a note of a pattern with requests for the City to apply the impervious surface limit required of commercial and industrial districts on a per plat basis rather than per lot. Staff believe it makes sense to consider specifically allowing this flexibility within the Code as a part of the update.

### 3. Draft Work Plan

The draft work plan anticipates a 7-month process kicking off in December 2023 with adoption anticipated as soon as June 2024. Tentative dates are included in the work plan below but can be modified as needed.

- 1) *Information Gathering and Engagement.* (December 2023 – February 2024)
  - a. Initial Planning Commission discussion based on Council direction and feedback received so far at their regular meeting. (December 5, 2023).
  - b. Planning staff to prepare a survey to gain insight and feedback from existing business owners and commercial/industrial property owners within Corcoran.
    - i. The survey will include questions to gauge interest for further participation from this keyholder group and what that may look like (e.g., open house with Council, panel, temporary task force/committee).
    - ii. Mailed invitations will be sent to known businessowners and landowners by the end of December.
      1. Home occupations will not be included in the mailed invitation as that section of the Zoning Ordinance was not identified as a part of this update.
    - iii. The survey will be available for a one-month period to collect responses, closing at the end of January.
  - c. Additional Council discussion at a regular meeting or work session in February. (February 22<sup>nd</sup>).
    - i. Discuss responses from business community survey.

1. If there is a desire to have an additional engagement component, determine what this will look like, and adjust the work plan timeline as makes sense.
- ii. Discuss Planning Commission feedback.
- iii. Staff to compile examples of how districts and uses are handled in other cities as well as offer examples of built local developments for comparison to further pinpoint Council direction for the desired ordinance changes.

2) *Ordinance Drafting.* (March 2024 – June 2024)

- a. Staff to prepare a draft ordinance for initial discussion.
- b. Review the first draft with Council at end of March at the regular meeting or a work session. Revise the draft ordinance as directed. (March 28<sup>th</sup>).
- c. Schedule a joint work session in April with the Planning Commission and City Council to review the second draft. Revise the draft ordinance as directed. (April 25<sup>th</sup>)
- d. Review of a third draft by City Council at a regular meeting or work schedule, if desired, in May. (May 23<sup>rd</sup>).
- e. Hold public hearing at Planning Commission (June 6<sup>th</sup>).
- f. Present at City Council for adoption (June 27<sup>th</sup>).

As a part of this process, Council adopted a moratorium on new storage applications on October 12, 2023. The moratorium will expire one year from the adoption date. The drafted work plan was created with a somewhat optimistic timeline to provide built-in space for adjustments while still being mindful of the deadline to address storage uses.

#### **4. Budget**

It is expected the ordinance update will be primarily driven by the staff Planner and Planning Technician. Some discussion with Landform is anticipated as a part of the typical weekly staff meetings. This is included in the professional planning services budget.

The ordinance update is expected to take approximately 100 hours for staff to complete (roughly 14-15 hours a month between the Planner and Planning Technician).

Sending out a mailer to owners and commercial/industrial landowners will require printing and postage. Based on a list completed in 2022 of commercial and industrial properties within the City, staff anticipates at least 85 mailers to be sent out as part of the engagement component with the business community. This is expected to have a cost of roughly \$85 (\$1 per mailer which includes supplies, printing, and postage).

#### **5. Recommendation**

Move to adopt or modify the work plan as desired and direct staff to initiate the ordinance update as outlined in this memo.

## STAFF REPORT

Agenda Item: 9a.

|                                              |                                                     |
|----------------------------------------------|-----------------------------------------------------|
| <b>Council Meeting:</b><br>November 20, 2023 | <b>Prepared By:</b><br>Michelle Friedrich           |
| <b>Topic:</b><br>Charter Amendment           | <b>Action Required:</b><br>Adopt Ordinance 2023-507 |

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### Summary

The 2023 annual Charter Commission meeting included review of the City Council structure and changing the mayoral term from a 2-year to a 4-year term. The Charter Commission formally requested a City Charter amendment be adopted per Charter Commission Resolution 2023-01. Council reviewed Ordinance 2023-507 Amending the Corcoran City Charter at the September 14 City Council meeting. Due to absences, a fully seated Council was not available until the November 20 Council meeting to adopt Ordinance 2023-507 Amending the City Charter.

### Financial/Budget

Minimal legal and publication costs.

### Options

1. Adopt Ordinance 2023-507 Amending the City Charter.

### Recommendation

Adopt Ordinance 2023-507 Amending the City Charter.

### Council Action

Adopt Ordinance 2023-507 Amending the City Charter.

### Attachments

1. Charter Commission Resolution 2023-01
2. Draft Ordinance 2023-507 Amending City Charter
3. Charter Commission Letter Regarding Wards and Mayoral Term

**CHARTER COMMISSION  
RESOLUTION NO. 2023-01**

**Motion By:** Gmach  
**Seconded By:** Coots

**A RESOLUTION RECOMMENDING AN AMENDMENT TO THE  
CORCORAN CITY CHARTER**

We, the Charter Commission, resolve to recommend the attached Charter amendment to the City Council for adoption.

**VOTING AYE**

- Gmach, George
- Lothar, Brian
- Tilbury, Jim
- Guenthner, Ken
- Tucker, Gerald
- Hakensen, David
- Buchholtz, Daniel
- Ferrian, Randy
- Hibbard, Meaghan
- Coots, Jonathan

**VOTING NAY**

- Gmach, George
- Lothar, Brian
- Tilbury, Jim
- Guenthner, Ken
- Tucker, Gerald
- Hakensen, David
- Buchholtz,, Daniel
- Ferrian, Randy
- Hibbard, Meaghan
- Coots, Jonathan

Whereupon, said Resolution is hereby declared adopted on this 26<sup>th</sup> day of September 2023.

\_\_\_\_\_  
Brian Lothar – Charter Commission Chair

ATTEST:

\_\_\_\_\_  
Jessica Beise – City Administrator

*City Seal*

**ORDINANCE NO: 2023-507**

**Motion By:**  
**Seconded By:**

**AN ORDINANCE AMENDING THE  
CORCORAN CITY CHARTER**

THE CORCORAN CITY COUNCIL ORDAINS AS FOLLOWS:

**Section 1. Purpose.**

By adopting this Ordinance, the Corcoran City Council is amending the existing Charter. The amendments are designed to expand the term of the Mayor from a two-year term to a four-year term.

**Section 2.** “Chapter 8 – Mayoral Term” is hereby added to the Corcoran City Charter after the end of the existing Chapter 7. The amendment to the Corcoran City Charter shall add the following language after the end of Chapter 7:

**Chapter 8 – Mayoral Term**

**Section 8.01 Mayoral Term.** The Mayor of the City of Corcoran shall be elected for a term of four years.

**Section 3.** The Ordinance will be effective 90 days after its passage and publication.

**VOTING AYE**

- McKee, Tom
- Bottema, Jon
- Nichols, Jeremy
- Schultz, Alan
- Vehrenkamp, Dean

**VOTING NAY**

- McKee, Tom
- Bottema, Jon
- Nichols, Jeremy
- Schultz, Alan, Jeremy
- Vehrenkamp, Dean

**Passed by the Council of the City of Corcoran, Hennepin County, Minnesota, this 20<sup>th</sup> day of November, 2023.**

\_\_\_\_\_  
Tom McKee - Mayor

ATTEST:

\_\_\_\_\_  
Michelle Friedrich – City Clerk



# CITY OF CORCORAN

*A Hidden Gem Waiting To Be Discovered*

[www.corcoranmn.gov](http://www.corcoranmn.gov)

September 26, 2023

## RE: Wards and Mayoral Term

Dear Mayor and Council,

The Charter Commission has been discussing the possible future need for dividing the city into wards for council member elections. The fact that this is a major change for Corcoran has led the Charter Commission to move fully and deliberately in this process.

While the Charter Commission is working on the advisability of wards, one change that we are recommending now is to change the term of the mayor to four years instead of two years.

The Charter Commission is recommending an amendment to the term for mayor changing the election cycle to every four years instead of two years as is the current practice. This change would have the following benefits:

- Recognize the learning curve associated with the role and reduce the risk of losing that skill and experience after only two years of service.
- Allow for continuity on multi-year initiatives.
- Reduce the fundraising and time needed for biennial campaigns.
- Encourage qualified individuals to become candidates.

If implemented, this change would result in the mayoral term being a four-year term in the 2024 election and beyond.

The Charter Commission has unanimously voted on adopting Charter Resolution 2023-01 requesting the Charter be amended via ordinance by the Corcoran City Council.

Sincerely,

A handwritten signature in black ink, appearing to read 'Brian Lothar', written in a cursive style.

Brian Lothar  
Commission Chair  
Corcoran Charter Commission



## STAFF REPORT

Agenda Item: 9b.

|                                                          |                                                         |
|----------------------------------------------------------|---------------------------------------------------------|
| <b>Council Meeting:</b><br>November 20, 2023             | <b>Prepared By:</b><br>Interim Administrator Gottschalk |
| <b>Topic:</b><br>City Administrator Employment Agreement | <b>Action Required:</b><br>Approval                     |

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### Summary

On November 6, 2023, the City Council and staff held interviews for the open City Administrator position. From the process Jason (Jay) Tobin was identified as the preferred City Administrator candidate. Mayor McKee and Councilor Vehrenkamp negotiated the final terms of the agreement on behalf of the City.

The employment agreement including the negotiated terms was vetted by the City Attorney and is attached to this report. The anticipated start date is December 4, 2023.

### Financial/Budget

The wages and benefits for this position are included in the budget.

### Options

1. Approve the attached employment agreement with Jason Tobin and authorize the Mayor to enter into the agreement on behalf of the City.
2. Provide staff with other direction.

### Recommendation

Approve the attached employment agreement with Jason Tobin and authorize the Mayor to enter into the agreement on behalf of the City.

### Council Action

1. Approve the attached employment agreement with Jason Tobin and authorize the Mayor to enter into the agreement on behalf of the City.

### Attachments

1. City Administrator Employment Agreement

## City of Corcoran, Minnesota Employment Agreement

**AGREEMENT** made this 20<sup>th</sup> day of November 2023, by and between the CITY OF CORCORAN, a Minnesota municipal corporation ("Employer"), and Jason (Jay) Tobin ("Employee").

The parties agree as follows:

1. **POSITION.** Employer agrees to employ Employee as its City Administrator. Employee agrees to serve as City Administrator in accordance with state statutes, City ordinances and the Code of Ethics of the International and Minnesota City/County Management Associations, and to perform such other legally permissible and proper duties and functions as the City Council shall from time-to-time assign.
2. **PENSION PLAN.** Employer shall contribute to PERA as required by State law for Employee or an alternate pension plan, if selected by Employee, authorized by State law.
3. **RETIREMENT:** Per MN State Statute 352.965, employee will contribute to a deferred comp plan as defined by the City of Corcoran employee handbook.
4. **SALARY.** Employer shall pay Employee a salary of \$154,190.40 per year starting December 4, , 2023. Effective January 1, 2024, Employee shall be placed at the grade 20 3-year step of the 2024 full-time wage schedule. Employer and Employee agree that an initial performance review will be conducted on Employee after six (6) months and again at one year. The first review at which a pay adjustment will be considered will be the one-year review. The Employer agrees to consider an increase in compensation to the Employee on his one-year anniversary date dependent upon the results of the performance evaluations. Employee shall be entitled to annual reviews and consideration for pay adjustments annually thereafter.
5. **SENIORITY.** For purposes of Paid Time Off (PTO) employment benefits employee will be credited with having completed five years of employment with the City upon his first day of employment.
6. **PAID TIME OFF (PTO).** Effective upon Employee's first day of employment, Employee shall receive a bank of 40 hours of accrued PTO. Employee shall accrue 7.7 hours of PTO per pay period in accordance with the schedule outlined in the City's Employee Handbook.
7. **HOLIDAYS.** Employer shall provide Employee the same holidays as enjoyed by other non-union employees.

8. **GENERAL INSURANCE.** Employer shall provide Employee the same group hospital, medical, dental, life and disability insurance benefits as provided to all other non-union employees.

9. **DUES AND SUBSCRIPTIONS.** Employer shall budget and pay the professional dues and subscriptions for Employee which are deemed reasonable and necessary for Employee's continued participation in national, regional, state and local associations necessary and desirable for Employee's continued professional participation, growth and advancement. Per the Employee's request, these will include the International City County Management Association (ICMA) and the Minnesota City/County Management Association (MCMA).

10. **PROFESSIONAL DEVELOPMENT.** Employer shall budget and pay necessary and reasonable registration, travel and subsistence expenses of Employee for professional and official travel, meetings and occasions adequate to continue the professional development of Employee and to adequately pursue necessary official and other committees thereof which Employee serves as a member. Per the employee request, this will include annual attendance at the International City County Management Association (ICMA) and Minnesota City/County Management Association (MCMA) conferences. Employee shall use good judgment in his outside activities so he will not neglect his primary duties to the Employer.

11. **CIVIC CLUB MEMBERSHIP.** Employer recognizes the desirability of representation in and before local civic and other organizations. Employee is authorized to become a member of such civic clubs or organizations as deemed appropriate by Employee and Employer; and at Employer's expense.

12. **AUTOMOBILE.** Employee shall be reimbursed for any and all mileage expenses the same as other non-union employees. Employee shall have the ability to utilize City owned vehicles for work purposes.

13. **PHONE.** The City Administrator will receive a City-issued cell phone and be included on the City cell plan.

14. **GENERAL EXPENSES.** Employer shall reimburse Employee reasonable miscellaneous job-related expenses which it is anticipated Employee will incur from time to time when provided appropriate documentation.

15. **HOURS OF WORK.** It is understood the position of City Administrator requires attendance at evening meetings and occasionally at weekend meetings. It is understood by Employee that additional compensation and compensatory time shall not be allowed for such

additional expenditures of time. It is further understood that Employee may absent himself from the office to a reasonable extent in consideration of extraordinary time expenditures for evening and weekend meetings at other than normal working hours.

16. **TERMINATION BENEFITS.** In the event Employee is terminated by the Employer during such time that Employee is willing and able to perform the duties of City Administrator, then in that event, Employer agrees to pay Employee at the time of receipt of his last paycheck a lump sum cash payment equal to three (3) months' aggregate salary and to continue to provide and pay for the benefits set forth in paragraph 9 for a period of three (3) months following termination. However, in the event Employee is terminated because of his malfeasance in office, gross misconduct, conviction for a felony, or conviction for an illegal act involving personal gain to Employee, then Employer shall have no obligation to pay the termination benefits.

If Employer at any time during the employment term reduces the salary or other financial benefits of Employee in a greater percentage than across-the-board reduction for all non-union employees, or if Employer refuses, following written notice, to comply with any other provisions of this Agreement benefiting Employee or Employee resigns following a formal suggestion by Employer that she resign, then Employee may, at his option, be deemed to be "terminated" on the effective date of Employee's resignation and the Employee shall also be entitled to receive the termination benefits set forth above.

If Employee voluntarily resigns his position with Employer, Employee agrees to give the Employer thirty (30) days' advance notice. If Employee voluntarily resigns his position with Employer, there shall be no termination pay due to Employee.

17. **GENERAL CONDITIONS OF EMPLOYMENT.** Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of Employer to terminate the services of Employee at any time, for any reason, subject only to the provisions of this Agreement and statutory requirements. Furthermore, nothing in this Agreement shall prevent, limit or otherwise interfere with the right of Employee to resign at any time from his/her position with Employer, subject only to the provisions of this Agreement.

**IN WITNESS WHEREOF,** Employer has caused this Agreement to be signed and executed on its behalf by its Mayor, and Employee has signed this Agreement, in duplicate, the day and year first written above.

EMPLOYER:  
CITY OF CORCORAN

EMPLOYEE:  
Jason (Jay) Tobin

BY: \_\_\_\_\_  
Its Mayor

\_\_\_\_\_



## STAFF REPORT

Agenda Item: 9c.

|                                                                                      |                                                 |
|--------------------------------------------------------------------------------------|-------------------------------------------------|
| <b>Council Meeting:</b><br>November 20, 2023                                         | <b>Prepared By:</b><br>Jessica Christensen Buck |
| <b>Topic:</b><br>Park Development and Master Planning -<br>Master Services Agreement | <b>Action Required:</b><br>Approval             |

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### Summary

On November 9, 2023, Council selected Hoisington Koegler Group, Inc. (HKGi) as the Park Development and Master Planning consultant and directed staff to negotiate a Master Services Agreement including consideration for lower rates. Staff met with HKGi who agreed to adjust their proposed hourly rate for key personnel from \$210/hour to \$185/hour.

Attached is the draft Master Services Agreement submitted by HKGi and reviewed by the City Attorney.

Staff from HKGi were invited and will attend the November 20 meeting to introduce their team and answer questions from Council.

### Financial/Budget

Park system master planning and general design development has been proposed to come from the Long-Range Planning Fund for 2023-2024 in the amount of \$50,000.

Project specific planning costs are proposed to come from Park Dedication Funds with future approval for project milestones incorporated for Parks and Trails Commission and City Council reviews.

### Options

1. Approve Resolution 2023-97 authorizing approval of entering into the agreement with HKGi, subject to minor edits approved by the City Attorney.
2. Provide direction to staff to update the agreement with HKGi and present the updated agreement at a future City Council meeting.
3. Decline the opportunity and provide staff with alternative direction.

### Recommendation

Approve Resolution 2023-97 authorizing approval of entering into the agreement with HKGi, subject to minor edits approved by the City Attorney.

### Council Action

Consider a motion to approve Resolution 2023-97 authorizing approval of entering into the agreement with HKGi, subject to minor edits approved by the City Attorney.

## **Attachments**

1. Master Services Agreement for Park Development and Master Planning
2. Updated Rate Table
3. Resolution 2023-97 Appointment for 2023 Master Park Planning Services

**AN AGREEMENT BETWEEN THE CITY OF CORCORAN, MINNESOTA AND  
HOISINGTON KOEGLER GROUP INC. FOR ONGOING PARK PLANNING AND  
DESIGN SERVICES**

This contract outlines a Scope of Services, Fee Schedule and other elements which together constitute an agreement between the **City of Corcoran**, hereinafter referred to as the CLIENT or the City, and **Hoisington Koepler Group Inc. dba HKGi**, hereinafter referred to as the CONSULTANT for professional services related to park and trail project planning, design services, and community planning tasks hereinafter referred to as the PROJECT(s). The CLIENT and CONSULTANT are sometimes collectively referred to herein as the “parties” or each a “party”.

The CLIENT and CONSULTANT agree as set forth below:

**A. BASIC SERVICES**

The CONSULTANT will work with City staff to assist as needed with various community planning and park and trail improvement projects throughout the City. Project scopes will include community planning, site design, concept design, construction documents, construction administration and other related tasks to support the City in the planning, development and redevelopment of the City, parks, trails, and recreation resources and facilities. Individual projects will be scoped based on required work and all work must be authorized by the City Project Manager via an emailed or mailed project work order to HKGi’s project manager. City’s Project Manager is the Corcoran City Administrator or Designee. HKGi’s project manager is Gabrielle Grinde. In the event Gabrielle Grinde is unavailable, Tim Solomonson will serve as the back-up project manager for Hoisington Koepler Group. The project manager will not be replaced on the project without the authorization via email from the CLIENT Project Manager.

**B. FEES FOR PROFESSIONAL SERVICES**

The CONSULTANT agrees to complete basic services as outlined in Section A and subsequent work orders above per this agreement. The CLIENT agrees to pay the CONSULTANT for PROJECT services rendered based on the CONSULTANT’S hourly rates plus incidental expenses or a negotiated fee as authorized by the City Project Manager.

Invoices will be submitted electronically (PDF form) to the CLIENT on a monthly basis as work is completed and all undisputed portions of invoices shall be payable within 30 days in accordance with this Agreement. In the event CLIENT disputes any portion of an invoice, CLIENT shall promptly notify CONSULTANT of the dispute and the parties shall collaborate in good faith to resolve the dispute. If the parties are unable to resolve the dispute, the parties shall adhere to the terms of Section I, herein.

**C. INSURANCE**

CONSULTANT shall maintain insurance of the kind and in the amounts shown below for the life of the contract. Certificates for General Liability Insurance should state that the CLIENT, its officials, employees, agents and representatives are Additional Insureds. The CLIENT reserves the right to review CONSULTANT’S insurance policies at any time to verify that contractual requirements have been met. CONSULTANT shall provide CLIENT with a certificate of insurance verifying that CONSULTANT has secured the insurance levels listed below and that CLIENT and its officials, employees, agents and representatives are Additional Insured parties. CLIENT does not represent or warranty that these levels will be



sufficient to cover all liabilities of CONSULTANT, and CONSULTANT shall conduct its own evaluation of the appropriate levels of insurance for completing the services contemplated in this Agreement

1. Commercial General Liability Insurance
  - \$2,000,000 per occurrence
  - \$3,000,000 general aggregate
  - \$300,000 damage to rented premises
  - \$15,000 medical expenses
2. Umbrella Liability
  - \$1,000,000 per occurrence
  - \$1,000,000 general aggregate
  - \$10,000 self-insured retention
3. Worker’s Compensation and Employer’s Liability
  - a. Worker’s Compensation per Minnesota Statutes
  - b. Employer’s Liability
    - \$500,000 per accident;
    - \$500,000 per employee;
    - \$500,000 per disease policy limit.
4. Professional Liability Insurance
  - \$2,000,000 per claim
  - \$2,000,000 annual aggregate

**D. COMPLETION SCHEDULE**

The ongoing services of the CONSULTANT will begin upon CLIENT approval and will, absent of causes beyond the control of the CONSULTANT, be valid for (5) years. Individual schedules for each work order will be developed and included in the work order description.

**E. NONDISCRIMINATION**

The CONSULTANT agrees not to discriminate by reason of age, race, religion, color, sex, national origin, or handicap unrelated to the duties of a position, of applicants for employment or employees as to terms of employment, promotion, demotion or transfer, recruitment, layoff or termination, compensation, selection for training, or participation in recreational and educational activities.

**F. EQUAL OPPORTUNITY**

During the performance of this Contract, the CONSULTANT, in compliance with Executive Order 11246, as amended by Executive Order 11375 and Department of Labor regulations 41 CFR Part 60, shall not discriminate against any employee or applicant for employment because of race, color, religion, sex or national origin. The CONSULTANT shall take affirmative action to insure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, sex or national origin. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, transfer; recruitment or recruitment advertising; layoff or termination, rates of pay or other forms of compensation; and selection for training, including apprenticeship. The CONSULTANT shall post in conspicuous places available to employees and applicants for employment notices to be provided by the Government setting forth the provisions of this nondiscrimination clause. The CONSULTANT shall state that all qualified applicants will

receive consideration for employment without regard to race, color, religion, sex, or national origin. The CONSULTANT shall incorporate the foregoing requirements of this paragraph in all of its subcontracts for program work, and will require all of its sub-consultants for such work to incorporate such requirements in all subcontracts for program work.

**G. INDEMNIFICATION**

CLIENT and CONSULTANT agree to indemnify and hold the other harmless, and their respective officers, employees, agents, and representatives, from and against liability for all claims, losses, damages, and expenses, including reasonable attorney's fees, to the extent such claims, losses, damages or expenses are caused by the indemnifying party's negligent acts, errors, or omissions. In the event claims, losses, damages or expenses are caused by the joint or concurrent negligence of the CLIENT and CONSULTANT, they shall be borne by each party in proportion to its negligence. Nothing in this Section G shall be interpreted to be a waiver of CLIENT's liability limitations set forth in MN Stat. Chapter 466.

**H. TERM, TERMINATION, SUCCESSORS AND/OR ASSIGNS**

1. The Term of this Agreement shall be (5) years and concurrent with the work orders authorized and shall be in accordance with the individual schedule to be established between the CLIENT and the CONSULTANT on each approved work order.
2. Either party may terminate this Agreement for any reason or no reason by written notice to the other party at its address below by certified mail at least ten (10) days prior to the date of termination. Such termination shall take effect on the date specified in the notice of termination. The parties respective obligations under Section G herein shall survive termination of this Agreement.

CLIENT:

City of Corcoran  
Attn: City Administrator  
8200 County Road 116  
Corcoran, MN 55340

CONSULTANT:

HKGi  
Attn: Gabrielle Grinde  
800 N Washington Ave  
Minneapolis, MN 55401

3. Neither the CLIENT nor the CONSULTANT shall assign, sublet or transfer its interest in this Agreement without the written consent of the other.
4. The time schedule shall not apply and/or time extensions will be allowed for any circumstances beyond the control of the CONSULTANT.
5. This Agreement shall be governed by the laws of the State of Minnesota as well as any applicable federal and local laws. Any action to enforce the terms of this Agreement shall be brought in Hennepin County, Minnesota.
6. Upon termination, Consultant shall be entitled to fees earned through the effective date of termination.

**I. DISPUTES**

In the event the CLIENT and CONSULTANT are unable to reach agreement under the terms of this Agreement, disputes shall be submitted to mediation prior to either party commencing suit regarding same. An aggrieved party shall make a written request for such mediation and the parties shall work together in good faith to timely schedule the same. However, this requirement shall not bar the commencement of any action if said mediation does not occur within 30 days of the date of notice.

**J. REVOCAION**

If this Agreement is not signed and accepted by both parties within 90 days of the Agreement date, it shall become null and void.

**K. DATA PRACTICES**

All data collected, created, received, maintained, or disseminated for any purposes by the activities of Consultant because of this contract is governed by the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as amended (the "MGDPA"), the Minnesota Rules implementing such act now in force or as adopted, as well as federal regulations on data privacy. CONSULTANT shall cooperate with CLIENT in complying with CLIENT's obligations pursuant to the MGDPA.

**L. RECORDS - AVAILABILITY AND RETENTION**

Consultant agrees to maintain work order related project records for a minimum period of three (3) years from the date of termination of this Agreement.

**M. MERGER AND MODIFICATION**

It is understood and agreed that the entire Agreement between the parties is contained here and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter. All items referred to in this Agreement are incorporated or attached and are deemed to be part of this Agreement.

Any material alterations, variations, modifications, or waivers of provisions of this Agreement shall be valid only when they have been reduced to writing as an amendment and signed by the parties.

**N. SIGNATURES, COUNTERPARTS**

**The parties agree that they may sign this Agreement in counterparts, each of which constitutes an original, but all of which together constitute one instrument. The parties further agree that the electronic signature of a party to this Agreement shall be valid as an original "written" signature of such party and be effective to bind such party to this Agreement. The parties further agree that, for the purposes of this Agreement, "electronic signature" shall also mean a manually signed original signature that is then transmitted by any electronic means. Any party's failure to produce the original signature will not affect the enforceability of this Agreement.**

**O. AUTHORIZATION**

IN WITNESS WHEREOF, The CLIENT and the CONSULTANT have made and executed this Agreement for Professional Services,

This 20<sup>th</sup> day of November, 2023.

CLIENT:

City of Corcoran, **Minnesota**

\_\_\_\_\_  
Signature

Title  
\_\_\_\_\_

\_\_\_\_\_  
Printed name

**CONSULTANT:**

**HKGi**

\_\_\_\_\_  
Name:

Title:



**2023 HOURLY RATES for Assigned Staff**

|                                      |          |
|--------------------------------------|----------|
| Gabrielle Grinde .....               | \$185/hr |
| Rita Trapp .....                     | \$195/hr |
| Kevin Clarke, Jody Rader .....       | \$135/hr |
| Tim Solomonson.....                  | \$125/hr |
| Hannah Schmitz.....                  | \$110/hr |
| Hannah Jonasson, Josiah Clarke ..... | \$90/hr  |

General rate schedule per job classification and incidental expenses schedule are included on the following page.

**HKGi 2023 HOURLY RATES**

|                          |              |
|--------------------------|--------------|
| Principal.....           | \$200-290/hr |
| Associate.....           | \$150-200/hr |
| Senior Professional..... | \$110-160/hr |
| Professional II.....     | \$90-135/hr  |
| Professional I.....      | \$50-90/hr   |
| Technical.....           | \$50-90/hr   |
| <br>                     |              |
| Litigation Services..... | \$250-350/hr |
| Testimony.....           | \$275-375/hr |

Incidental Expenses:

|                            |                           |
|----------------------------|---------------------------|
| Mileage.....               | current federal rate/mile |
| Photocopying BW.....       | 5¢/page                   |
| Photocopying Color.....    | 25¢/page                  |
| Outside Printing.....      | Actual Cost               |
| Large Format Scanning..... | Actual Cost               |
| Lodging and meals.....     | Actual Cost               |

**RESOLUTION NO. 2023-97**

**Motion By:**  
**Seconded By:**

**RESOLUTION ESTABLISHING 2023 APPOINTMENT FOR  
MASTER PARK PLANNING SERVICES**

**WHEREAS**, the City of Corcoran (City) is required to designate the defined organizational items as defined by State Statute and City Codes.

**NOW THEREFORE, BE IT RESOLVED** that the City hereby makes the following appointments for the remainder of the year 2023:

**Master Park Planning Consultant**  
HKGi, 800 N Washington Ave, Minneapolis, MN 55401

**VOTING AYE**

- McKee, Tom
- Bottema, Jon
- Nichols, Jeremy
- Schultz, Alan
- Vehrenkamp, Dean

**VOTING NAY**

- McKee, Tom
- Bottema, Jon
- Nichols, Jeremy
- Schultz, Alan
- Vehrenkamp, Dean

Whereupon, said Resolution is hereby declared adopted on this 20<sup>th</sup> day of November, 2023.

\_\_\_\_\_  
Tom McKee – Mayor

**ATTEST:**

\_\_\_\_\_  
Michelle Friedrich – City Clerk

*City Seal*





**Reference:** Street and Utility Construction for City Center Drive and 79th Place

*City Hall Sewer Utility Modifications*

During construction an additional sewer holding tank was identified within the parking lot adjacent to the police department which should be removed and replaced with a direct connection to the new sanitary sewer service. This work includes the tank removal and connection as well as the associated removal and replacement of the parking lot in this area. As there were bid items to accommodate most of this work within the existing contract, this change order is primarily adjustments to the as bid units within the contract. The City of Corcoran would be responsible for the costs related to this portion of the change order and can likely use ARPA funds to pay for these improvements.

Attached to this memo is the official change order request, but a summary is provided below:

|                                   |                                   |
|-----------------------------------|-----------------------------------|
| Original Contract Amount          | \$5,555,276.81                    |
| Contract Price Change             | \$132,013.00                      |
| Revised Contract Amount           | \$5,687,289.81                    |
| Original Contract Completion Date | September 27 <sup>th</sup> , 2024 |
| Current Contract Completion date  | September 27 <sup>th</sup> , 2024 |

**Engineer's Recommendation**

We recommend reviewing and approving Change Order #1 as outlined in this memo.

**SECTION 00 63 63  
CHANGE ORDER FORM**

Change Order No. \_\_\_\_\_ 1 \_\_\_\_\_

Date \_\_\_\_\_ 11/10/2023 \_\_\_\_\_

Agreement Date \_\_\_\_\_ 8/24/2023 \_\_\_\_\_

Name of Project: Street and Utility Construction for City Center Drive and 79<sup>th</sup> Place

Owner: City of Corcoran

Contractor: S.M. Hentges & Sons, Inc.

The following changes are hereby made to the Contract Documents:

Pay Items (see attached) were added to the contract documents for to address 3 areas of improvements.

The areas of improvements include utility adjustments and improvements related to easement negotiations, St. Therese Utility connection adjustments and utility connections at City Hall.

Justification: Additional pay items to accommodate watermain alignment and easements are required to provide water utilities to the St. Therese development and utilities to the Rush Creek Reserve development. The additional pay items for the watermain connections are necessary to connect to the watermain that St. Therese has constructed prior to the watermain installation by S.M. Hentges and this contract. The additional pay items to City Hall and include extra effort to remove the sewer holding tank and the associated grading, paving and landscaping items on the property.

Original Contract Price: \$ 5,555,276.81

Current Contract Price adjusted to previous Change Order: \$ N/A

The Contract Price due to this Change Order will be increased by \$ 132,013.00

The new Contract Price including this Change Order will be \$ 5,687,289.81

Original Contract Substantial Completion Date: August 30, 2024

The Contract Time will be Increased by 0 Calendar days

Current Contract Substantial Completion Date adjusted to this Change Order: August 30, 2024

Original Contract Final Completion Date: September 27, 2024

The Contract Time will be Increased by 0 Calendar days


Current Contract Final Completion Date adjusted to this Change Order: September 27, 2024

Approvals Required:

To be effective, this Order must be approved by the Owner and the Contractor if it changes the scope of objective of the Project, or as may otherwise be required by the Supplemental General Conditions.

Requested by:  11/14/2023  
Steven Hegland, P.E.

Ordered by: \_\_\_\_\_  
City of Corcoran

Accepted by:  11/13/23  
(Contractor)

END OF SECTION

| LINE NO.                                             | ITEM                                                  | UNIT        | QUANTITY | UNIT PRICE   | TOTAL PRICE          |
|------------------------------------------------------|-------------------------------------------------------|-------------|----------|--------------|----------------------|
| <b>CHANGE ORDER #1</b>                               |                                                       |             |          |              |                      |
| <b>EASEMENT NEGOTIATIONS</b>                         |                                                       |             |          |              |                      |
| C01.4                                                | EXCAVATION - COMMON                                   | CU YD       | 19       | \$ 6.00      | \$ 114.00            |
| C01.5                                                | COMMON EMBANKMENT                                     | CU YD       | 36       | \$ 4.70      | \$ 169.20            |
| C01.11                                               | 6" PVC DRAINTILE PIPE SCH 40                          | LIN FT      | 200      | \$ 16.00     | \$ 3,200.00          |
| C01.12                                               | NYOPLAST YARD DRAIN INLET                             | EACH        | 3        | \$ 2,000.00  | \$ 6,000.00          |
| C01.17                                               | 12" BUTTERFLY VALVE AND BOX                           | EACH        | 1        | \$ 4,300.00  | \$ 4,300.00          |
| C01.21                                               | 8" PVC C-900 DR-18 WATERMAIN OPEN CUT                 | LIN FT      | -105     | \$ 47.00     | \$ (4,935.00)        |
| C01.22                                               | 16" PVC C-900 DR-18 WATERMAIN OPEN CUT                | LIN FT      | 65       | \$ 103.00    | \$ 6,695.00          |
| C01.23                                               | 16" PVC C-900 DR-18 WATERMAIN TRENCHLESS INSTALLATION | LIN FT      | -30      | \$ 205.00    | \$ (6,150.00)        |
| C01.25                                               | DUCTILE IRON FITTINGS                                 | POUND       | 1553     | \$ 13.00     | \$ 20,189.00         |
| C01.26                                               | WATERMAIN ALIGNMENT ADJUSTMENT                        | LUMP<br>SIM | 1        | \$ 23,700.00 | \$ 23,700.00         |
| C01.27                                               | CONIFEROUS TREE 6' HT B&B                             | EACH        | 22       | \$ 459.00    | \$ 10,098.00         |
| C01.28                                               | DECIDUOUS SHRUB NO 5 CONT                             | EACH        | 52       | \$ 65.30     | \$ 3,395.60          |
| C01.29                                               | SILT FENCE, TYPE MS                                   | LIN FT      | 233      | \$ 2.30      | \$ 535.90            |
| C01.30                                               | SEEDING                                               | ACRE        | 0.2      | \$ 1,250.00  | \$ 250.00            |
| C01.31                                               | HYDRAULIC STABILIZED FIBER MATRIX                     | POUND       | 700      | \$ 1.40      | \$ 980.00            |
| C01.32                                               | SEED MIXTURE 25-151                                   | POUND       | 44       | \$ 7.30      | \$ 321.20            |
| <b>TOTAL EASEMENT NEGOTIATIONS</b>                   |                                                       |             |          |              | <b>\$ 68,862.90</b>  |
| <b>ST. THERESE UTILITY SERVICE CONNECTIONS</b>       |                                                       |             |          |              |                      |
| C01.13                                               | CONNECT TO EXISTING SANITARY SEWER SERVICE            | EACH        | 1        | \$ 538.00    | \$ 538.00            |
| C01.14                                               | WATERMAIN OFFSET                                      | EACH        | -1       | \$ 4,430.00  | \$ (4,430.00)        |
| C01.15                                               | 4" GATE VALVE AND BOX                                 | EACH        | 1        | \$ 2,800.00  | \$ 2,800.00          |
| C01.16                                               | 6" GATE VALVE AND BOX                                 | EACH        | 2        | \$ 2,700.00  | \$ 5,400.00          |
| C01.18                                               | CONNECT TO EXISTING WATER SERVICE                     | EACH        | 7        | \$ 5,000.00  | \$ 35,000.00         |
| C01.19                                               | 4" PVC C-900 DR-18 WATERMAIN OPEN CUT                 | LIN FT      | 24       | \$ 43.00     | \$ 1,032.00          |
| C01.20                                               | 6" PVC C-900 DR-18 WATERMAIN OPEN CUT                 | LIN FT      | 91       | \$ 45.00     | \$ 4,095.00          |
| <b>TOTAL ST. THERESE UTILITY SERVICE CONNECTIONS</b> |                                                       |             |          |              | <b>\$ 44,435.00</b>  |
| <b>CITY HALL SEWER UTILITY MODIFICATIONS</b>         |                                                       |             |          |              |                      |
| C01.1                                                | REMOVE HOLDING TANK                                   | EACH        | 1        | \$ 8,500.00  | \$ 8,500.00          |
| C01.2                                                | SAWING BITUMINOUS PAVEMENT (FULL DEPTH)               | LIN FT      | 20       | \$ 3.00      | \$ 60.00             |
| C01.3                                                | REMOVE BITUMINOUS PAVEMENT                            | SQ YD       | 1412     | \$ 4.00      | \$ 5,648.00          |
| C01.6                                                | GEOTEXTILE FABRIC TYPE 5                              | SQ YD       | 157      | \$ 1.80      | \$ 282.60            |
| C01.7                                                | AGGREGATE BASE CLASS 5                                | TON         | 49       | \$ 25.00     | \$ 1,225.00          |
| C01.8                                                | BITUMINOUS MATERIAL FOR TACK COAT                     | GAL         | 11       | \$ 4.00      | \$ 44.00             |
| C01.9                                                | TYPE SP 12.5 NON WEARING COURSE MIXTURE (3,C)         | TON         | 19       | \$ 108.00    | \$ 2,052.00          |
| C01.10                                               | TYPE SP 9.5 WEARING COURSE MIXTURE (3,C)              | TON         | 14       | \$ 116.00    | \$ 1,624.00          |
| C01.24                                               | 2" TYPE PE PIPE                                       | LIN FT      | -93      | \$ 11.00     | \$ (1,023.00)        |
| C01.33                                               | 4" SOLID LINE PAINT                                   | LIN FT      | 55       | \$ 5.50      | \$ 302.50            |
| <b>TOTAL CITY HALL SEWER UTILITY MODIFICATIONS</b>   |                                                       |             |          |              | <b>\$ 18,715.10</b>  |
| <b>TOTAL CHANGE ORDER #1:</b>                        |                                                       |             |          |              | <b>\$ 132,013.00</b> |



Memo

To: Kevin Mattson, PE, PW Director From: Steve Hegland, PE  
 Nick Wyers, PE

Project/File: 227705033 Date: November 14, 2023

Subject: Pay Request #1 to S.M. Hentges & Sons – Street and Utility Construction for City Center Drive and 79<sup>th</sup> Place

**Council Action Requested**

Staff is recommending the City Council Approve Pay Application #1 for the Street and Utility Construction for City Center Drive and 79<sup>th</sup> Place to S.M. Hentges & Sons in the amount of \$1,151,069.87.

**Summary**

The contractor S.M.Hentges & Sons has completed a significant portion of the utilities on this project including the utilities along County Road 116 as well as the utilities along City Center Drive. Additionally, they have completed tree clearing, installed erosion control measures within the project area, and began on some of the work around City Hall. The signed payment request form and pay application is attached for review. Below is a summary of the work completed to date:

|                              |                |
|------------------------------|----------------|
| Total Contract Value to Date | \$5,687,289.81 |
| Work Completed to Date       | \$1,211,652.50 |
| 5% Retainage                 | \$60,582.63    |
| Amount Paid to Date          | \$0.00         |
| Total Pay App #1             | \$1,151,069.87 |

**Engineer’s Recommendation**

We recommend approving Pay Request #1 to S. M. Hentges & Sons in the amount of \$1,151,069.87.

**SECTION 00 62 76**  
**APPLICATION FOR PAYMENT FORM**

OWNER: City of Corcoran  
PROJECT: Street and Utility Construction for City Center Drive and 79th Place  
CONTRACTOR: S.M. Hentges & Sons, Inc.

PAY ESTIMATE NO. 1

|                                                                      |                        |
|----------------------------------------------------------------------|------------------------|
| Original Contract Amount:                                            | <u>\$ 5,555,276.81</u> |
| Contract Changes approved to Date (List Change Order Numbers): CO #1 | <u>\$ 132,013.00</u>   |
| Revised Contract Price :                                             | <u>\$ 5,687,289.81</u> |
| Work Completed to Date (attached):                                   | <u>\$ 1,211,652.50</u> |
| Retainage to Date, 5%:                                               | <u>\$ 60,582.63</u>    |
| Work Completed to Date Less Retainage to Date:                       | <u>\$ 1,151,069.87</u> |
| Total Amount Previously Certified:                                   | <u>\$ -</u>            |
| Payment Request This Estimate:                                       | <u>\$ 1,151,069.87</u> |

I declare under penalty of perjury that this account, claim, or demand is just and correct and that no part of it has been paid.

S.M. Hentges & Sons, Inc

CONTRACTOR

**CERTIFICATE OF CONTRACTOR**

I hereby certify that the work and the materials supplied to date, as shown on the request for payment, represents the actual value of accomplishment under the terms of the contract dated 08/24/2023 between between the City of Corcoran (OWNER) and S.M. Hentges & Sons, Inc. (CONTRACTOR) and all authorized changes therto:

By S.M. Hentges & Sons, Inc  
Dustin Goransson  
Title Project Manager

Approval:

(CONTRACTOR)



Date 11/13/23

STANTEC CONSULTING  
SERVICES, INC.



Date 11/14/2023

CITY OF CORCORAN

Date \_\_\_\_\_

END OF SECTION



Pay Request #1  
City of Corcoran  
Street and Utility Construction for City Center Drive and 79th Place  
Project Number: 227705033  
11/10/2023

| LINE NO.  | ITEM                                                  | UNIT     | QUANTITY | UNIT PRICE    | TOTAL PRICE     | COMPLETED TO DATE |               | Less Previous Payments |      | PAY REQUEST #1<br>NOVEMBER 2023 |               |
|-----------|-------------------------------------------------------|----------|----------|---------------|-----------------|-------------------|---------------|------------------------|------|---------------------------------|---------------|
|           |                                                       |          |          |               |                 | QUANTITY          | COST          | QUANTITY               | COST | QUANTITY                        | COST          |
| BASE BID: |                                                       |          |          |               |                 |                   |               |                        |      |                                 |               |
| 1         | MOBILIZATION                                          | LUMP SUM | 1        | \$ 150,000.00 | \$ 150,000.00   | 0.5               | \$ 75,000.00  | 0.0                    | \$ - | 0.50                            | \$ 75,000.00  |
| 2         | PAVEMENT MARKING REMOVAL                              | LIN FT   | 8119     | \$ 0.80       | \$ 6,495.20     |                   |               |                        |      | 0.0                             | \$ -          |
| 3         | SALVAGE SIGN                                          | EACH     | 4        | \$ 41.00      | \$ 164.00       | 1                 | \$ 41.00      | 0.0                    | \$ - | 1.0                             | \$ 41.00      |
| 4         | REMOVE SIGN                                           | EACH     | 1        | \$ 330.00     | \$ 330.00       |                   |               | 0.0                    | \$ - | 0.0                             | \$ -          |
| 5         | REMOVE CATCH BASIN                                    | LUMP SUM | 1        | \$ 10,000.00  | \$ 10,000.00    |                   |               | 0.0                    | \$ - | 0.0                             | \$ -          |
| 6         | REMOVE SEPTIC TANK                                    | LIN FT   | 30       | \$ 12.90      | \$ 387.00       |                   |               | 0.0                    | \$ - | 0.0                             | \$ -          |
| 7         | REMOVE CURB AND GUTTER                                | LIN FT   | 2618     | \$ 3.00       | \$ 7,854.00     |                   |               | 0.0                    | \$ - | 0.0                             | \$ -          |
| 8         | SAWING BITUMINOUS PAVEMENT (FULL DEPTH)               | LIN FT   | 236      | \$ 8.00       | \$ 1,888.00     | 166               | \$ 1,328.00   | 0.0                    | \$ - | 166.0                           | \$ 1,328.00   |
| 9         | REMOVE CULVERT                                        | SQ YD    | 30       | \$ 4.00       | \$ 120.00       |                   |               | 0.0                    | \$ - | 0.0                             | \$ -          |
| 10        | REMOVE BITUMINOUS DRIVEWAY PAVEMENT                   | SQ YD    | 2770     | \$ 4.00       | \$ 11,080.00    |                   |               | 0.0                    | \$ - | 0.0                             | \$ -          |
| 11        | REMOVE BITUMINOUS PAVEMENT                            | SQ YD    | 2770     | \$ 4.00       | \$ 11,080.00    |                   |               | 0.0                    | \$ - | 0.0                             | \$ -          |
| 12        | MILL BITUMINOUS PAVEMENT 2" DEPTH                     | SQ YD    | 860      | \$ 16.00      | \$ 13,760.00    |                   |               | 0.0                    | \$ - | 0.0                             | \$ -          |
| 13        | REMOVE GRAVEL SURFACING                               | SQ YD    | 529      | \$ 2.00       | \$ 1,058.00     |                   |               | 0.0                    | \$ - | 0.0                             | \$ -          |
| 14        | REMOVE TREE                                           | EA       | 90       | \$ 382.00     | \$ 34,380.00    | 92                | \$ 35,144.00  | 0.0                    | \$ - | 92.0                            | \$ 35,144.00  |
| 15        | STRIP, STOCKPILE, AND RESPREAD TOPSOIL                | LUMP SUM | 1        | \$ 45,000.00  | \$ 45,000.00    |                   |               | 0.0                    | \$ - | 0.0                             | \$ -          |
| 16        | GRANULAR BORROW                                       | TON      | 170      | \$ 30.00      | \$ 5,100.00     |                   |               | 0.0                    | \$ - | 0.0                             | \$ -          |
| 17        | COMMON TOPSOIL BORROW SPECIAL                         | CU YD    | 900      | \$ 16.00      | \$ 14,400.00    |                   |               | 0.0                    | \$ - | 0.0                             | \$ -          |
| 18        | SELECT GRANULAR BORROW MOD 5%                         | TON      | 8280     | \$ 19.00      | \$ 157,320.00   |                   |               | 0.0                    | \$ - | 0.0                             | \$ -          |
| 19        | STABILIZING AGGREGATE, 3" MINUS                       | TON      | 854      | \$ 34.00      | \$ 29,036.00    |                   |               | 0.0                    | \$ - | 0.0                             | \$ -          |
| 20        | EXCAVATION - COMMON                                   | CU YD    | 7925     | \$ 6.00       | \$ 47,550.00    |                   |               | 0.0                    | \$ - | 0.0                             | \$ -          |
| 21        | COMMON EMBANKMENT                                     | CU YD    | 4265     | \$ 4.70       | \$ 20,045.50    |                   |               | 0.0                    | \$ - | 0.0                             | \$ -          |
| 22        | HAUL & DISPOSE OF EXCAVATED MATERIAL                  | CU YD    | 3660     | \$ 15.00      | \$ 54,900.00    |                   |               | 0.0                    | \$ - | 0.0                             | \$ -          |
| 23        | GEOTEXTILE FABRIC TYPE 5                              | SQ YD    | 18255    | \$ 1.80       | \$ 32,859.00    |                   |               | 0.0                    | \$ - | 0.0                             | \$ -          |
| 24        | SOIL STABILIZATION GEOGRID                            | TON      | 160      | \$ 3,675.00   | \$ 588,000.00   |                   |               | 0.0                    | \$ - | 0.0                             | \$ -          |
| 25        | AGGREGATE SURFACING CLASS 2                           | TON      | 500      | \$ 8,000.00   | \$ 4,000,000.00 |                   |               | 0.0                    | \$ - | 0.0                             | \$ -          |
| 26        | STREET SWEEPER (WITH PICKUP BROOM)                    | HR       | 65       | \$ 180.00     | \$ 11,700.00    | 1.5               | \$ 270.00     | 0.0                    | \$ - | 1.5                             | \$ 270.00     |
| 27        | WATER                                                 | MGAL     | 65       | \$ 65.00      | \$ 4,225.00     |                   |               | 0.0                    | \$ - | 0.0                             | \$ -          |
| 28        | AGGREGATE BASE CLASS 5                                | TON      | 9320     | \$ 25.00      | \$ 233,000.00   |                   |               | 0.0                    | \$ - | 0.0                             | \$ -          |
| 29        | BITUMINOUS MATERIAL FOR TACK COAT                     | GAL      | 1760     | \$ 4.00       | \$ 7,040.00     |                   |               | 0.0                    | \$ - | 0.0                             | \$ -          |
| 30        | TYPE SP 12.5 NON WEARING COURSE MIXTURE (3,C)         | TON      | 3625     | \$ 97.70      | \$ 354,162.50   |                   |               | 0.0                    | \$ - | 0.0                             | \$ -          |
| 31        | TYPE SP 12.5 WEARING COURSE MIXTURE (3,C)             | TON      | 1055     | \$ 101.00     | \$ 106,555.00   |                   |               | 0.0                    | \$ - | 0.0                             | \$ -          |
| 32        | TYPE SP 9.5 WEARING COURSE MIXTURE (3,C)              | TON      | 1045     | \$ 106.00     | \$ 110,770.00   |                   |               | 0.0                    | \$ - | 0.0                             | \$ -          |
| 33        | 24" RC FLARED END SECTION W/ TRASH GUARD              | EACH     | 2        | \$ 3,000.00   | \$ 6,000.00     | 2                 | \$ 6,000.00   | 0.0                    | \$ - | 2.0                             | \$ 6,000.00   |
| 34        | 30" RC FLARED END SECTION                             | EACH     | 1        | \$ 2,000.00   | \$ 2,000.00     | 1                 | \$ 2,000.00   | 0.0                    | \$ - | 1.0                             | \$ 2,000.00   |
| 35        | 42" RC FLARED END SECTION                             | CU YD    | 427      | \$ 3,300.00   | \$ 1,410,900.00 | 1                 | \$ 3,300.00   | 0.0                    | \$ - | 1.0                             | \$ 3,300.00   |
| 36        | SUBGRADE EXCAVATION                                   | EACH     | 2        | \$ 10.00      | \$ 20.00        |                   |               | 0.0                    | \$ - | 0.0                             | \$ -          |
| 37        | 18" RC FLARED END SECTION W/TRASH GUARD               | EACH     | 1        | \$ 2,300.00   | \$ 2,300.00     |                   |               | 0.0                    | \$ - | 0.0                             | \$ -          |
| 38        | 4" PVC DRAINTILE CLEANOUT                             | EACH     | 14       | \$ 230.00     | \$ 3,220.00     |                   |               | 0.0                    | \$ - | 0.0                             | \$ -          |
| 39        | 6" PVC DRAINTILE CLEANOUT                             | EACH     | 4        | \$ 450.00     | \$ 1,800.00     |                   |               | 0.0                    | \$ - | 0.0                             | \$ -          |
| 40        | 8" PVC PIPE DRAIN CLEANOUT                            | EACH     | 1        | \$ 1,300.00   | \$ 1,300.00     |                   |               | 0.0                    | \$ - | 0.0                             | \$ -          |
| 41        | 4" PVC DRAINTILE PIPE SCH 40                          | LIN FT   | 5016     | \$ 11.00      | \$ 55,176.00    |                   |               | 0.0                    | \$ - | 0.0                             | \$ -          |
| 42        | 6" PVC DRAINTILE PIPE SCH 40                          | LIN FT   | 322      | \$ 16.00      | \$ 5,152.00     |                   |               | 0.0                    | \$ - | 0.0                             | \$ -          |
| 43        | 12" PVC SANITARY SEWER PIPE SDR 35                    | LIN FT   | 438      | \$ 72.00      | \$ 31,536.00    | 445               | \$ 32,040.00  | 0.0                    | \$ - | 445.0                           | \$ 32,040.00  |
| 44        | 12" PVC SANITARY SEWER PIPE SDR 26                    | LIN FT   | 625      | \$ 80.00      | \$ 50,000.00    | 625               | \$ 50,000.00  | 0.0                    | \$ - | 625.0                           | \$ 50,000.00  |
| 45        | 12" PVC SANITARY SEWER PIPE C-900 DR 18               | LIN FT   | 606      | \$ 220.00     | \$ 133,320.00   | 400               | \$ 88,000.00  | 0.0                    | \$ - | 400.0                           | \$ 88,000.00  |
| 46        | 16" PVC SANITARY SEWER PIPE C-900 DR 18               | LIN FT   | 279      | \$ 230.00     | \$ 64,170.00    |                   |               | 0.0                    | \$ - | 0.0                             | \$ -          |
| 47        | 15" PVC SANITARY SEWER PIPE SDR 26                    | LIN FT   | 279      | \$ 237.00     | \$ 66,123.00    | 277               | \$ 65,649.00  | 0.0                    | \$ - | 277.0                           | \$ 65,649.00  |
| 48        | 8" PVC SANITARY SEWER PIPE SDR 26                     | LIN FT   | 251      | \$ 63.00      | \$ 15,813.00    |                   |               | 0.0                    | \$ - | 0.0                             | \$ -          |
| 49        | 10" PVC SANITARY SEWER PIPE SDR 26                    | LIN FT   | 43       | \$ 71.00      | \$ 3,053.00     | 43                | \$ 3,053.00   | 0.0                    | \$ - | 43.0                            | \$ 3,053.00   |
| 50        | 12" RC PIPE SEWER                                     | LIN FT   | 144      | \$ 55.00      | \$ 7,920.00     | 53                | \$ 2,915.00   | 0.0                    | \$ - | 53.0                            | \$ 2,915.00   |
| 51        | 15" RC PIPE SEWER                                     | LIN FT   | 638      | \$ 60.00      | \$ 38,280.00    | 227               | \$ 13,620.00  | 0.0                    | \$ - | 227.0                           | \$ 13,620.00  |
| 52        | 18" RC PIPE SEWER                                     | LIN FT   | 254      | \$ 69.00      | \$ 17,526.00    | 146               | \$ 10,074.00  | 0.0                    | \$ - | 146.0                           | \$ 10,074.00  |
| 53        | 24" RC PIPE SEWER                                     | LIN FT   | 219      | \$ 98.00      | \$ 21,462.00    | 205               | \$ 20,090.00  | 0.0                    | \$ - | 205.0                           | \$ 20,090.00  |
| 54        | 27" RC PIPE SEWER                                     | LIN FT   | 272      | \$ 111.00     | \$ 30,192.00    | 111               | \$ 12,321.00  | 0.0                    | \$ - | 111.0                           | \$ 12,321.00  |
| 55        | 30" RC PIPE SEWER                                     | LIN FT   | 1025     | \$ 157.50     | \$ 161,437.50   | 1011              | \$ 159,232.50 | 0.0                    | \$ - | 1011.0                          | \$ 159,232.50 |
| 56        | 42" RC PIPE SEWER                                     | LIN FT   | 88       | \$ 245.00     | \$ 21,560.00    | 86                | \$ 21,070.00  | 0.0                    | \$ - | 86.0                            | \$ 21,070.00  |
| 57        | 12" PIPE PLUG                                         | EACH     | 1        | \$ 1,185.00   | \$ 1,185.00     | 1                 | \$ 1,185.00   | 0.0                    | \$ - | 1.0                             | \$ 1,185.00   |
| 58        | 10" PIPE PLUG                                         | EACH     | 1        | \$ 900.00     | \$ 900.00       | 1                 | \$ 900.00     | 0.0                    | \$ - | 1.0                             | \$ 900.00     |
| 59        | 15" HDPE FLARED END SECTION W/ TRASH GUARD            | EACH     | 1        | \$ 950.00     | \$ 950.00       |                   |               | 0.0                    | \$ - | 0.0                             | \$ -          |
| 60        | CONNECT TO EXISTING STORM SEWER                       | EACH     | 2        | \$ 2,300.00   | \$ 4,600.00     | 1                 | \$ 2,300.00   | 0.0                    | \$ - | 1.0                             | \$ 2,300.00   |
| 61        | CONNECT TO EXISTING SANITARY SEWER SERVICE            | EACH     | 1        | \$ 538.00     | \$ 538.00       |                   |               | 0.0                    | \$ - | 0.0                             | \$ -          |
| 62        | CONNECT TO EXISTING SANITARY SEWER                    | EACH     | 1        | \$ 16,200.00  | \$ 16,200.00    | 1                 | \$ 16,200.00  | 0.0                    | \$ - | 1.0                             | \$ 16,200.00  |
| 63        | 4" DIAMETER SANITARY SEWER MANHOLE                    | EACH     | 11       | \$ 8,900.00   | \$ 97,900.00    | 8                 | \$ 71,200.00  | 0.0                    | \$ - | 8.0                             | \$ 71,200.00  |
| 64        | 15" HDPE PIPE SEWER                                   | LIN FT   | 62       | \$ 48.00      | \$ 2,976.00     |                   |               | 0.0                    | \$ - | 0.0                             | \$ -          |
| 65        | 30" STEEL CASING PIPE (JACKED)                        | LIN FT   | 100      | \$ 1,614.00   | \$ 1,614,000.00 |                   |               | 0.0                    | \$ - | 0.0                             | \$ -          |
| 66        | IRRIGATION SYSTEM                                     | LUMP SUM | 1        | \$ 209,000.00 | \$ 209,000.00   |                   |               | 0.0                    | \$ - | 0.0                             | \$ -          |
| 67        | 16" BUTTERFLY VALVE AND BOX                           | EACH     | 2        | \$ 6,300.00   | \$ 12,600.00    | 1                 | \$ 6,300.00   | 0.0                    | \$ - | 1.0                             | \$ 6,300.00   |
| 68        | 12" BUTTERFLY VALVE AND BOX                           | EACH     | 2        | \$ 4,300.00   | \$ 8,600.00     |                   |               | 0.0                    | \$ - | 0.0                             | \$ -          |
| 69        | 6" GATE VALVE AND BOX                                 | EACH     | 5        | \$ 2,700.00   | \$ 13,500.00    | 3                 | \$ 8,100.00   | 0.0                    | \$ - | 3.0                             | \$ 8,100.00   |
| 70        | 8" GATE VALVE AND BOX                                 | EACH     | 3        | \$ 3,400.00   | \$ 10,200.00    | 1                 | \$ 3,400.00   | 0.0                    | \$ - | 1.0                             | \$ 3,400.00   |
| 71        | CONNECT TO EXISTING WATERMAIN                         | EACH     | 2        | \$ 6,500.00   | \$ 13,000.00    | 1                 | \$ 6,500.00   | 0.0                    | \$ - | 1.0                             | \$ 6,500.00   |
| 72        | HYDRANT                                               | EACH     | 5        | \$ 6,940.00   | \$ 34,700.00    | 3                 | \$ 20,820.00  | 0.0                    | \$ - | 3.0                             | \$ 20,820.00  |
| 73        | WATERMAIN OFFSET                                      | EACH     | 1        | \$ 4,430.00   | \$ 4,430.00     |                   |               | 0.0                    | \$ - | 0.0                             | \$ -          |
| 74        | 2" SADDLE                                             | EACH     | 1        | \$ 770.00     | \$ 770.00       |                   |               | 0.0                    | \$ - | 0.0                             | \$ -          |
| 75        | 2" CURB STOP AND BOX                                  | EACH     | 1        | \$ 1,100.00   | \$ 1,100.00     |                   |               | 0.0                    | \$ - | 0.0                             | \$ -          |
| 76        | 2" CORPORATION STOP                                   | LIN FT   | 63       | \$ 665.00     | \$ 41,895.00    |                   |               | 0.0                    | \$ - | 0.0                             | \$ -          |
| 77        | 2" TYPE K COPPER PIPE                                 | LIN FT   | 63       | \$ 42.00      | \$ 2,646.00     |                   |               | 0.0                    | \$ - | 0.0                             | \$ -          |
| 78        | 12" PVC C-900 DR-18 WATERMAIN OPEN CUT                | LIN FT   | 804      | \$ 73.00      | \$ 58,692.00    |                   |               | 0.0                    | \$ - | 0.0                             | \$ -          |
| 79        | 16" PVC C-900 DR-18 WATERMAIN OPEN CUT                | LIN FT   | 2071     | \$ 103.00     | \$ 213,313.00   | 823               | \$ 84,769.00  | 0.0                    | \$ - | 823.0                           | \$ 84,769.00  |
| 80        | 16" PVC C-900 DR-18 WATERMAIN TRENCHLESS INSTALLATION | LIN FT   | 565      | \$ 205.00     | \$ 115,825.00   | 565               | \$ 115,825.00 | 0.0                    | \$ - | 565.0                           | \$ 115,825.00 |
| 81        | 6" DIP CL 52 WATERMAIN                                | LIN FT   | 114      | \$ 51.00      | \$ 5,814.00     | 22                | \$ 1,122.00   | 0.0                    | \$ - | 22.0                            | \$ 1,122.00   |
| 82        | 8" PVC C-900 DR-18 WATERMAIN OPEN CUT                 | LIN FT   | 1575     | \$ 47.00      | \$ 74,025.00    | 340               | \$ 15,980.00  | 0.0                    | \$ - | 340.0                           | \$ 15,980.00  |
| 83        | 8" PVC C-900 DR-18 WATERMAIN TRENCHLESS INSTALLATION  | LIN FT   | 100      | \$ 140.00     | \$ 14,000.00    |                   |               | 0.0                    | \$ - | 0.0                             | \$ -          |
| 84        | HYDRANT RISER                                         | LIN FT   | 10       | \$ 1,200.00   | \$ 12,000.00    |                   |               | 0.0                    | \$ - | 0.0                             | \$ -          |
| 85        | CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 27"       | EACH     | 1        | \$ 2,325.00   | \$ 2,325.00     |                   |               | 0.0                    | \$ - | 0.0                             | \$ -          |
| 86        | CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 48"       | EACH     | 4        | \$ 4,050.00   | \$ 16,200.00    | 6                 | \$ 24,300.00  | 0.0                    | \$ - | 6.0                             | \$ 24,300.00  |
| 87        | CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 60"       | EACH     | 5        | \$ 9,600.00   | \$ 48,000.00    | 4                 | \$ 38,400.00  | 0.0                    | \$ - | 4.0                             | \$ 38,400.00  |
| 88        | CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 72"       | EACH     | 3        | \$ 14,100.00  | \$ 42,300.00    | 2                 | \$ 28,200.00  | 0.0                    | \$ - | 2.0                             | \$ 28,200.00  |
| 89        | DUCTILE IRON FITTINGS                                 | POUND    | 4078     | \$ 13.00      | \$ 53,014.00    | 1047              | \$ 13,611.00  | 0.0                    | \$ - | 1047.0                          | \$ 13,611.00  |
| 90        | RANDOM RIP RAP CLASS III (GRANITE)                    | CU YD    | 61       | \$ 125.00     | \$ 7,625.00     | 43                | \$ 5,375.00   | 0.0                    | \$ - | 43.0                            | \$ 5,375.00   |
| 91        | BOULDER WALL                                          | LIN FT   | 290      | \$ 132.00     | \$ 38,280.00    |                   |               | 0.0                    | \$ - | 0.0                             | \$ -          |
| 92        | 4" CONCRETE WALK                                      | SQ FT    | 2659     | \$ 10.80      | \$ 28,717.20    |                   |               | 0.0                    | \$ - | 0.0                             | \$ -          |
| 93        | 6" CONCRETE WALK                                      | SQ FT    | 26382    | \$ 6.60       | \$ 174,121.20   |                   |               | 0.0                    | \$ - | 0.0                             | \$ -          |
| 94        | CONCRETE CURB & GUTTER DESIGN B418                    | LIN FT   | 368      | \$ 19.80      | \$ 7,286.40     |                   |               | 0.0                    | \$ - | 0.0                             | \$ -          |
| 95        | CONCRETE CURB & GUTTER DESIGN B612                    | LIN FT   | 2459     | \$ 17.60      | \$ 43,278.40    |                   |               | 0.0                    | \$ - | 0.0                             | \$ -          |
| 96        |                                                       |          |          |               |                 |                   |               |                        |      |                                 |               |



|     |                                                  |          |       |                        |                        |                        |             |             |             |                        |             |
|-----|--------------------------------------------------|----------|-------|------------------------|------------------------|------------------------|-------------|-------------|-------------|------------------------|-------------|
| 106 | TYPE III BARRICADES                              | EACH     | 1     | \$ 612.00              | \$ 612.00              | \$ -                   | 0.0         | \$ -        | 0.0         | \$ -                   | \$ -        |
| 107 | SIGN PANELS TYPE SPECIAL                         | EACH     | 6     | \$ 107.00              | \$ 642.00              | \$ -                   | 0.0         | \$ -        | 0.0         | \$ -                   | \$ -        |
| 108 | TRAFFIC CONTROL                                  | LUMP SUM | 1     | \$ 9,700.00            | \$ 9,700.00            | 0.25                   | \$ 2,425.00 | \$ -        | 0.3         | \$ 2,425.00            | \$ -        |
| 109 | SIGN PANELS TYPE C                               | SQ FT    | 59    | \$ 65.00               | \$ 3,851.25            | \$ -                   | 0.0         | \$ -        | 0.0         | \$ -                   | \$ -        |
| 110 | INSTALL SIGN                                     | EACH     | 4     | \$ 255.00              | \$ 1,020.00            | \$ -                   | 0.0         | \$ -        | 0.0         | \$ -                   | \$ -        |
| 111 | DELINEATOR MARKER                                | EACH     | 16    | \$ 255.00              | \$ 4,080.00            | \$ -                   | 0.0         | \$ -        | 0.0         | \$ -                   | \$ -        |
| 112 | DECIDUOUS SHRUB NO 5 CONT                        | EACH     | 254   | \$ 65.30               | \$ 16,586.20           | \$ -                   | 0.0         | \$ -        | 0.0         | \$ -                   | \$ -        |
| 113 | DECIDUOUS TREE 2.5" CAL B&B                      | EACH     | 94    | \$ 505.00              | \$ 47,470.00           | \$ -                   | 0.0         | \$ -        | 0.0         | \$ -                   | \$ -        |
| 114 | PERENNIAL NO 1 CONT                              | EACH     | 1974  | \$ 24.50               | \$ 48,363.00           | \$ -                   | 0.0         | \$ -        | 0.0         | \$ -                   | \$ -        |
| 115 | FLARED END PROTECTION                            | EACH     | 4     | \$ 156.00              | \$ 624.00              | \$ -                   | 0.0         | \$ -        | 0.0         | \$ -                   | \$ -        |
| 116 | STABILIZED CONSTRUCTION EXIT                     | EACH     | 2     | \$ 1,560.00            | \$ 3,120.00            | \$ -                   | 0.0         | \$ -        | 0.0         | \$ -                   | \$ -        |
| 117 | SEDIMENT CONTROL LOG TYPE STRAW                  | LIN FT   | 951   | \$ 2.50                | \$ 2,377.50            | \$ -                   | 0.0         | \$ -        | 0.0         | \$ -                   | \$ -        |
| 118 | SILT FENCE, TYPE MS                              | LIN FT   | 6245  | \$ 2.30                | \$ 14,363.50           | 1090                   | \$ 2,507.00 | \$ -        | 1,090.0     | \$ 2,507.00            | \$ -        |
| 119 | STORM DRAIN INLET PROTECTION                     | EACH     | 21    | \$ 185.00              | \$ 3,885.00            | \$ -                   | 0.0         | \$ -        | 0.0         | \$ -                   | \$ -        |
| 120 | COMMON TOPSOIL BORROW                            | CU YD    | 2803  | \$ 35.40               | \$ 99,226.20           | \$ -                   | 0.0         | \$ -        | 0.0         | \$ -                   | \$ -        |
| 121 | LOAM TOPSOIL BORROW                              | CU YD    | 698   | \$ 40.60               | \$ 28,338.80           | \$ -                   | 0.0         | \$ -        | 0.0         | \$ -                   | \$ -        |
| 122 | ROLLED EROSION PREVENTION CATEGORY 20            | SQ YD    | 7143  | \$ 1.60                | \$ 11,428.80           | \$ -                   | 0.0         | \$ -        | 0.0         | \$ -                   | \$ -        |
| 123 | SODDING TYPE SALT TOLERANT                       | SQ YD    | 3320  | \$ 15.00               | \$ 49,800.00           | \$ -                   | 0.0         | \$ -        | 0.0         | \$ -                   | \$ -        |
| 124 | SEEDING                                          | ACRE     | 5     | \$ 1,250.00            | \$ 6,250.00            | \$ -                   | 0.0         | \$ -        | 0.0         | \$ -                   | \$ -        |
| 125 | HYDRAULIC STABILIZED FIBER MATRIX                | POUND    | 17061 | \$ 1.40                | \$ 23,885.40           | \$ -                   | 0.0         | \$ -        | 0.0         | \$ -                   | \$ -        |
| 126 | SEED MIXTURE 25-131                              | POUND    | 55    | \$ 6.30                | \$ 346.50              | \$ -                   | 0.0         | \$ -        | 0.0         | \$ -                   | \$ -        |
| 127 | SEED MIXTURE 25-151                              | POUND    | 1010  | \$ 7.30                | \$ 7,373.00            | \$ -                   | 0.0         | \$ -        | 0.0         | \$ -                   | \$ -        |
| 128 | SEED MIXTURE 34-171                              | POUND    | 10    | \$ 29.20               | \$ 292.00              | \$ -                   | 0.0         | \$ -        | 0.0         | \$ -                   | \$ -        |
| 129 | 24" SOLID LINE MULTI-COMPONENT GROUND IN         | LIN FT   | 322   | \$ 16.50               | \$ 5,313.00            | \$ -                   | 0.0         | \$ -        | 0.0         | \$ -                   | \$ -        |
| 130 | 24" SOLID LINE MULTI-COMPONENT GROUND IN         | LIN FT   | 378   | \$ 16.50               | \$ 6,237.00            | \$ -                   | 0.0         | \$ -        | 0.0         | \$ -                   | \$ -        |
| 131 | 4" DOTTED LINE MULTI-COMPONENT GROUND IN         | LIN FT   | 935   | \$ 0.70                | \$ 654.50              | \$ -                   | 0.0         | \$ -        | 0.0         | \$ -                   | \$ -        |
| 132 | 4" DOUBLE SOLID LINE MULTI-COMPONENT GROUND IN   | LIN FT   | 5662  | \$ 1.40                | \$ 7,926.80            | \$ -                   | 0.0         | \$ -        | 0.0         | \$ -                   | \$ -        |
| 133 | 4" SOLID LINE MULTI-COMPONENT GROUND IN          | LIN FT   | 2723  | \$ 0.70                | \$ 1,906.10            | \$ -                   | 0.0         | \$ -        | 0.0         | \$ -                   | \$ -        |
| 134 | 4" SOLID LINE MULTI-COMPONENT GROUND IN          | LIN FT   | 1359  | \$ 0.70                | \$ 951.30              | \$ -                   | 0.0         | \$ -        | 0.0         | \$ -                   | \$ -        |
| 135 | 6" SOLID LINE MULTI-COMPONENT GROUND IN          | LIN FT   | 3960  | \$ 1.00                | \$ 3,960.00            | \$ -                   | 0.0         | \$ -        | 0.0         | \$ -                   | \$ -        |
| 136 | CROSSWALK PREFORM THERMOPLASTIC GROUND IN        | SQ FT    | 325   | \$ 14.70               | \$ 4,777.50            | \$ -                   | 0.0         | \$ -        | 0.0         | \$ -                   | \$ -        |
| 137 | PAVEMENT MESSAGE PREFORM THERMOPLASTIC GROUND IN | SQ FT    | 78    | \$ 30.00               | \$ 2,340.00            | \$ -                   | 0.0         | \$ -        | 0.0         | \$ -                   | \$ -        |
| 138 | PAVEMENT MESSAGE PREFORM THERMOPLASTIC GROUND IN | SQ FT    | 78    | \$ 30.00               | \$ 2,340.00            | \$ -                   | 0.0         | \$ -        | 0.0         | \$ -                   | \$ -        |
|     |                                                  |          |       | <b>TOTAL BASE BID:</b> | <b>\$ 5,063,531.65</b> | <b>\$ 1,070,566.50</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 1,070,566.50</b> | <b>\$ -</b> |

| ALTERNATE #1 |                                                       |        |     | QUANTITY               | COST                 | QUANTITY             | COST          | QUANTITY    | COST        |                      |               |
|--------------|-------------------------------------------------------|--------|-----|------------------------|----------------------|----------------------|---------------|-------------|-------------|----------------------|---------------|
| 139          | REMOVE TREE                                           | EACH   | 1   | \$ 1,275.00            | \$ 1,275.00          | 1                    | \$ 1,275.00   | 0.0         | \$ -        | 1.0                  | \$ 1,275.00   |
| 140          | 16" BUTTERFLY VALVE AND BOX                           | EACH   | 1   | \$ 6,300.00            | \$ 6,300.00          | 1                    | \$ 6,300.00   | 0.0         | \$ -        | 1.0                  | \$ 6,300.00   |
| 141          | 6" GATE VALVE AND BOX                                 | EACH   | 1   | \$ 2,635.00            | \$ 2,635.00          | 1                    | \$ 2,635.00   | 0.0         | \$ -        | 1.0                  | \$ 2,635.00   |
| 142          | 2" SADDLE                                             | EACH   | 1   | \$ 770.00              | \$ 770.00            | 1                    | \$ 770.00     | 0.0         | \$ -        | 1.0                  | \$ 770.00     |
| 143          | 2" CURB STOP AND BOX                                  | EACH   | 1   | \$ 1,100.00            | \$ 1,100.00          | 1                    | \$ 1,100.00   | 0.0         | \$ -        | 1.0                  | \$ 1,100.00   |
| 144          | 2" CORPORATION STOP                                   | EACH   | 1   | \$ 665.00              | \$ 665.00            | 1                    | \$ 665.00     | 0.0         | \$ -        | 1.0                  | \$ 665.00     |
| 145          | 16" PVC C-900 DR-18 WATERMAIN OPEN CUT                | LIN FT | 7   | \$ 103.00              | \$ 721.00            | 7                    | \$ 721.00     | 0.0         | \$ -        | 7.0                  | \$ 721.00     |
| 146          | 16" PVC C-900 DR-18 WATERMAIN TRENCHLESS INSTALLATION | LIN FT | 650 | \$ 199.50              | \$ 129,675.00        | 650                  | \$ 129,675.00 | 0.0         | \$ -        | 650.0                | \$ 129,675.00 |
| 147          | 6" DIP CL 52 WATERMAIN                                | LIN FT | 10  | \$ 68.00               | \$ 680.00            | 8                    | \$ 544.00     | 0.0         | \$ -        | 8.0                  | \$ 544.00     |
| 148          | 2" TYPE PE PIPE                                       | LIN FT | 280 | \$ 11.00               | \$ 3,080.00          | 210                  | \$ 2,310.00   | 0.0         | \$ -        | 210.0                | \$ 2,310.00   |
| 149          | DUCTILE IRON FITTINGS                                 | POUND  | 378 | \$ 16.00               | \$ 6,048.00          | 132                  | \$ 2,112.00   | 0.0         | \$ -        | 132.0                | \$ 2,112.00   |
| 150          | SEDIMENT CONTROL LOG TYPE STRAW                       | LIN FT | 97  | \$ 2.60                | \$ 252.20            | 97                   | \$ 252.20     | 0.0         | \$ -        | 97.0                 | \$ 252.20     |
| 151          | SEEDING                                               | ACRE   | 0   | \$ 9,371.00            | \$ 937.10            | 0                    | \$ 937.10     | 0.0         | \$ -        | 0.0                  | \$ -          |
| 152          | HYDRAULIC STABILIZED FIBER MATRIX                     | POUND  | 260 | \$ 2.70                | \$ 702.00            | 260                  | \$ 702.00     | 0.0         | \$ -        | 260.0                | \$ 702.00     |
| 153          | SEED MIXTURE 25-151                                   | POUND  | 17  | \$ 7.30                | \$ 124.10            | 17                   | \$ 124.10     | 0.0         | \$ -        | 17.0                 | \$ 124.10     |
|              |                                                       |        |     | <b>TOTAL BASE BID:</b> | <b>\$ 154,964.40</b> | <b>\$ 141,086.00</b> | <b>\$ -</b>   | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 141,086.00</b> | <b>\$ -</b>   |

| ALTERNATE #2 |                            |       |      | QUANTITY               | COST                 | QUANTITY    | COST          | QUANTITY    | COST        |             |               |
|--------------|----------------------------|-------|------|------------------------|----------------------|-------------|---------------|-------------|-------------|-------------|---------------|
| 154          | 4" CONCRETE WALK           | SQ FT | 1130 | \$ 51.59               | \$ 58,296.70         | 1130        | \$ 58,296.70  | 0.0         | \$ -        | 1130.0      | \$ 58,296.70  |
| 155          | TREE GRATE AND FRAMES      | EACH  | 57   | \$ 2,670.00            | \$ 152,190.00        | 57          | \$ 152,190.00 | 0.0         | \$ -        | 57.0        | \$ 152,190.00 |
| 156          | SODDING TYPE SALT TOLERANT | SQ YD | -232 | \$ 15.00               | \$ (3,480.00)        | -232        | \$ (3,480.00) | 0.0         | \$ -        | -232.0      | \$ (3,480.00) |
|              |                            |       |      | <b>TOTAL BASE BID:</b> | <b>\$ 207,006.70</b> | <b>\$ -</b> | <b>\$ -</b>   | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b>   |

| ALTERNATE #3 |                             |      |     | QUANTITY               | COST           | QUANTITY    | COST           | QUANTITY    | COST        |             |                |
|--------------|-----------------------------|------|-----|------------------------|----------------|-------------|----------------|-------------|-------------|-------------|----------------|
| 157          | DECIDUOUS TREE 2.5" CAL B&B | EACH | -94 | \$ 505.00              | \$ (47,470.00) | -94         | \$ (47,470.00) | 0.0         | \$ -        | -94.0       | \$ (47,470.00) |
| 158          | DECIDUOUS TREE 2.5" CAL B&B | EACH | 94  | \$ 505.00              | \$ 47,470.00   | 94          | \$ 47,470.00   | 0.0         | \$ -        | 94.0        | \$ 47,470.00   |
|              |                             |      |     | <b>TOTAL BASE BID:</b> | <b>\$ -</b>    | <b>\$ -</b> | <b>\$ -</b>    | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b>    |

| ALTERNATE #4 |                            |      |     | QUANTITY               | COST                | QUANTITY    | COST            | QUANTITY    | COST        |             |                 |
|--------------|----------------------------|------|-----|------------------------|---------------------|-------------|-----------------|-------------|-------------|-------------|-----------------|
| 159          | IRRIGATION SYSTEM          | LS   | 1   | \$ 3,570.00            | \$ 3,570.00         | 1           | \$ 3,570.00     | 0.0         | \$ -        | 1.0         | \$ 3,570.00     |
| 160          | LIGHTING UNIT TYPE SPECIAL | EACH | -54 | \$ 8,070.00            | \$ (435,780.00)     | -54         | \$ (435,780.00) | 0.0         | \$ -        | -54.0       | \$ (435,780.00) |
| 161          | LIGHTING UNIT TYPE SPECIAL | EACH | 54  | \$ 9,230.00            | \$ 498,420.00       | 54          | \$ 498,420.00   | 0.0         | \$ -        | 54.0        | \$ 498,420.00   |
|              |                            |      |     | <b>TOTAL BASE BID:</b> | <b>\$ 66,210.00</b> | <b>\$ -</b> | <b>\$ -</b>     | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b>     |

| ALTERNATE #5 |                                               |        |     | QUANTITY               | COST                | QUANTITY    | COST         | QUANTITY    | COST        |             |              |
|--------------|-----------------------------------------------|--------|-----|------------------------|---------------------|-------------|--------------|-------------|-------------|-------------|--------------|
| 162          | SAWING BITUMINOUS PAVEMENT (FULL DEPTH)       | LIN FT | 20  | \$ 3.00                | \$ 60.00            | 20          | \$ 60.00     | 0.0         | \$ -        | 20.0        | \$ 60.00     |
| 163          | REMOVE BITUMINOUS PAVEMENT                    | SQ YD  | 43  | \$ 5.00                | \$ 215.00           | 43          | \$ 215.00    | 0.0         | \$ -        | 43.0        | \$ 215.00    |
| 164          | GEOTEXTILE FABRIC TYPE 5                      | SQ YD  | 650 | \$ 2.00                | \$ 1,300.00         | 650         | \$ 1,300.00  | 0.0         | \$ -        | 650.0       | \$ 1,300.00  |
| 165          | AGGREGATE BASE CLASS 5                        | TON    | 423 | \$ 28.00               | \$ 11,844.00        | 423         | \$ 11,844.00 | 0.0         | \$ -        | 423.0       | \$ 11,844.00 |
| 166          | BITUMINOUS MATERIAL FOR TACK COAT             | GAL    | 46  | \$ 3.86                | \$ 177.56           | 46          | \$ 177.56    | 0.0         | \$ -        | 46.0        | \$ 177.56    |
| 167          | TYPE SP 12.5 NON WEARING COURSE MIXTURE (3,C) | TON    | 78  | \$ 108.00              | \$ 8,424.00         | 78          | \$ 8,424.00  | 0.0         | \$ -        | 78.0        | \$ 8,424.00  |
| 168          | TYPE SP 9.5 WEARING COURSE MIXTURE (3,C)      | TON    | 59  | \$ 116.00              | \$ 6,844.00         | 59          | \$ 6,844.00  | 0.0         | \$ -        | 59.0        | \$ 6,844.00  |
| 169          | IRRIGATION SYSTEM                             | LS     | 1   | \$ 3,570.00            | \$ 3,570.00         | 1           | \$ 3,570.00  | 0.0         | \$ -        | 1.0         | \$ 3,570.00  |
| 170          | CONCRETE CURB & GUTTER DESIGN D418            | LIN FT | 225 | \$ 32.50               | \$ 7,312.50         | 225         | \$ 7,312.50  | 0.0         | \$ -        | 225.0       | \$ 7,312.50  |
| 171          | LIGHTING UNIT TYPE SPECIAL 1                  | EACH   | 2   | \$ 6,100.00            | \$ 12,200.00        | 2           | \$ 12,200.00 | 0.0         | \$ -        | 2.0         | \$ 12,200.00 |
| 172          | ELECTRICAL SYSTEM MODIFICATIONS               | LS     | 1   | \$ 9,250.00            | \$ 9,250.00         | 1           | \$ 9,250.00  | 0.0         | \$ -        | 1.0         | \$ 9,250.00  |
| 173          | CONIFEROUS TREE 6" HT B&B                     | EACH   | 3   | \$ 459.00              | \$ 1,377.00         | 3           | \$ 1,377.00  | 0.0         | \$ -        | 3.0         | \$ 1,377.00  |
| 174          | 4" SOLID LINE PAINT                           | LIN FT | 180 | \$ 5.50                | \$ 990.00           | 180         | \$ 990.00    | 0.0         | \$ -        | 180.0       | \$ 990.00    |
|              |                                               |        |     | <b>TOTAL BASE BID:</b> | <b>\$ 63,564.06</b> | <b>\$ -</b> | <b>\$ -</b>  | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b>  |

**TOTAL ORIGINAL CONTRACT: \$ 5,555,276.81 \$ 1,211,652.50 \$ - \$ 1,211,652.50**

| CHANGE ORDER #1 |                                                       |        |      | QUANTITY    | COST          | QUANTITY | COST          | QUANTITY | COST |        |               |
|-----------------|-------------------------------------------------------|--------|------|-------------|---------------|----------|---------------|----------|------|--------|---------------|
| C01.1           | REMOVE HOLDING TANK                                   | EACH   | 1    | \$ 8,500.00 | \$ 8,500.00   | 1        | \$ 8,500.00   | 0.0      | \$ - | 1.0    | \$ 8,500.00   |
| C01.2           | SAWING BITUMINOUS PAVEMENT (FULL DEPTH)               | LIN FT | 20   | \$ 3.00     | \$ 60.00      | 20       | \$ 60.00      | 0.0      | \$ - | 20.0   | \$ 60.00      |
| C01.3           | REMOVE BITUMINOUS PAVEMENT                            | SQ YD  | 1412 | \$ 4.00     | \$ 5,648.00   | 1412     | \$ 5,648.00   | 0.0      | \$ - | 1412.0 | \$ 5,648.00   |
| C01.4           | EXCAVATION - COMMON                                   | CU YD  | 19   | \$ 6.00     | \$ 114.00     | 19       | \$ 114.00     | 0.0      | \$ - | 19.0   | \$ 114.00     |
| C01.5           | COMMON EMBANKMENT                                     | CU YD  | 36   | \$ 4.70     | \$ 169.20     | 36       | \$ 169.20     | 0.0      | \$ - | 36.0   | \$ 169.20     |
| C01.6           | GEOTEXTILE FABRIC TYPE 5                              | SQ YD  | 157  | \$ 1.80     | \$ 282.60     | 157      | \$ 282.60     | 0.0      | \$ - | 157.0  | \$ 282.60     |
| C01.7           | AGGREGATE BASE CLASS 5                                | TON    | 49   | \$ 25.00    | \$ 1,225.00   | 49       | \$ 1,225.00   | 0.0      | \$ - | 49.0   | \$ 1,225.00   |
| C01.8           | BITUMINOUS MATERIAL FOR TACK COAT                     | GAL    | 11   | \$ 4.00     | \$ 44.00      | 11       | \$ 44.00      | 0.0      | \$ - | 11.0   | \$ 44.00      |
| C01.9           | TYPE SP 12.5 NON WEARING COURSE MIXTURE (3,C)         | TON    | 19   | \$ 108.00   | \$ 2,052.00   | 19       | \$ 2,052.00   | 0.0      | \$ - | 19.0   | \$ 2,052.00   |
| C01.10          | TYPE SP 9.5 WEARING COURSE MIXTURE (3,C)              | TON    | 14   | \$ 116.00   | \$ 1,624.00   | 14       | \$ 1,624.00   | 0.0      | \$ - | 14.0   | \$ 1,624.00   |
| C01.11          | 6" PVC DRAINFIT PIPE SCH 40                           | LIN FT | 200  | \$ 16.00    | \$ 3,200.00   | 200      | \$ 3,200.00   | 0.0      | \$ - | 200.0  | \$ 3,200.00   |
| C01.12          | NYOPLAST YARD DRAIN INLET                             | EACH   | 3    | \$ 2,000.00 | \$ 6,000.00   | 3        | \$ 6,000.00   | 0.0      | \$ - | 3.0    | \$ 6,000.00   |
| C01.13          | CONNECT TO EXISTING SANITARY SEWER SERVICE            | EACH   | 1    | \$ 538.00   | \$ 538.00     | 1        | \$ 538.00     | 0.0      | \$ - | 1.0    | \$ 538.00     |
| C01.14          | WATERMAIN OFFSET                                      | EACH   | -1   | \$ 4,430.00 | \$ (4,430.00) | -1       | \$ (4,430.00) | 0.0      | \$ - | -1.0   | \$ (4,430.00) |
| C01.15          | 4" GATE VALVE AND BOX                                 | EACH   | 1    | \$ 2,800.00 | \$ 2,800.00   | 1        | \$ 2,800.00   | 0.0      | \$ - | 1.0    | \$ 2,800.00   |
| C01.16          | 8" GATE VALVE AND BOX                                 | EACH   | 2    | \$ 2,700.00 | \$ 5,400.00   | 2        | \$ 5,400.00   | 0.0      | \$ - | 2.0    | \$ 5,400.00   |
| C01.17          | 12" BUTTERFLY VALVE AND BOX                           | EACH   | 1    | \$ 4,300.00 | \$ 4,300.00   | 1        | \$ 4,300.00   | 0.0      | \$ - | 1.0    | \$ 4,300.00   |
| C01.18          | CONNECT TO EXISTING WATER SERVICE                     | EACH   | 7    | \$ 5,000.00 | \$ 35,000.00  | 7        | \$ 35,000.00  | 0.0      | \$ - | 7.0    | \$ 35,000.00  |
| C01.19          | 4" PVC C-900 DR-18 WATERMAIN OPEN CUT                 | LIN FT | 24   | \$ 43.00    | \$ 1,032.00   | 24       | \$ 1,032.00   | 0.0      | \$ - | 24.0   | \$ 1,032.00   |
| C01.20          | 6" PVC C-900 DR-18 WATERMAIN OPEN CUT                 | LIN FT | 91   | \$ 5.00     | \$ 455.00     | 91       | \$ 455.00     | 0.0      | \$ - | 91.0   | \$ 455.00     |
| C01.21          | 8" PVC C-900 DR-18 WATERMAIN OPEN CUT                 | LIN FT | -105 | \$ 47.00    | \$ (4,935.00) | -105     | \$ (4,935.00) | 0.0      | \$ - | -105.0 | \$ (4,935.00) |
| C01.22          | 16" PVC C-900 DR-18 WATERMAIN OPEN CUT                | LIN FT | 65   | \$ 103.00   | \$ 6,695.00   | 65       | \$ 6,695.00   | 0.0      | \$ - | 65.0   | \$ 6,695.00   |
| C01.23          | 16" PVC C-900 DR-18 WATERMAIN TRENCHLESS INSTALLATION | LIN FT | -30  | \$ 205.00   | \$ (6,150.00) | -30      | \$ (6,150.00) | 0.0      | \$ - | -30.0  | \$ (6,15      |

|                                |                                   |          |      |           |                     |           |                     |   |           |           |            |           |          |            |           |                     |
|--------------------------------|-----------------------------------|----------|------|-----------|---------------------|-----------|---------------------|---|-----------|-----------|------------|-----------|----------|------------|-----------|---------------------|
| C01.24                         | 2" TYPE PE PIPE                   | LIN FT   | -93  | \$        | 11.00               | \$        | (1,023.00)          |   | \$        | -         | 0.0        | \$        | -        | 0.0        | \$        | -                   |
| C01.25                         | DUCTILE IRON FITTINGS             | POUND    | 1553 | \$        | 13.00               | \$        | 20,189.00           |   | \$        | -         | 0.0        | \$        | -        | 0.0        | \$        | -                   |
| C01.26                         | WATERMAIN ALIGNMENT ADJUSTMENT    | LUMP SUM | 1    | \$        | 23,700.00           | \$        | 23,700.00           | 1 | \$        | 23,700.00 | 0.0        | \$        | -        | 1.0        | \$        | 23,700.00           |
| C01.27                         | CONIFEROUS TREE 6' HT B&B         | EACH     | 22   | \$        | 459.00              | \$        | 10,098.00           |   | \$        | -         | 0.0        | \$        | -        | 0.0        | \$        | -                   |
| C01.28                         | DECIDUOUS SHRUB NO 5 CONT         | EACH     | 52   | \$        | 65.30               | \$        | 3,395.60            |   | \$        | -         | 0.0        | \$        | -        | 0.0        | \$        | -                   |
| C01.29                         | SILT FENCE, TYPE MS               | LIN FT   | 233  | \$        | 2.30                | \$        | 535.90              |   | \$        | -         | 0.0        | \$        | -        | 0.0        | \$        | -                   |
| C01.30                         | SEEDING                           | ACRE     | 0.2  | \$        | 1,250.00            | \$        | 250.00              |   | \$        | -         | 0.0        | \$        | -        | 0.0        | \$        | -                   |
| C01.31                         | HYDRAULIC STABILIZED FIBER MATRIX | POUND    | 700  | \$        | 1.40                | \$        | 980.00              |   | \$        | -         | 0.0        | \$        | -        | 0.0        | \$        | -                   |
| C01.32                         | SEED MIXTURE 25-151               | POUND    | 44   | \$        | 7.30                | \$        | 321.20              |   | \$        | -         | 0.0        | \$        | -        | 0.0        | \$        | -                   |
| C01.33                         | 4" SOLID LINE PAINT               | LIN FT   | 55   | \$        | 5.50                | \$        | 302.50              |   | \$        | -         | 0.0        | \$        | -        | 0.0        | \$        | -                   |
| <b>TOTAL CHANGE ORDER #1:</b>  |                                   |          |      | <b>\$</b> | <b>132,013.00</b>   | <b>\$</b> | <b>46,312.00</b>    |   | <b>\$</b> | <b>-</b>  | <b>0.0</b> | <b>\$</b> | <b>-</b> | <b>0.0</b> | <b>\$</b> | <b>46,312.00</b>    |
| <b>TOTAL REVISED CONTRACT:</b> |                                   |          |      | <b>\$</b> | <b>5,687,289.81</b> | <b>\$</b> | <b>1,257,964.50</b> |   | <b>\$</b> | <b>-</b>  | <b>0.0</b> | <b>\$</b> | <b>-</b> | <b>0.0</b> | <b>\$</b> | <b>1,257,964.50</b> |

**CONTRACT SUMMARY**

|                                | COMPLETE TO DATE | LESS PREVIOUS PAYMENTS | PAY REQUEST #1  |
|--------------------------------|------------------|------------------------|-----------------|
| ORIGINAL CONTRACT AWARD AMOUNT | \$ 5,555,276.81  |                        |                 |
| TOTAL CHANGE ORDER:            | \$ 132,013.00    |                        |                 |
| TOTAL REVISED CONTRACT:        | \$ 5,687,289.81  |                        |                 |
|                                | \$ 1,211,652.50  | \$ -                   | \$ 1,211,652.50 |
|                                | \$ 60,582.63     | \$ -                   | \$ 60,582.62    |
|                                | \$ 1,151,069.87  | \$ -                   | \$ 1,151,069.88 |

## STAFF REPORT

## Agenda Item: 10a.

|                                                               |                                                 |
|---------------------------------------------------------------|-------------------------------------------------|
| <b>Council Meeting:</b><br>November 20, 2023                  | <b>Prepared By:</b><br>Jessica Christensen Buck |
| <b>Topic:</b><br>2024 Regional Solicitation – Hennepin County | <b>Action Required:</b><br>Approval             |

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### Summary

Hennepin County contacted Public Works Director Mattson as part of the 2024 Regional Solicitation to construct the County Road 116 (Fletcher Ln) Bikeway Project. Per Hennepin County's letter, the federal funding would be used to construct a multi-use trail facility along County Road 116 from County Road 10 to Territorial Road (Rogers). The federal funding is available for program years 2028 and 2029.

City and County staff met to further explore what the project would entail, and the level of commitment required at this time, should the City choose to participate. As part of the discussion, County staff noted that the City cost participation would be in accordance with the Hennepin County Cost Participation and Maintenance Policy (enclosed). It was noted that new construction of off-street shared-use paths/trails and right-of-way acquisition would be a 50-50 cost split between the City and Hennepin County. Routine trail maintenance including winter maintenance is the responsibility of the City.

City staff shared that a cooperative agreement with Three Rivers Park District was approved at the November 9, 2023 for the Diamond Lake Regional Trail. With both trails proposed to run north south through the city, nearby one another, staff expressed a greater need for connections north of County Road 10 to Larkin Road, or south of County Road 10 from Hackamore Road. The extension from Hackamore Road would allow for inclusion of the Ravinia, Tavera, and Walcott Glen neighborhoods. Additionally, this extension would provide connections to the Diamond Lake Regional Trail through Tavera and to the Maple Grove trail system through Ravinia.

Another area of discussion were the crossings north of County Road 10 at the Hope development located at County Road 116 and County Road 30, and south of St. Therese located near County Road 116 and County Road 10, in coordination with the Diamond Lake Regional Trail. These areas have been considered for trail crossings as part of the proposed Three Rivers Park District's master plan. This project could provide an opportunity for a coordinated effort to create safe intersections near these areas.

Staff also informed the County of the City's plans for a linear park along the east side of County Road 116 shown in the Southeast District Plan and Design Guidelines. Staff noted the City started to acquire land for the linear park with the development of the Wright Hennepin Energy substation and St. Therese. Staff inquired about how this area would be owned, maintained, etc., and determined it would likely be a continued trail, but separate entities.

The option to change the scope of the project, should the funds be acquired, was briefly explored. This was contemplated as a way to incorporate the Diamond Lake Regional Trail into the solicitation, as part of the desire to expand the trail. This process should be further vetted before relying on it as a truly viable option, and staff noted it can be an intensive process.

If the City Council chooses to support the Regional Solicitation, there are check-in points allowing for withdrawal or removal of support, prior to financial commitment.

During the November 16, 2023, Parks and Trails Commission, Commissioners recommended support of Hennepin County's 2024 Regional Solicitation with a desire for consideration of an extension of the trail to Hackamore Road, further exploration of cost and maintenance commitments, ensuring Corcoran trail standards are applied to the trail, and checkpoints are in place for the City to reconsider support as the process continues.

With the quick turnaround time of the solicitation request and limited upcoming Parks and Trails Commission and City Council meetings, staff compiled the attached resolution and letter of support for Council review and provide direction. Also attached is an initial letter regarding the project provided by Hennepin County which details the proposed and anticipated financial obligations as well as Hennepin County's Cost Participation and Maintenance Policies.

## **Financial/Budget**

Currently, no financial commitment is required. Hennepin County's letter estimates the City contribution at approximately \$655,000 post federal funds. Additionally, the City will be responsible for ongoing maintenance costs associated with the trail.

## **Options**

1. Approve Resolution 2023-98 and approve the Letter of Support as part of Hennepin County's Regional Solicitation.
2. Provide direction to staff to update Resolution 2023-98 and the Letter of Support as part of Hennepin County's Regional Solicitation.
3. Decline the opportunity.

## **Recommendation**

Consider a motion approving Resolution 2023-98 and contributing the Letter of Support as part of Hennepin County's Regional Solicitation.

## **Attachments**

1. Resolution 2023-98 Support for Hennepin County 2024 Regional Solicitation
2. Letter of Support
3. Hennepin County Initial Contact (Letter)
4. Proposed Anticipated Financial Obligation
5. Hennepin County Cost Participation and Maintenance Policies

**RESOLUTION NO. 2023-98**

**Motion By:**  
**Seconded By:**

**A RESOLUTION SUPPORTING THE HENNEPIN COUNTY 2024 REGIONAL SOLICITATION**

**WHEREAS**, The City of Corcoran recognizes the trails as an important component, providing a desirable recreational and transportation amenity to the residents of the City and the County; and

**WHEREAS**, The multi-use trail facility along County Road 116 from CSAH 10 to 1200' South of County Road 159 (Territorial Road) will provide safe, off-street access to existing regional and City recreation amenities including the City trails and the Diamond Lake Regional Trail; and

**WHEREAS**, The City of Corcoran supports the potential coordination with Three Rivers Park District at intersections where crossings are noted in the adopted Diamond Lake Regional Trail master plan; and

**WHEREAS**, The City of Corcoran supports coordinated efforts between Hennepin County and the City to create a trail through the linear park, as developed; and

**WHEREAS**, due to the limited time to review the design and cost participation, further discussion and definition is required prior to support of City cost participation at \$655,000; and

**WHEREAS**, further discussion regarding maintenance and scope continue between the City of Corcoran and Hennepin County to further refine the vision; and

**WHEREAS**, further discussion regarding exploring extension opportunity to the intersection of Hackamore Road and County Road 116 and/or other trail extension opportunities; and

**NOW THEREFORE BE IT RESOLVED**, that the City of Corcoran supports the Hennepin County 2024 Regional Solicitation.

- McKee, Tom
- Bottema, Jon
- Nichols, Jeremy
- Schultz, Alan
- Vehrenkamp, Dean

- McKee, Tom
- Bottema, Jon
- Nichols, Jeremy
- Schultz, Alan
- Vehrenkamp, Dean

Whereupon, said Resolution is hereby declared adopted on this 20<sup>th</sup> of November, 2023.

\_\_\_\_\_  
Tom McKee – Mayor

**ATTEST:**

\_\_\_\_\_  
Michelle Friedrich – City Clerk

11/20/2023

Carla Stueve, P.E.  
Director and County Highway Engineer  
Hennepin County Transportation Project Delivery  
1600 Prairie Drive  
Medina, MN 55340

Dear Ms. Stueve:

The City of Corcoran hereby expresses its support for sections of Hennepin County's Regional Solicitation federal funding application for the proposed multi-use trail project on County Rd 116 (Fletcher Ln) from CSAH 10 to 1200' South of County Rd 159 (Territorial Rd) in the Cities of Corcoran and Rogers.

Included in our support are the areas of overlap with the proposed Diamond Lake Regional Trail crossings near County Rd 116/County Rd 30 and south of Corcoran City Hall along County Rd 116. The opportunity to coordinate safe crossings for the multiple uses of the trail is an area of the project that we would be interested in exploring with Hennepin County. Another area of interest the City of Corcoran's proposed linear park along County Rd 116 and the coordinated effort the two entities could incorporate to develop a continuous trail along the road.

As part of the support of the project, the City of Corcoran requests the City explore the option further of extending the project north to Hackamore Rd to better include the Ravinia, Tavera, and Walcott Glen developments. This extension would further connect the trails to Maple Grove and the Diamond Lake Regional Trail.

It is anticipated that the project will be coordinated with a county-led pavement rehabilitation project along the corridor to promote complete and green streets opportunities. This project will improve accessibility, safety, and mobility improvements for people walking, rolling, and biking thereby enhancing the livability and quality of life for Corcoran, Rogers, and Hennepin County residents.

The City of Corcoran acknowledges that the city will likely be required to cost participate in this project as outlined in the county's cost participation policy. However, at this time we cannot support the estimated city contribution of \$655,000 as provided. Specific details regarding cost participation and maintenance responsibilities are anticipated to be determined during the design process as project development is advanced.

Thank you for making us aware of this application and project, and the opportunity to provide support. The city looks forward to working with you on this project.

Sincerely,

HENNEPIN COUNTY  
MINNESOTA

October 24, 2023

Kevin Mattson  
Public Works Director  
City of Corcoran– Department of Public Works  
8200 County Road 116  
Corcoran, MN 55340

Re: Support for 2024 Regional Solicitation Application  
County Rd 116 (Fletcher Ln) from CSAH 10 to 1200' South of County Rd 159 (Territorial Rd)

Dear Mr. Mattson:

As part of the Metropolitan Council's 2024 Regional Solicitation, Hennepin County is submitting an application to seek federal funding for the construction of a multi-use trail facility along County Rd 116 (Fletcher Ln) from CSAH 10 to 1200' South of County Rd 159 (Territorial Rd) in the Cities of Corcoran and Rogers. Federal funding through this solicitation is available for program years 2028 and 2029.

The project for this funding application will involve the construction of a dedicated facility for people biking along County Rd 116 (Fletcher Ln) from CSAH 10 to 1200' South of County Rd 159 (Territorial Rd). It is anticipated that this project will be coordinated with a county-led pavement rehabilitation project along the corridor in order to promote complete and green streets opportunities. This project will improve accessibility, safety and mobility improvements for people walking, rolling, and biking thereby enhancing the livability and quality of life for Corcoran, Rogers, and Hennepin County residents.

We would appreciate a letter of support or resolution from the City of Corcoran for this application and project, acknowledging that the city is aware of this project and understands that the city will likely be required to cost participate in this project and maintain the new multi-use trail facility year-round as outlined in the county's Cost Participation and Maintenance policies. Specific details regarding cost participation and maintenance responsibilities are anticipated to be determined during the design process as project development is advanced. A PDF detailing the city's anticipated financial obligations are included as an attachment to this letter.



If you agree to support this proposed project, please send a PDF letter via email addressed to:

Carla Stueve, P.E.  
Director and County Highway Engineer  
Hennepin County Transportation Project Delivery  
1600 Prairie Drive  
Medina, MN 55340

You may email the electronic version of the letter to me at [Emily.Buell@hennepin.us](mailto:Emily.Buell@hennepin.us). I have attached a letter template that you may use or modify as you see fit.

Hennepin County appreciates the opportunity to partner with the City of Corcoran on this important transportation improvement project. Given an application deadline of December 15, 2023, we would appreciate your support letter by December 1, 2023. If you have any questions, please contact me at (612) 543-1963 or at [Emily.Buell@hennepin.us](mailto:Emily.Buell@hennepin.us).

Sincerely,



Emily Buell  
Transportation Project Delivery – Capital Programming

Cc: Carla Stueve, P.E. – Director and County Highway Engineer  
Jason Pieper, P.E. - Transportation Project Delivery – Capital Programming Manager



Section 6 | Anticipated Financial Obligations

|                                | %   | Federal      | Hennepin County | Corcoran   | Rogers     | Select Agency |      |      |      | Total         |
|--------------------------------|-----|--------------|-----------------|------------|------------|---------------|------|------|------|---------------|
| <b>CSL DESIGN</b> <sup>1</sup> | 12% | \$ -         | \$ 1,220,000    | \$ 183,000 | \$ 49,000  | \$ -          |      |      |      | \$ 1,452,000  |
| <b>ROW</b>                     |     | \$ -         | \$ -            | \$ -       | \$ -       | \$ -          |      |      |      | \$ -          |
| <b>CRN</b>                     |     | \$ 5,500,000 | \$ 410,000      | \$ 150,000 | \$ 40,000  | \$ -          |      |      |      | \$ 6,100,000  |
| <b>CSL C/A</b> <sup>2</sup>    | 10% | \$ -         | \$ 480,000      | \$ 153,000 | \$ 41,000  | \$ -          |      |      |      | \$ 674,000    |
| <b>CGY</b>                     |     | \$ 1,164,000 | \$ 462,000      | \$ 169,000 | \$ 45,000  | \$ -          |      |      |      | \$ 1,840,000  |
| <b>Totals:</b>                 |     | \$ 6,664,000 | \$ 2,572,000    | \$ 655,000 | \$ 175,000 | \$ -          | \$ - | \$ - | \$ - | \$ 10,066,000 |

Key

<sup>1</sup> Actual percentage for Design Engineering to be determined during project development

<sup>2</sup> Actual percentage for Construction Administration to be determined during project development

Fund 10 Financing within the county's Operating Budget

Fund 53 Financing within the county's Capital Budget

DRAFT  
FOR PLANNING PURPOSES ONLY

HENNEPIN COUNTY  
MINNESOTA

# Cost Participation and Maintenance Policies

As Adopted on October 20, 2020

Hennepin County Public Works  
Transportation Departments

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# Introduction

Hennepin County values our partnership with local agencies to develop and maintain a safe, efficient, balanced and environmentally sound transportation system.

The attached policies for cost participation will be used by Hennepin County to determine appropriate funding levels for cooperative highway projects with the Minnesota Department of Transportation, municipalities and other agencies. These cost participation policies will generally apply to projects that are in the county's Transportation Capital Improvement Program (CIP) and where city and county transportation needs and priorities align.

Exceptions to these policies may be approved by the County Board based on immediate county needs, overlap with other county projects/programs and other factors. The merits of these exceptions will be determined on a case-by-case basis.

Project managers should determine construction cost participation and maintenance responsibilities early in the project development process. It is important to consider and agree upon the immediate capital construction and ongoing maintenance costs. These policies cover both areas of participation.

Cost participation policies were originally established by the county in 1978. These policies were revised in 1993, 1999, 2011, and 2012.

These policies have also been updated to include and expand on agencies' maintenance responsibilities for various assets upon construction completion of cooperative highway projects.

## Purposes

To establish policies for determining appropriate division of cost participation to be used by Hennepin County in funding cooperative county highway projects; which include roadway, traffic signal and bridge construction projects with the Minnesota Department of Transportation, municipalities and other agencies.

To establish policies for ownership and maintenance of various assets upon construction completion of cooperative county highway projects with the Minnesota Department of Transportation, municipalities and other agencies.

# Scope

The establishment of cost and maintenance policies is consistent with Minnesota Statutes, sections 162.17, 373.01, 471.59, and amendments.

## General Policies

- A. The basic premise is that the county pays for costs particular to county needs and municipalities pay for costs particular to municipal or local needs.
- B. The county may limit its participation to items eligible for reimbursement with County State Aid Highway (CSAH) funds, notwithstanding the specific policies contained in this document. However, the county will not request CSAH funds for project costs assigned to the municipality as a result of the approved cooperative construction agreement, in order not to preclude the municipality from using its Municipal State Aid funds for those project costs.
- C. A greater degree of county participation is afforded municipalities having a population of less than 5,000 because of the function of the county roadways in these areas. It is generally true that these roadways are of greater benefit to county-wide users and of less benefit to local users. In addition, this would be a form of compensation for the absence of direct State Aid allocations to these municipalities; notwithstanding the present county program of Aid to Municipalities under 5,000 population.
- D. It is recognized that there may be occasional differences between these policies and written participation policies of the Minnesota Department of Transportation. In those cases, participation will be negotiated by the County Engineer and approved by the County Board.
- E. When federal aid highway funds are utilized on a county highway project, these policies will be applied to the federal participating items and will be shared proportionally with the municipality. In the event federal or state grant funds are made available to a project on a lump sum basis, the county will determine the items for which those funds will be utilized.
- F. Locally initiated transportation priorities include projects where the need, scope, or means to accomplish the project is driven by the local municipality. The county cost share identified in these policies will not be applied for these requests. Rather, cost shares will be negotiated by the County Engineer and approved by the County Board on a case-by-case basis.
- G. These policies are intended to guide establishment of terms associated with cost and maintenance responsibilities within construction cooperative agreements. If a municipality does not perform maintenance activities in accordance with an executed construction cooperative agreement, the county may elect to perform or remedy the work and will invoice the municipality for associated costs.

# Definitions

**5,000 and over:** A municipality of 5,000 or more in population.

**Under 5,000:** A municipality under 5,000 in population.

**Bikeway:** A bicycle route, bicycle path/trail, shared-use path/trail, or bicycle lane.

- **Bicycle Route:** A roadway or shoulder signed to encourage bicycle use.
- **Bicycle Path/Trail:** A facility designed for exclusive or preferential use by persons using bicycles and constructed or developed separate from the roadway or shoulder.
- **Shared-Use Path/Trail:** A facility designed for use by non-motorized modes of transportation, including bicycles and pedestrians, and constructed or developed separate from the roadway or shoulder.
- **On-Street Bicycle Lane:** That portion of a roadway or shoulder designed for exclusive or preferential use by persons using bicycles. Bicycle lanes are distinguishable from that portion of the roadway or shoulder used for motor vehicle traffic by striping, marking, or other similar device.
- **Separated Bicycle Lane:** A type of bicycle lane for exclusive or preferential use by persons using bicycles; distinguishable from the portion of roadway or shoulder used for motor vehicle traffic by barrier, vertical element, or other device providing physical separation. May also be referred to as enhanced bicycle lanes, and includes protected bicycle lanes and cycle tracks.

**Bridge:** As defined in Minnesota Rules 8810.8000, subpart 2.

**County:** Hennepin County.

**County Engineer:** The County Engineer of Hennepin County or a designated representative.

**In-Kind Replacement:** Replacement of an asset with another that meets the design specification of the original installation or to the current standard of practice, whichever is greater.

**Municipality:** Any municipality within Hennepin County.

**Non-Routine Maintenance:** A major reconditioning or replacement of a given asset.

**% Contributing Area:** Ratio of stormwater contributing area to a given stormwater device. (i.e., county right-of-way contributing area ÷ total contributing area).

**Priority Factor:** A quantitative value assigned by county staff based on the current traffic volumes and recent crashes experienced at locations being considered for the installation of traffic signal systems; as part of Hennepin County's Non-Signalized Intersection Guidelines.



**Right-of-Way (R/W):** The area on, below and above a public roadway, highway, street, trail, boulevard or walk where the county holds fee title or dedicated easement for the purpose of use. Examples include highway easement, utility easement, trail easement, drainage easement and wall easement.

**Routine Maintenance:** Small-scale maintenance activities, associated with regular (daily, weekly, monthly, etc.) upkeep against normal wear and tear, and including all activities necessary to perpetuate a given asset in a safe, usable, and aesthetically acceptable condition.

**Storm Sewer:** A drainage system usually consisting of one or more pipes connecting two or more drop inlets or catch basins. The purpose is to convey surface runoff water from the inlets to an acceptable outlet. Includes catch basins, manholes, pipes, culverts, outlet structures, outlet protection, water quality and rate control structures, and ponds/basins.

**Street and Pedestrian Lighting:** All components normally installed for the purpose of street, and where present, sidewalk/trail illumination.

**Standard Specifications:** Minnesota Department of Transportation Standard Specifications for Construction, latest edition and/or supplement thereto.

**State Aid Manual:** Manual published by the Minnesota Department of Transportation outlining State Aid policies and procedures.

**Traffic Signal (Permanent):** A traffic control signal system normally consisting of metal signal poles with mast arms and underground electrical systems with conduit, cable, and handhole installations.

**Traffic Signal (Temporary):** A traffic control signal system normally consisting of wood poles with signal indications suspended on span wires and overhead electrical systems, or used mast arms and poles repurposed from other locations.

**Trunk Line:** Main conveyor of a storm sewer system.

**Utilities:** Water, heating, electric, storm sewer, gas, sanitary, telephone, cable TV, steam, street lighting, fiber optics, etc.

# Participation Rates

| Item                                                                                          | Municipality Population | Cost Participation (county cost share) | Notes                                                                    | Maintenance |
|-----------------------------------------------------------------------------------------------|-------------------------|----------------------------------------|--------------------------------------------------------------------------|-------------|
| <b>Right-of-Way (R/W)</b>                                                                     |                         |                                        |                                                                          |             |
| General                                                                                       | Under 5,000             | 100%                                   |                                                                          | N/A         |
|                                                                                               | 5,000 and over          | 50%                                    |                                                                          |             |
| R/W necessary due to parking lanes requested by a municipality                                | All municipalities      | 0%                                     |                                                                          |             |
| R/W necessary for wetland mitigation                                                          | Under 5,000             | Per R/W (General)                      | Even if locations of these facilities are not contiguous to the project. |             |
|                                                                                               | 5,000 and over          |                                        |                                                                          |             |
| R/W necessary for stormwater ponds, storage tanks; and other best management practices (BMPs) | Under 5,000             | 100%                                   |                                                                          |             |
|                                                                                               | 5,000 and over          | County % contributing area             |                                                                          |             |

| Item                                                                                      | Municipality Population | Cost Participation (county cost share) | Notes                                                                             | Maintenance                                                                                                                                                                                                                                                                                                                                                                                       |
|-------------------------------------------------------------------------------------------|-------------------------|----------------------------------------|-----------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Removals, Clearing and Grubbing</b>                                                    |                         |                                        |                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                   |
| General                                                                                   | All municipalities      | 100%                                   | (e.g., removals associated with water main or sanitary sewer <u>upgrade</u> work) | N/A                                                                                                                                                                                                                                                                                                                                                                                               |
| For items the county does not otherwise participate in the construction or replacement of |                         | 0%                                     |                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                   |
| For traffic signal systems, if not included in traffic signal system lump sum             |                         | % of county legs at intersection       |                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>Excavation and Embankment</b>                                                          |                         |                                        |                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                   |
| General                                                                                   | All municipalities      | 100%                                   |                                                                                   | N/A                                                                                                                                                                                                                                                                                                                                                                                               |
| For parking lanes requested by a municipality                                             |                         | 0%                                     |                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>(Roadway) Paving, Surfacing and Base</b>                                               |                         |                                        |                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                   |
| General                                                                                   | All municipalities      | 100%                                   |                                                                                   | <b>Routine maintenance</b> of all roadway pavements within the R/W (excluding municipal streets and private entrances) is the responsibility of the <u>county</u> unless covered by a routine maintenance agreement with another municipality or county agency. Maintenance of pavements intersecting municipal streets and private entrances begins at the back of the county roadway curb line. |
| For parking lanes requested by a municipality                                             |                         | 0%                                     |                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                   |

| Item                                                                          | Municipality Population | Cost Participation (county cost share)                                                                                          | Notes                                                                                                                                                                                                                                                                                                                  | Maintenance                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|-------------------------------------------------------------------------------|-------------------------|---------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Bridges</b>                                                                |                         |                                                                                                                                 |                                                                                                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| Bridges on the county highway system (new and replacement/ rehabilitation)    | Under 5,000             | 100%                                                                                                                            | The extent of the cost share is based on the proportionate surface area of the roadway portion vs. non-roadway portions of the bridge deck relative to the overall surface area of the bridge deck. The cost share will be allocated to those portions of the superstructure and substructure included in the project. | <p><b>Routine maintenance</b> will be the responsibility of the <u>county</u>. The county will invoice the municipality for costs associated with maintenance of aesthetic treatments, sidewalks, paths/trails, and bicycle facilities located on bridges.</p> <p><b>Non-routine maintenance</b> costs shall be split at the same percentage as the original installation (unless a municipality's population either rises above or falls below 5,000 between the initial construction and subsequent maintenance activities).</p> |
|                                                                               | 5,000 and over          | 100% - portion supporting roadway<br><br>50% - portion supporting non-roadway (sidewalks, paths/trails, and bicycle facilities) |                                                                                                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| Non-standard aesthetic elements (not including concrete formliner treatments) | All municipalities      | 0% (county will pay for its portion of a standard element; municipality pays for all costs to upgrade)                          | Examples of aesthetics limited under this policy include most decorative lighting and special (non-standard) ornamental railing designs. See MnDOT Aesthetic Participation Factors and MnDOT Federal Aid rules for additional information.                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |

| Item                                                                          | Municipality Population | Cost Participation (county cost share)                                                                 | Notes                                                                                                                                                                                                                                      | Maintenance                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|-------------------------------------------------------------------------------|-------------------------|--------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Retaining Walls</b>                                                        |                         |                                                                                                        |                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Retaining walls in lieu of R/W                                                | Under 5,000             | 100%                                                                                                   | Walls critical to a county facility defined as structures integral to the safe and efficient operation of a county road, as determined by the County Engineer.                                                                             | <p><b>Routine and non-routine maintenance</b> of retaining walls 4 feet tall or greater; or, retaining walls that are critical to a county facility will be the responsibility of the <u>county</u>. The county will invoice the municipality for costs associated with such maintenance at the same cost share as the original installation (unless a municipality's population either rises above or falls below 5,000 between the initial construction and subsequent maintenance activities).</p> <p><b>Routine and non-routine maintenance</b> of retaining walls under 4 feet tall (and not critical to a county facility) will be the responsibility of the <u>municipality</u>.</p> |
|                                                                               | 5,000 and over          | 50%                                                                                                    |                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Non-standard aesthetic elements (not including concrete formliner treatments) | All municipalities      | 0% (county will pay for its portion of a standard element; municipality pays for all costs to upgrade) | Examples of aesthetics limited under this policy include most decorative lighting and special (non-standard) ornamental railing designs. See MnDOT Aesthetic Participation Factors and MnDOT Federal Aid rules for additional information. |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |

| Item                                           | Municipality Population | Cost Participation (county cost share) | Notes                                                                                                                                                                                                                                                                                | Maintenance                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|------------------------------------------------|-------------------------|----------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Noise Walls/Barriers, Mitigation Fences</b> |                         |                                        |                                                                                                                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| General                                        | Under 5,000             | 100% of State Aid eligibility          | The county will share as indicated with a municipality in the cost of noise wall/barrier construction and for fences constructed in lieu of noise walls/barriers. The cost of aesthetic features not eligible for State Aid funding shall be the responsibility of the municipality. | <p><b>Routine maintenance</b> of noise walls, barriers, and mitigation fence shall be the responsibility of the <u>municipality</u> and includes minor repairs, debris removal, weed control, graffiti removal, etc.</p> <p><b>Non-routine maintenance</b> costs shall be split at the same percentage as the original installation (unless a municipality's population either rises above or falls below 5,000 between initial construction and subsequent reconditioning/ replacement). For fences constructed in lieu of noise walls, the <u>municipality</u> is responsible for performing the non-routine maintenance work, unless a separate agreement is made with the property owners.</p> |
|                                                | 5,000 and over          | 50% of State Aid eligibility           |                                                                                                                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |

| Item                                                | Municipality Population | Cost Participation (county cost share) | Notes                                                                                                                                                                                                                                      | Maintenance                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|-----------------------------------------------------|-------------------------|----------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Storm Sewer, Ponds, and Treatment Structures</b> |                         |                                        |                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| State Aid eligible                                  | Under 5,000             | 100%                                   | <p>The county's cost participation is based on the storm sewer State Aid eligibility formula as defined in the State Aid Manual.</p> <p>Includes excavation and embankment materials and specialty soils associated with ponds/basins.</p> | <p><b>Routine maintenance</b> of culverts, catch basins and leads, manholes, trunk lines and all other components that serve only the county R/W shall be a <u>county</u> responsibility and includes repairs to structures, castings, and adjacent curb section repairs along with removal of sediments, vegetation, and ice.</p> <p><b>Routine maintenance</b> of catch basins, manholes and trunk lines serving areas beyond the county R/W shall be the responsibility of the <u>municipality</u> and includes repairs to structures, castings, and adjacent curb section repairs along with removal of sediments, vegetation, and ice.</p> |
|                                                     | 5,000 and over          | 50%                                    |                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| Non-State Aid eligible                              | All municipalities      | 0%                                     | <p>Storm sewer cost participation for frontage roads shall be determined by the County Engineer.</p>                                                                                                                                       | <p><b>Routine maintenance</b> of ponds, outlet structures, water quality structures, and rate control structures shall be the responsibility of the <u>municipality</u> and includes removal of litter, clearing ice, mowing, vegetation management, minor erosion repairs, and replacement of filter media and sediment removal.</p> <p><b>Non-routine maintenance</b> costs of best management practices (BMPs), including dredging ponds and replacement of stormwater treatment structures shall be apportioned between the <u>county</u> and <u>municipality</u> based on % contributing area.</p>                                         |

| Item                                                                                                                                        | Municipality Population | Cost Participation (county cost share) | Notes | Maintenance                                                                                                                 |
|---------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|----------------------------------------|-------|-----------------------------------------------------------------------------------------------------------------------------|
| <b>Municipal Utilities</b>                                                                                                                  |                         |                                        |       |                                                                                                                             |
| In-kind relocation or lateral extension solely because of county construction procedures                                                    | All municipalities      | 100%                                   |       | <p><b>Routine and non-routine maintenance</b> of municipal utilities are the responsibility of the <u>municipality</u>.</p> |
| Initial installation performed without a permit or not in compliance with a county permit                                                   |                         |                                        |       |                                                                                                                             |
| Adjustments to existing utility structures to accommodate elevation changes at the surface                                                  |                         |                                        |       |                                                                                                                             |
| Relocation, reconstruction, improvement, or replacement of unserviceable existing facilities (serviceability determined by County Engineer) |                         | 0%                                     |       |                                                                                                                             |
| Relocations, extensions, or adjustments required solely due to parking lanes requested by a municipality                                    |                         |                                        |       |                                                                                                                             |





| Item                                                                                                      | Municipality Population | Cost Participation (county cost share) | Notes                                                                             | Maintenance                                                                                                                                                                                                                                                                                            |
|-----------------------------------------------------------------------------------------------------------|-------------------------|----------------------------------------|-----------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Private Utilities</b>                                                                                  |                         |                                        |                                                                                   |                                                                                                                                                                                                                                                                                                        |
| Relocation/ reconstruction for utilities located <u>outside county R/W and/or public purpose easement</u> | Under 5,000             | 100%                                   | Cost split between county and municipality.                                       | <b>Routine and non-routine maintenance</b> of private utilities are the responsibility of the <u>private utility owner</u> .                                                                                                                                                                           |
|                                                                                                           | 5,000 and over          | 50%                                    |                                                                                   |                                                                                                                                                                                                                                                                                                        |
| Relocation/ reconstruction for utilities located <u>within county R/W and/or public purpose easement</u>  | All municipalities      | 0%                                     |                                                                                   |                                                                                                                                                                                                                                                                                                        |
| <b>Driveways</b>                                                                                          |                         |                                        |                                                                                   |                                                                                                                                                                                                                                                                                                        |
| Concurrent with county construction project                                                               | All municipalities      | 50% - for concrete driveway apron      |                                                                                   | <b>Routine maintenance</b> of driveways including aprons/openings are the responsibility of the <u>property owner</u> they serve and begins at the back of the county roadway curb line. Routine maintenance is further identified as keeping the approach clear of debris, patching, and replacement. |
|                                                                                                           |                         | 100% - for all other portions          |                                                                                   |                                                                                                                                                                                                                                                                                                        |
| <b>Medians</b>                                                                                            |                         |                                        |                                                                                   |                                                                                                                                                                                                                                                                                                        |
| General                                                                                                   | All municipalities      | 100%                                   | Includes standard concrete or turf establishment and curb and gutter for medians. | <b>Routine maintenance</b> is the responsibility of the <u>county</u> , excluding mowing and special features requested by a municipality (e.g. colored concrete, brick pavers, mulch, plantings, railing, benches, etc.). <i>See also: Landscaping/Streetscaping.</i>                                 |

| Item                                                          | Municipality Population | Cost Participation (county cost share) | Notes                                                                                                                                                                                                                                          | Maintenance                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                      |
|---------------------------------------------------------------|-------------------------|----------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------|
| <b>Sidewalks, Paths/Trails, Bicycle Facilities</b>            |                         |                                        |                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                      |
| <u>New sidewalk</u>                                           | All municipalities      | 50% of State Aid eligibility           | Includes standard sidewalk and trail pavements/surface treatments. See Landscaping/Streetscaping for non-standard pavements/surface treatments. Also includes pedestrian ramps, detectable warning surfaces, and v-curb associated with ramps. | <p><b>Routine maintenance</b> of sidewalks, off-street shared-use paths/trails and associated pedestrian ramps shall be the responsibility of the <u>municipality</u> and includes repairing faulted or broken panels or surfaces, vegetation control, and snow and ice removal.</p> <p><b>Non-routine maintenance</b> costs shall be the responsibility of the <u>municipality</u>.</p> |                                                                                                                      |
| <u>In-kind replacement sidewalk</u>                           |                         | 100% of State Aid eligibility          |                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                      |
| <u>New off-street shared-use paths/trails</u>                 |                         | 50%                                    |                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                      |
| <u>In-kind replacement off-street shared-use paths/trails</u> |                         | 100%                                   |                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                      |
| On-street bicycle lanes                                       |                         | 100%                                   |                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                          | <p><b>Routine maintenance</b> of on-street bicycle lanes shall be the responsibility of the <u>county</u>.</p>       |
| <u>New separated bicycle lanes</u>                            |                         | 50%                                    |                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                          | <p><b>Routine maintenance</b> of separated bicycle lanes shall be the responsibility of the <u>municipality</u>.</p> |
| <u>In-kind replacement separated bicycle lanes</u>            |                         | 100%                                   |                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                      |

| Item                                        | Municipality Population | Cost Participation (county cost share) | Notes                                                       | Maintenance                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|---------------------------------------------|-------------------------|----------------------------------------|-------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Curb and Gutter</b>                      |                         |                                        |                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Concurrent with county construction project | All municipalities      | 50%                                    | Does not include curb and gutter for medians (see medians). | <p><b>Routine maintenance</b> of curb and gutter within the R/W (excluding municipal streets and private entrances) shall be the responsibility of the <u>county</u> and includes repairing faulted or broken sections, vegetation control, and snow and ice removal.</p> <p><b>Routine maintenance</b> of curb and gutter intersecting municipal streets and private entrances belongs to the appropriate <u>owner</u> and begins at the back of the county roadway curb line. Maintenance responsibilities include repairing faulted or broken sections, vegetation control and snow and ice removal.</p> |

| Item                                          | Municipality Population | Cost Participation (county cost share) | Notes                                                                                                                                                                                                                                                                                                                      | Maintenance                                                                                                                                                                                                                                                                                                   |
|-----------------------------------------------|-------------------------|----------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Landscaping/Streetscaping</b>              |                         |                                        |                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                               |
| Roadway beautification                        | All municipalities      | 33% of State Aid eligibility           | Includes trees, plants, planting materials, and appurtenances that support their viability; aesthetic bollards, banner poles, and other vertical elements; and non-standard pavements/surface treatments, railings, artwork and other streetscape materials that help establish a theme consistent with area architecture. | <b>Routine maintenance</b> of landscape/streetscape features (including those added to pedestrian bumpouts/curb extensions and medians) shall be the responsibility of the <u>municipality</u> . Examples include trash removal, trimming, mowing, watering, irrigation maintenance and replanting/replacing. |
| Irrigation                                    |                         | 0%                                     |                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                               |
| Enhancements that promote multi-modalism      |                         | 50% of State Aid eligibility           | Includes bicycle racks, transit shelters, benches, and hard surface paving around transit stops and shelters.                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                               |
| <b>Erosion Control and Turf Establishment</b> |                         |                                        |                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                               |
| General                                       | All municipalities      | 100%                                   |                                                                                                                                                                                                                                                                                                                            | N/A                                                                                                                                                                                                                                                                                                           |

| Item                                                                                 | Municipality Population | Cost Participation (county cost share)                          | Notes                                                                                                                                                                                                                                                                                                               | Maintenance                                                                                                                                                                                                                                                    |
|--------------------------------------------------------------------------------------|-------------------------|-----------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Lighting</b>                                                                      |                         |                                                                 |                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                |
| <u>New</u> street lighting                                                           | All municipalities      | 50% of State Aid eligibility                                    | The county will participate in street lighting as long as the lighting adequately lights the county highway. Includes pedestrian level lighting along sidewalks/trails if street lighting does not adequately light them or if pedestrian level lighting can adequately light both the street and sidewalks/trails. | <b>Routine maintenance</b> shall be the responsibility of the <u>municipality</u> .                                                                                                                                                                            |
| <u>Relocated or reconstructed</u> street lighting                                    |                         | Same basis as per municipal utility relocation / reconstruction |                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                |
| <b>Traffic Barrier, Channelization Devices</b>                                       |                         |                                                                 |                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                |
| Permanent roadway barrier and guardrail                                              | All municipalities      | 100%                                                            |                                                                                                                                                                                                                                                                                                                     | <b>Routine maintenance</b> is the responsibility of the <u>ensuing owner</u> as set forth in the construction cooperative agreement.                                                                                                                           |
| Channelization/ separation devices                                                   |                         | 0%                                                              | Includes bollards, tube delineators, and similar devices used to provide separation between travel lanes or modes of travel. Also includes in-road pedestrian crossing signs/paddles.                                                                                                                               | <b>Routine maintenance</b> of such items along county roadways will be the responsibility of the <u>municipality</u> , with the following exception: Such items installed by the county for use as temporary curbing will be maintained by the <u>county</u> . |
| <b>Traffic Control</b>                                                               |                         |                                                                 |                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                |
| Individual traffic control items not included in lump sum (pro-rata) traffic control | All municipalities      | 100%                                                            |                                                                                                                                                                                                                                                                                                                     | N/A                                                                                                                                                                                                                                                            |

| Item                                                                                                          | Municipality Population | Cost Participation (county cost share) | Notes                                                                                                                                                            | Maintenance                                                                                                                                                                                                                                                                       |
|---------------------------------------------------------------------------------------------------------------|-------------------------|----------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Signing</b>                                                                                                |                         |                                        |                                                                                                                                                                  |                                                                                                                                                                                                                                                                                   |
| Signing necessary to convey the rules of the roadway                                                          | All municipalities      | 100%                                   |                                                                                                                                                                  | <b>Routine maintenance</b> will be the responsibility of the <u>sign owner</u> .                                                                                                                                                                                                  |
| Specialty or supplemental signing requested by a municipality or other entity                                 |                         | 0%                                     |                                                                                                                                                                  |                                                                                                                                                                                                                                                                                   |
| <b>Striping</b>                                                                                               |                         |                                        |                                                                                                                                                                  |                                                                                                                                                                                                                                                                                   |
| On-street striping and pavement messages                                                                      | All municipalities      | 100%                                   | Includes striping and pavement messages between the curbs; except for those associated with separated bicycle lanes.                                             | <b>Routine maintenance</b> will be the responsibility of the <u>county</u> , with the exception of municipality-requested installations not in conformance with county standard striping. Such non-standard installations will be the responsibility of the <u>municipality</u> . |
| Off-street striping and pavement messages                                                                     |                         |                                        | Includes striping and pavement messages outside of the curbs; including those associated with separated bicycle lanes and off-street trails or shared-use paths. | <b>Routine maintenance</b> will be the responsibility of the <u>municipality</u> .                                                                                                                                                                                                |
| Crosswalks, conflict area markings, and wayfinding markings associated with bicycle and pedestrian facilities |                         |                                        |                                                                                                                                                                  | <b>Routine maintenance</b> will be the responsibility of the <u>municipality</u> .                                                                                                                                                                                                |

| Item                                                                                                                                                                                                                                                                                                                                                                                                     | Municipality Population | Cost Participation (county cost share) | Notes | Maintenance |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|----------------------------------------|-------|-------------|
| <b>Traffic Signal Systems</b>                                                                                                                                                                                                                                                                                                                                                                            |                         |                                        |       |             |
| <p>Traffic signal installation must satisfy Minnesota Manual on Uniform Traffic Control Devices (MN MUTCD) warrants; and, must meet or exceed a priority factor of 30, as defined in Hennepin County's Non-Signalized Intersection Guidelines. As a policy, the county will not normally install, or allow to be installed, traffic signals at intersections with a priority factor of less than 30.</p> |                         |                                        |       |             |
| <p>Electrical power shall be furnished by the <u>municipality</u>. Source of power, including transformer, shall be provided by the <u>municipality</u>. The construction contractor shall bill the <u>municipality</u> for making the power connection.</p>                                                                                                                                             |                         |                                        |       |             |
| <p>Costs for county-furnished traffic signal equipment shall be apportioned the same as the traffic signal system.</p>                                                                                                                                                                                                                                                                                   |                         |                                        |       |             |
| <p>When street lighting is integral to the traffic signal pole, the installation cost will be included with the traffic signal system. Operating cost and re-lamping of the integral lighting shall be the responsibility of the <u>municipality</u>.</p>                                                                                                                                                |                         |                                        |       |             |

| Item                               | Municipality Population | Cost Participation (county cost share) | Notes                                                                                                                     | Maintenance                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|------------------------------------|-------------------------|----------------------------------------|---------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Traffic signal systems (all)       | Under 5,000             | 100%                                   | Municipalities under 5,000 normally will not be required to participate in the costs for traffic signal systems.          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| Permanent traffic signal systems   | 5,000 and Over          | % of county legs at intersection       | Includes both new and reconstructed or revised traffic signal systems.                                                    | <b>Routine maintenance</b> of the traffic signal cabinet, controller, detection, Emergency Vehicle Preemption (EVP) systems, re-lamping of signal head indications, and replacement of battery backup batteries for permanent traffic signal systems will be the responsibility of the <u>ensuing owner</u> as set forth in the construction cooperative agreement and includes routine painting. Painting of signal systems that are painted out of conformance with county standards will be the responsibility of the <u>municipality</u> . |
| Temporary traffic signal systems   |                         |                                        | Only for traffic control purposes during a county-led or county participation project. If not, participation shall be 0%. | <b>Routine maintenance</b> will be the responsibility of the <u>temporary signal system installer</u> .                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| Signal communications/interconnect |                         |                                        | 100%                                                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |





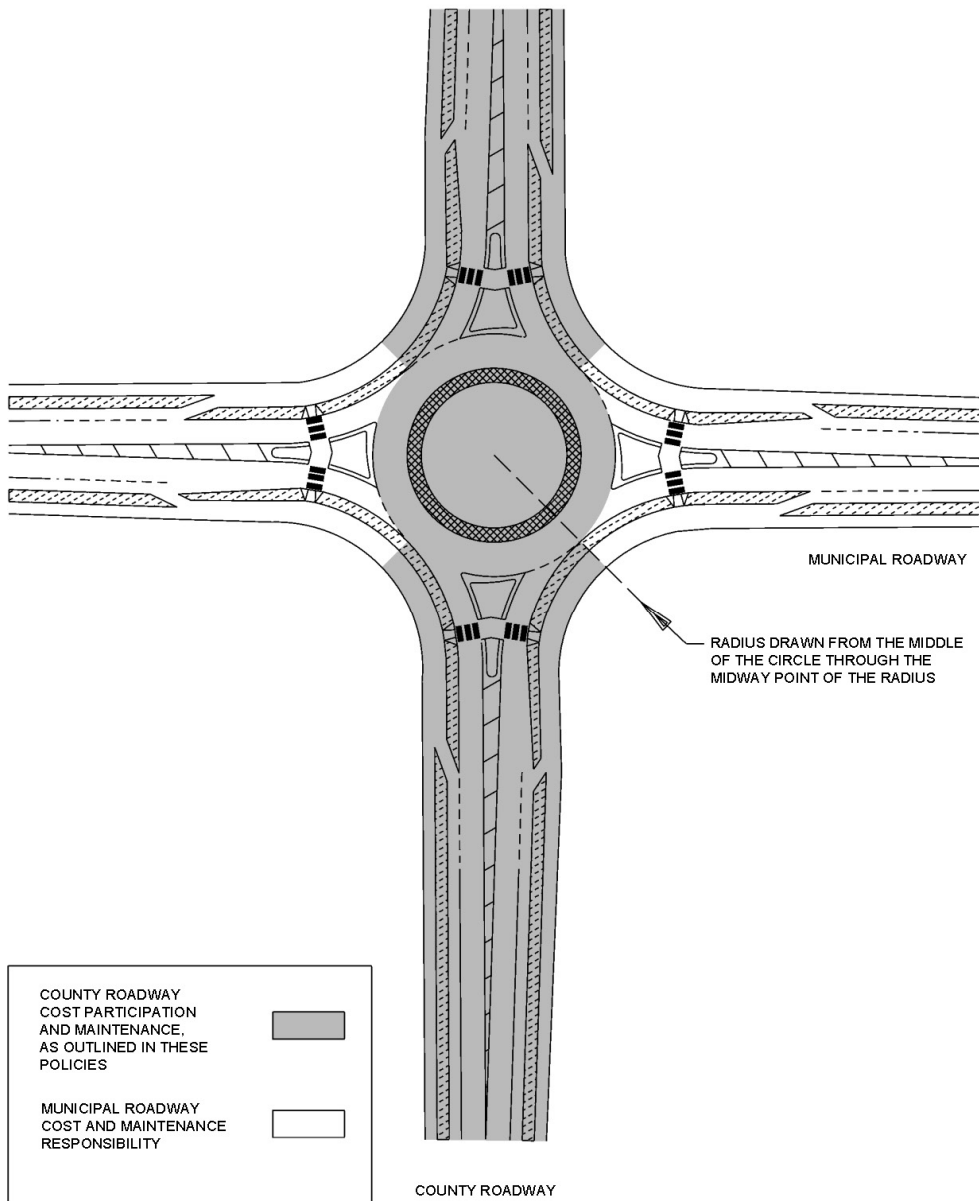
| Item                                                                                                      | Municipality Population | Cost Participation (county cost share) | Notes                                                                                                                              | Maintenance                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|-----------------------------------------------------------------------------------------------------------|-------------------------|----------------------------------------|------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Enhanced crossing beacons (at locations that <u>do not</u> satisfy county safety and operations criteria) | 5,000 and Over          | 0%                                     | Includes rectangular rapid flashing beacons (RRFB), high-intensity activated crosswalk (HAWK) beacons, and other crossing beacons. | <p><b>Routine maintenance</b> shall be as follows:</p> <p><u>County recommended / county installed:</u></p> <ul style="list-style-type: none"> <li><u>County</u> owns the infrastructure and is responsible for knockdown replacement/repair costs.</li> </ul> <p><u>Municipality recommended / municipality installed (at locations that satisfy county safety and operations criteria, and are supported by the county):</u></p> <ul style="list-style-type: none"> <li><u>County</u> owns the infrastructure and is responsible for knockdown replacement/repair costs.</li> </ul> <p><u>Municipality recommended / municipality installed (at locations that <b>do not</b> satisfy county safety and operations criteria):</u></p> <ul style="list-style-type: none"> <li><u>Municipality</u> owns the infrastructure and is responsible for knockdown replacement/repair costs.</li> <li><u>County</u> provides minor maintenance to maintain function (excludes knockdowns).</li> <li><u>County</u> will perform knockdown/repair on a reimbursable basis.</li> </ul> |
| Enhanced crossing beacons (at locations that satisfy county safety and operations criteria)               |                         | 50%                                    |                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |

# Other Participation Items

## Roundabouts

The county will participate in the cost and maintenance of roundabouts consistent with the individual elements that make up the roundabout (i.e., pavement, curb and gutter, walk, etc.) as outlined in these policies.

When one or more approaches to a roundabout are owned and operated by a municipality, cost participation and maintenance responsibilities will be as depicted below:



### **Undergrounding of Overhead Utilities in Vehicle Recovery Zone**

As a means of enhancing the safety of the roadside, the county will share equally with the municipality in the State Aid eligible cost of undergrounding of overhead utilities in vehicle recovery zones as established in the State Aid Rules to a maximum amount consistent with the rates identified in the Roadside Enhancement Partnership Program (REPP) section of these policies.

### **Engineering**

The county's participation in engineering includes design costs – costs incurred prior to the award of the contract and contract administration costs – costs incurred subsequent to the award of contract. There are two instances of how engineering cost participation is applied, as follows:

1. Design and/or contract administration performed by the county and based on the municipality's share of contract construction.
2. Design and/or contract administration performed by the municipality and based on the county's share of contract construction.

In either case, the county's participation in engineering shall be as negotiated by the County Engineer and approved by the County Board.

### **Lump Sum, Pro-Rata Items**

Proposal forms carry lump sum bidding requirements for the items of Mobilization (2021) and Traffic Control (2563). Field Office and Field Laboratory (2031) are not, strictly speaking, lump sum pay items; however, their general characteristics are such as to require that they be handled the same as Mobilization. A municipality shall be charged a pro-rata share of the above items.

Proration shall be based on a percentage factor applied to the cost amounts chargeable to the county and the municipality for other construction items. Mobilization, Field Office and Field Laboratory, and Traffic Control are construction items and shall be subject to the negotiated percentage charge for engineering.

Pro-rata rates shall remain unchanged throughout the life of a project; from the engineer's estimate contained in the construction cooperative agreement through construction.

### **Invoice Amount Computation**

After bids have been received and a contract awarded, and also upon completion of construction, the unit prices shall be substituted for the estimated unit prices/quantities and the percentage ratio established originally shall be recomputed.

### **Utilization of Tax Increment Financing**

This policy has been included to address the use of Tax Increment Financing on county projects by municipalities. Tax Increment Financing limits expansion of the tax base for new development and, thereby, limits the availability of additional county Property Tax funding which might be used on the county highway system.

The county's participation in a project where Tax Increment Financing is utilized by a municipality will be as follows:

At the time a municipality is requested to approve the preliminary plans for a project, the municipality must identify, by resolution, whether it intends to use Tax Increment Financing for any portion of the project cost. If the municipality elects to use Tax Increment Financing from any Economic Development District for any portion of the project cost, municipal participation will be 50% of the total engineering and construction cost and 100% of the right-of-way cost for any portion of the project within that municipality.

# Roadside Enhancement Partnership Program (REPP)

The Roadside Enhancement Partnership Program has been incorporated into these policies and governs only those projects which are along county road corridors within municipalities located entirely within the Metropolitan Urban Services Area on December 8, 1998 and have been funded from the "Highway Enhancement" element of the 1999 Capital Budget which was established by the Hennepin County Board of Commissioners on December 8, 1998 (Resolution 98-12-701R1).

County highway corridors in municipalities located wholly within the 1999 Metropolitan Urban Services Area (MUSA) were developed during an era when community interest and focus was on the accommodation of the automobile. As a result, those corridors tended to lack aesthetic roadside features and produced somewhat stark conditions with little visual appeal or consideration for mixed use, i.e. intermodal.

The goal of the Roadside Enhancement Partnership Program is to enhance the roadside environment of such county highway corridors and bolster community support, in terms of both acceptance and financial assistance, for projects intended for such enhancement. In addition, the program is intended to increase traveler awareness that such corridors are under the jurisdiction of the county, but are also intended to support the economic viability and sustainability of the communities and neighborhoods through which they traverse.

## **A. Program Objectives:**

- remove unsightly roadside features
- establish the roadway as a good neighbor
- make a positive impression on roadway users
- increase motorist awareness that the road is a county highway
- improve safety for all types of travelers
- promote multi-modal use of the corridor

## **B. Program Prioritization for County Funding:**

### **Enhancements That Improve Corridor User Safety**

It is important to improve corridor user safety for people who drive, bike, walk and use transit as an element of a streetscape enhancement. When municipalities and community organizations develop corridor enhancement programs, the financial incentive offered by the partnership program will focus first on improvements that promote safety. Examples of safety improvements that may also be defined as enhancements to the streetscape include:

- undergrounding of utilities when poles lie within vehicle recovery zones
- construction of off-road bicycle paths that will remove bicyclists from the roadway
- construction of sidewalk where safety of pedestrian traffic, existing or projected, necessitates such action
- installation of transit stops to define locations for patrons and provide shelter from the elements
- installation of street and/or pedestrian lights

### **Enhancements That Promote Multi-Modalism**

In order to improve modal options available to citizens, the partnership program will provide financial incentive for improvements that offer an alternative to single occupancy vehicles as streetscape enhancements are developed. Examples of multi-modal improvements include:

- installation of transit shelters, benches and hard surface paving
- construction of bikeways and multiple use trails
- construction of sidewalks
- installation of bicycle racks

### **Roadway Beautification**

Although projects that promote corridor user safety and multi-modalism are of higher priority within the context of corridor enhancement, improvement of a corridor's visual aesthetic remains a strong priority of the partnership program. The partnership program is intended to restore an aesthetic appeal to the roadside and restore the county road corridor as a "good neighbor" within the community. Examples of roadway beautification elements include:

- planting materials and appurtenances that support their viability (does not include irrigation)
- installation of vertical elements (bollards, banner poles, etc.)
- installation of streetscape materials to establish a theme consistent with area architecture (does not include irrigation)

### **Screening/Separation of Adjacent Properties**

Occasionally, it is necessary to screen abutting properties from a roadway corridor as a means of enhancing the visual aesthetics of the area. Separation of properties from the corridor may also serve to improve corridor user safety (i.e., fences separating parking lots from pedestrian ways).

### **Increase Awareness of County Highway Jurisdiction**

In order to improve public awareness of the existence of a road as a county highway, the partnership program will provide a financial incentive for improvements that recognize the county's presence. Examples of elements that increase public awareness include:

- monuments at municipal entries which recognize the county
- roadway/roadside signage which identifies the road as a county route

**C. Ownership/Maintenance of Improvements**

The partnership program anticipates that municipalities will become owners of and will be responsible for the maintenance of enhancements financed by the county.

**D. Partnership Program Funding Levels**

County funding under the partnership program is not intended to further write down municipal cost participation if funding for these items is provided elsewhere in these policies or from other county funding sources.

Further, the partnership program has limited funds and participation is not guaranteed as funding limits are programmed and approved on an annual basis by the County Board. Municipalities are encouraged to submit requests for participation early on during project development to allow adequate time for fund management.

**Street Light Installation.....50%**

The partnership program will participate with municipalities to provide adequate, uniform street lighting for the safety of motorists, bicyclists and pedestrians.

**Pedestrian Level Light Installation.....50%**

Where street lighting cannot serve the sidewalk or off road trail, the partnership program will participate in the cost.

If street lighting can serve the sidewalk or off road trail, the partnership program will not participate in the cost.

**Undergrounding of Overhead Utilities.....50% or 33%**

The partnership program will participate with municipalities based upon conditions that exist along the corridor. If the undergrounding is for safety purposes, the partnership program will contribute at a **50%** level. If the undergrounding is to enhance the visual aesthetics of the corridor, the partnership program will contribute at a **33%** level.

**Note:** The maximum partnership program contribution for undergrounding overhead utilities will be \$500,000 per centerline mile (project length) under the 50% level and \$330,000 per centerline mile (project length) under the 33% level.

**Construction of Sidewalks for Pedestrian Safety.....50%**

The partnership program will participate where pedestrian safety, existing or projected, necessitates construction of sidewalks.

**Enhancements that Promote Multi-Modalism.....50%**

The partnership program will participate to promote the use of transit by the public, including transit stops, shelters, benches, hard surface paving, bike racks, bikeways and multiple use trails.



**Roadway Beautification.....33%**

The maximum partnership program contribution will be \$330,000 per centerline mile.

**Note:** Since surface treatments (color, scoring patterns, etc.) have limited visual impact on the motorist, the partnership program will not contribute toward the cost of the improvements.

**Screening/Separation of Adjacent Properties.....50%**

The partnership program will participate equally with municipalities to provide security for corridor users. Examples of security improvements include fencing which separates parking lots from adjacent public bicycle and pedestrian ways and lighting at transit stops. If trees and landscaping are used as a method of providing screening or separation; the county will participate in such items at this higher rate.

**Increase Awareness of County Highway Jurisdiction.....Up to 50%**

The partnership program will contribute up to 50% for monuments at municipal boundaries that recognize the county and the road as a county highway.

**E. MUSA Municipalities**

Municipalities wholly within the Metropolitan Urban Services Area (MUSA) on December 8, 1998:

1. Bloomington
2. Brooklyn Center
3. Brooklyn Park
4. Crystal
5. Deephaven
6. Edina
7. Excelsior
8. Fort Snelling
9. Golden Valley
10. Greenwood
11. Hopkins
12. Long Lake
13. Medicine Lake
14. Minneapolis
15. Minnetonka
16. Minnetonka Beach
17. Mound
18. New Hope
19. Osseo
20. Richfield
21. Robbinsdale
22. Shorewood
23. Spring Park
24. St. Anthony
25. St. Louis Park
26. Tonka Bay
27. Wayzata
28. Woodland





## STAFF REPORT

Agenda Item: 10b.

|                                                     |                                                         |
|-----------------------------------------------------|---------------------------------------------------------|
| <b>Council Meeting:</b><br>November 20, 2023        | <b>Prepared By:</b><br>Interim Administrator Gottschalk |
| <b>Topic:</b><br>Online City Meetings Participation | <b>Action Required:</b><br>Staff Direction              |

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### Summary

The City has experienced repeated incidents of online participants abusing online open forum participation as a platform for non-city business. Some instances have included vulgar and offensive references. At the Council meeting on November 9, 2023, staff was directed to bring back the topic of online participation at City Council meetings for discussion.

Staff consulted the City Attorney about options to mitigate the abusive conduct while still promoting public participation.

The final decision for how public participation is received in the meetings is at the discretion of the Council. Staff recommends continuing to host the meetings online and allowing staff and applicants included on the agenda items to participate virtually but, for the time being, limiting public comment to in person comments or written submissions. As an alternative to including written submissions, Council could instead direct staff to read written comments into the public record rather than including the verbatim written submissions in each Council packet.

Staff will continue to research options for safely supporting virtual participation access to the meetings for the public in the future. The City Council should provide staff with direction on future meeting format for online participation.

### Financial/Budget

Depending on the necessary research, staff and City Attorney time are the only costs associated with this discussion.

### Options

1. Provide staff with direction on future Council meeting format for online participation.

### Recommendation

Provide staff with direction on future Council meeting format for online participation.

### Council Action

1. Provide staff with direction on future Council meeting format for online participation.

### Attachments

None

## STAFF REPORT

Agenda Item: 10c.

|                                              |                                                         |
|----------------------------------------------|---------------------------------------------------------|
| <b>Council Meeting:</b><br>November 20, 2023 | <b>Prepared By:</b><br>Interim Administrator Gottschalk |
| <b>Topic:</b><br>Police Canine Request       | <b>Action Required:</b><br>Direction                    |

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### Summary

The Police Department received notice from Police Officer Clay Decker that he intends to separate employment with the City of Corcoran. Officer Decker is currently the department's handler for Police Canine Zeke. Officer Decker is requesting that the city retire Zeke from service and allow Zeke to be sold to him.

Zeke was born on March 25, 2016, and purchased by the city with donated funds in January 2018. The initial purchase price and new handler training had a package cost of \$12,900 through McDonough K9. Canine Zeke worked with his first handler from February 2018 until the handler separated from the city in December of 2020. In 2021, Officer Decker was selected as Zeke's new handler. The interim boarding and new handler training for Officer Decker and Zeke in 2021 was \$7,850. Officer Decker and Zeke have worked together since that time.

Zeke has been an excellent regional resource. So far in Zeke's career he has been deployed over 193 times with a majority of those deployments for drug searches and tracking people. From those deployments 78 people have been charged.

On November 8, 2023, Officer Decker took Zeke to the veterinarian for his annual exam and general wellness check. The exam indicates no health concerns and indicates that he is fit to continue working. There is note of a recent Lyme exposure that should be monitored, but no adverse health effects are observed at this time.

Staff consulted with the city's current canine trainer, Mark McDonough. McDonough indicated that the typical working age of police canines is up to ages 8-10 years old. If the city elects to decline Officer Decker's request for retiring Zeke and return Zeke to service with another handler, the earliest handler training available is March 25, 2024. Zeke would be 8 years old at the start of the training. Assuming a qualified handler is identified, the cost of training a new handler with Zeke would be \$6,500 for the class plus 8-10 weeks of handler training wages.

McDonough indicated that Zeke has had a successful career; but if the city decides to invest in a new handler, it would be a better investment to start with a new dog rather than retraining Zeke with a new handler for the presumably short working life remaining.

The current total cost for a new canine and handler training is \$17,500 plus 12-13 weeks of handler training wages. McDonough offered assistance to the city in

attempting to obtain a \$7,500 grant for a new canine. He indicated a high likelihood of success in obtaining the grant. If the city elects to continue the canine program and is successful in the grant application, an additional \$10,000 would be necessary to fund the new canine and its handler training. The city is scheduled to receive \$292,661 in state public safety aid money on December 26, 2023. The city could elect to use \$10,000 of the public safety aid money to continue the program or use another funding source. The City would still need to fund the new handler's wages during the training.

If the Council elects to retire Zeke, staff recommends selling him to his current handler. Zeke's current handler is aware of the considerations of owning a high-drive, police trained dog and is qualified to meet Zeke's needs. It is common practice for cities to sell a retiring canine to its handler at the end of the canine's service life for \$1, this ensures that the canine goes to a well-qualified care giver. The Council can set whatever price it sees fit if selling Zeke is the preferred action. Staff contacted Officer Decker's new employer and they indicated that Zeke would not be working for their department.

## **Financial/Budget**

The financial implications will be dependent on the Council's preferred course of action.

## **Options**

1. Direct staff to retire Police Canine Zeke from service and have the City Attorney draft a sale and indemnification agreement; and provide staff with direction on the future of the Police Department Canine Program.
2. Direct staff to arrange temporary care for Police Canine Zeke, conduct a Canine Handler selection process, and register for an upcoming Canine Handler training.
3. Provide staff with other direction.

## **Recommendation**

Direct staff to retire Police Canine Zeke from service and have the City Attorney draft a sale and indemnification agreement; and provide staff with direction on the future of the Police Department Canine Program.

## **Council Action**

1. Direct staff to retire Police Canine Zeke from service and have the City Attorney draft a sale and indemnification agreement; and provide staff with direction on the future of the Police Department Canine Program.

## **Attachments**

None

## STAFF REPORT

Agenda Item: 10d.

|                                                   |                                     |
|---------------------------------------------------|-------------------------------------|
| <b>Council Meeting:</b><br>November 20, 2023      | <b>Prepared By:</b><br>Kathy Hughes |
| <b>Topic:</b><br>Authorization to Disburse Claims | <b>Action Required:</b><br>Approval |

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### Summary

Due to the November and December City holiday's falling on regularly scheduled Council meeting days, the City will only hold Council meetings on Monday, November 20, 2023 and Monday, December 18, 2023.

With the change to Council's schedule, there will be multiple weeks before and after the December meeting. Staff requests authorization to process claims once between the November 20 and December 18 meeting, and once between the December 18 and January 11 meeting. This practice would have Council formally approve claims at the December 18 and January 11 meeting.

Without this authorization, we cannot comply with State Statute 471.425 requiring prompt payment of claims.

### Financial/Budget

There is no financial or budget impact.

### Options

1. Authorize staff to process claims once between November 20 and December 18, and once between December 18 and January 11. Claims will be formally approved at the December 18 and January 11 meeting.
2. Decline to authorize staff to disburse payment of claims outside of scheduled Council meeting.

### Recommendation

Authorize staff to disburse payments of claims once between November 20 and December 18, and once between December 18 and January 11. Claims will be formally approved at the December 18 and January 11 meeting.

### Council Action

Consider a motion to authorize staff to disburse payments of claims once between November 20 and December 18, and once between December 18 and January 11. Claims will be formally approved at the December 18 and January 11 meeting.



# CITY OF CORCORAN

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## MEMO

Meeting Date: October 26, 2023  
To: City Council  
From: Dwight Klingbeil, Planning Technician  
Re: Planning Project Update

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*Projects/comments in blue italics are new.*

The following is a status summary of active planning projects:

1. **Sunram IUP (PID 26-119-23-21-0006) (City File No. 23-015)** Ryan Sunram applied for an Interim Use Permit to allow staging and stockpiling soil for construction projects at 20305 County Road 50. The Public Hearing for this item was held during the September 7, 2023, Planning Commission Meeting. After some discussion the Planning Commission voted to recommend approval of the IUP request with the addition of a 35-foot maximum stockpile height. This item was reviewed by Council at the September 28 and October 12, 2023 regular meeting, and was approved as presented with the removal of the condition that the applicant be required to provide email updates to the surrounding properties.
2. **Accessory Structure Zoning Ordinance Amendment (Citywide) (City File 23-021)** After some discussion at the August 24<sup>th</sup> Regular Meeting, Council directed staff to bring forward an amendment to Section 1030.020 of the Zoning Ordinance to allow flexibility from the eave and overhang requirements on new accessory buildings to match legal nonconforming structures on the property. The Public Hearing for this item was held at the October 5, 2023, Planning Commission meeting. After some discussion, the Planning Commission motioned 3-0 to recommend approval of the staff alternative of a 12" minimum standard eaves and overhangs on accessory buildings regardless of sidewall height. *Council voted to approve Staff and Planning Commission's recommendation of a 12" minimum standard for eaves and overhangs at the October 26, 2023, regular meeting, and adopted the summary ordinance at the November 9, 2023 regular meeting.*
3. **Ordinance Cleanup (Citywide) (City File 23-022)** At the request of staff, Council authorized Staff make minor edits to Title IX & X of the City Code. The edits address minor typographical errors, formatting errors, and other inconsistencies. The update

will also include an expansion to the public hearing notice radius from 350 feet to 500 feet. The public hearing for this item was held at the October 5, 2023, Planning Commission meeting. After some discussion, the Planning Commission motioned to recommend approval of the draft ordinance and draft resolution, as presented by staff. *Council voted to approve the ordinance update at the October 26, 2023, regular meeting, and adopted the summary ordinance at the November 9, 2023 regular meeting.*

**4. Commercial and Industrial Development Standards (Citywide) (City File 23-023)**

*The purpose of this zoning ordinance amendment is to address and evaluate the allowed uses and use specific standards within commercial and industrial developments. A draft work plan is scheduled to go to City Council at the November 20, 2023, regular meeting. If adopted as presented, the Planning Commission will be asked to provide initial feedback on the update at their regular meeting on December 5, 2023.*

**5. Minks Preliminary Plat, Final Plat, and Variance (PID 27-119-23-43-0005) (City File 23-025)**

*Lyndon Minks applied for a preliminary plat, a final plat, and a variance which would allow him to adjust the western lot line of his property at 6925 Old Settlers Road. This item was deemed complete for review, the public hearing is scheduled for the January 4, 2024, Planning Commission meeting.*

**6. 3019 Addition Comprehensive Plan Amendment, Rezoning, and Preliminary Plat (PID 07-119-23-14-0003) (City File 23-027)**

*Criag Scherber & Associates LLC have applied for a Preliminary Plat, Rezoning, and Comprehensive Plan Amendment for a Residential and Commercial Development on the property at PID 07-119-23-14-0003. The application includes 15 commercial lots and 4 single-family residential lots. This item was deemed incomplete for City Review and is not scheduled for any upcoming meetings.*

**7. Hope Community Comprehensive Plan Amendment, Rezoning, Preliminary PUD, Preliminary Plat (PIDs 11-119-23-14-0003, 11-119-23-14-0005, 11-119-23-14-0006, and 11-119-23-11-0012)(City File 23-028).**

Hope Community Church submitted an application to move forward with the Hope Community mixed-use concept plan reviewed by Council earlier this year. *The application was determined to be incomplete* and is not yet scheduled for public meetings. *The applicant communicated their intent to resubmit with the goal of the item being scheduled for January public meetings.*

**8. Khacholing Center Place of Worship CUP (PID 06-119-23-13-0002) (City File 23-029)**

*Lobsang Yeshi & Nga Thi Ngoc Nguyen, of the Khacholing Center, applied for a Conditional Use Permit to hold regular religious assembly services at 23360 Oakdale Drive. This item is incomplete for City review and is not scheduled for any upcoming meetings.*

9. **Pioneer Trail Industrial Park Final Plat & Final PUD (PID 32-119-23-43-0005, 32-119-23-43-0006, 32-119-23-43-0013)(City File 23-030).**

*Contour Development LLC has applied for a Final Plat and a Final PUD at 6210 Pioneer Trail. The application consists of 0 lots and 3 outlots. This application is incomplete for City review and is not currently scheduled for any upcoming meetings.*

10. **Lister Garage CUP (PID 32-119-23-43-0005, 32-119-23-43-0006, 32-119-23-43-0013) (City File 23-030).**

*On behalf of Dan and Peggy Lister, J Brothers Design, Build, and Remodel has applied for a Conditional Use Permit to allow an accessory structure with sidewalls that exceed 10 feet to be constructed in the front yard of 23615 Julie Ann Drive. This item is still being reviewed for completeness and is not currently scheduled for an upcoming meeting. If complete, the application could be scheduled for a public hearing at the Planning Commission as soon as January 4, 2024.*

**City of Corcoran  
2023 City Council Schedule**

*Below is a tentative schedule for City Council meetings. The items and schedule are subject to change.*

**December 18, 2023 (Monday Meeting - Only Meeting in December )**

- Truth and Taxation Hearing
- Final 2024 Budget and Levy
- Draft 2024 Fee Schedule
- 2024 Wage Schedule
- 2024 Enterprise Fund Budget
- 2024 Fee Schedule Adoption
- Website Maintenance Update and Cost Comparison
- Planning Project Update
- 2022 Audit Presentation and Annual Financial Report
- Solid Waster Haulers Renewals and Staff Report
- Hennepin County Signal Agreements
- Call for Work Sessions in First Quarter 2024
- Closed Session: Land Sale Agreement

**2024**

**January 11, 2024**

- Firearms Ordinance Review
- Oaths of Office
- Annual Appointments
- Calling of Bonds in 2024
- Cropland Bids
- Discuss the Assessor Contract – Need to Give Notice of Renewal by March 1, 2024 – If RFP Start in December
- Funding Plan for Hackamore and City Center Drive and 79th Place – 2023A bonds and ARPA

**January 25, 2024**

- Construction Hours Review – Annually After Change in 2021
- Calling of Bonds in 2024
- Set Sale of Bonds
- Holiday Toy and Food Drive – Budget and Date Selection
- Park Signs Discussion
- Hennepin County Signal Agreements

**February 8, 2024 Work Session (Tentative)**

- Parks and Trails Fund – Review Interest Options
- LPR Cameras



**February 22, 2024**

- Long Range Planning Fund / 2023 Transfers
- RFP – History and Discussion of RFP Schedule
- Calling of Bonds in 2024
- Re-appoint Commissioners to Expired Commission Seats (Consent)

**February 22, 2024**

- 2023A Bond Sale
- Watershed Letter of Support (Consent)

**March 14, 2024**

- Park Signs Plan
- MS4 – Salt Storage Ordinance

**March 28, 2024**

- NW Trails Resolution of Support DNR Trails Funding
- THC Regulations Update